

## Notice of Funding Availability

### ***Bureau of Justice Assistance (BJA) FY 23 Project Safe Neighborhoods Southern District of California***

This Notice of Funding Availability is provided by the San Diego Association of Governments (SANDAG) for the 2023 Project Safe Neighborhoods (PSN) program with the United States Attorney's Office Southern District of California (SDCA). PSN is an essential source of grant funding for nonprofit agencies and state and local law enforcement agencies that are developing multi-disciplinary, multi-agency approaches to address violent crime through innovative programs and collaborative relationships. The program's effectiveness depends on the ongoing cooperation of local, state, tribal, and federal law enforcement agencies working together with the communities they serve, engaged in a unified approach facilitated by the US Attorney's office.

Opportunity Category: Competitive

Posting Date: **May 6, 2024**

Closing Date: **June 24, 2024**

Funding Instrument: Sub-grant Agreement

Funding Categories: Prevention, Intervention, Enforcement, Research and Evaluation

Estimated Total Program Funding: \$173,609

*Note: The PSN Task Force tentatively plans to make 2 – 4 microgrant awards*

Cost sharing or matching: This sub-grantee solicitation does **not** require a match

Term of Funding: October 1, 2023 – September 30, 2026 (1, 2, or 3 years of requested grant funding)

**Description:**

The PSN Gang and Gun Crime Reduction Program is administered by the U.S. Department of Justice (DOJ), Bureau of Justice Assistance (BJA), through SANDAG. SANDAG is the assigned Fiscal Agent for the USAO SDCA for FY 23 PSN funding. SANDAG is responsible for providing coordinated and transparent management of various programmatic and financial components of the award.

**Focused Program Areas:**

SANDAG and the USAO SDCA have vetted purpose areas for the FY 2023 PSN application. Focused program purpose areas and mandates for the FY 2023 funding cycle have been limited to:

1. Law enforcement programs that will curb gun and gang violence and Hobbs Act robberies with areas that have a high concentration of gang-related activity, as well as in the District overall. This may include targeting gangs and violent street groups, geographic hot spot areas, felons in possession, and/or chronic violent offenders.
2. Increase our engagement with local partners and programs and continue the implementation of prevention and second chance reentry programs in challenged communities.
3. Research that informs regional strategies to reduce gun violence or measure their effectiveness.

**Supplanting:**

Grant funds are intended to add, augment, or supplement, **not replace**, resources already committed to the Reduction of Gun and Gang Violence control effort.

**Reporting Requirements:**

All selected applicants (sub-grantees) shall be required to submit quarterly financial and programmatic reports.

## **Application Procedure:**

All applicants must submit a cover sheet, program narrative, budget detail worksheet, and the certified assurances to:

- Ruben Casillas at: [Ruben.Casillas@Sandag.org](mailto:Ruben.Casillas@Sandag.org)

Applicants should visit SANDAG's website at: <https://www.sandag.org/data-and-research/criminal-justice-and-public-safety/evaluation-services/courts-and-police> or contact Ruben Casillas through email or at (619) 837-6501 to learn more about this funding opportunity. All applicants will find certified assurances at the web site address above. All applications are due no later than **June 17, 2024**.

**Program Narrative – 8 PAGES MAXIMUM, NOT INCLUDING THE COVER PAGE, 1 INCH MARGINS, 12-POINT TIMES NEW ROMAN FONT, DOUBLE SPACED**

### **Cover Sheet**

- Applicant agency: Provide the official name, physical address, and mailing address of the entity applying for funds.
- Project director: Provide the name, title, telephone number, and email address of the individual who will be in direct charge of the project.
- Project title: Provide the title or name of the project.
- Requested amount (Please make sure the amount requested in the cover sheet matches the amount in the budget).
- Proposed start and end date.
- Elevator pitch: Please describe your proposal in 1 to 2 sentences.

### **Statement of the Problem (SAP)**

- Identify the existing need and problem.
- Include relevant data, such as jurisdiction, arrest, and crime rates.
- Identify the Project Safe Neighborhoods (PSN) program strategy that will be utilized (Law enforcement or outreach).
- Demonstrate an understanding of the PSN program strategy goals and timeline.

### **Program Design and Implementation**

- Describe sufficiently and clearly how the proposal will be implemented.
- Describe how the proposal will advance the goals and outcome measures of the USAO SDCA's PSN Program.
- List any collaborators or partners specific to the proposal. Describe the role of each collaborator or partner. Written agreements should be included where possible, such as a memorandum of understanding (MOU), contract, or a Letter of Agreement (LOA).

### **Capabilities/Competencies**

- Describe capabilities to (1) implement the program in the identified areas; and (2) implement the program within the established project timeline.
- Demonstrate expertise in collaborating with local, state, and federal law enforcement, and/or criminal justice partnerships (including the United States Attorney's Office).
- Demonstrate experience in addressing gun and gang violence, gang violence

associated with conflict over turf, narcotics distribution, aggression, and/or shootings.

- Demonstrate experience working with law enforcement, criminal justice agencies, and/or community-based partners on targeted enforcement, prevention activities, and/or community engagement.

### **Plan for Collecting Required Data**

- Describe the process for measuring project performance.
- Indicate who will be responsible for submitting Quarterly Progress Reports and Performance Measurement Tool Reports.

### **Budget**

- Provide a budget and budget narrative that are complete, cost effective, and allowable (i.e., reasonable, allocable, and necessary for program activities).
- Budget narratives should demonstrate how the applicant will maximize cost effectiveness of grant expenditures.
- An indirect cost rate of 10% of the total amount requested for personnel costs only (salary plus fringe) is allowable only for non-governmental organizations.

All applicants should use the Excel version of OJP's Budget Detail Worksheet available online at: <https://www.ojp.gov/funding/apply/forms/ojp-budget-detail-worksheet>

### **Allowable costs**

- Personnel costs, salaries, fringe benefits, overtime
- Training
- Equipment
- Supplies
- Travel
- Contractual services, when applicable
- Other costs: telecommunication, equipment maintenance, fuel and vehicle maintenance, janitorial or security services, and more.

### **Unallowable costs**

- Expenses for non-PSN activities
- Stipends
- Bonuses or commissions
- First class travel
- Food and beverages
- Lobbying or fundraising
- Tips/gratuities
- Costs incurred prior to the start of the grant period
- Entertainment
- Fines and penalties
- Corporate formation

For more information on costs, [please refer to the DOJ Grants Financial Guide.](#)

### **Award Selection Procedure:**

Upon receipt of the sub-grant applications, SANDAG will determine the quality and validity of each submission. For a grant submission to be reviewed it must meet all of the aforementioned criteria for completeness. Eligible applications will then be forwarded to USAO SDCA's PSN Selection Committee for review. The PSN Selection Committee will review, rate, and rank each responsive application received based on the following criteria:

1. Statement of the Problem and Understanding of the PSN Program Strategy
2. Program Design and Implementation
3. Capabilities/Competencies
4. Plan for Collecting Required Data
5. Budget and Detailed Budget Narrative

The PSN Selection Committee will submit their recommendations to SANDAG for ratification. The final selections will be forwarded to the Bureau of Justice Assistance (BJA). A decision to deny funding may not be appealed, however it does not prohibit resubmission of a similar proposal in a subsequent year of funding.

Once the allocation of funding has been made to all selected sub-grantees, each recipient will receive an award letter indicating their final award amount. All applicants will be notified, in writing, of their funding decision. This notification will be made within 30 days of the PSN Selection Committee's meeting to select applicants for the SDCA's PSN program for FY 2023.

### **Termination:**

SANDAG shall have the right to terminate this Notice of Funding Availability (NFA). The terms of this Notice are contingent upon federal appropriations and authorizations being made by the Congress of the United States. If sufficient appropriations and authorizations are not formalized, this NFA shall terminate, with notice being given by SANDAG to the applicant. SANDAG is not committed to reimburse grant funding to sub-grantees until the funds are programmed, budgeted, and approved.