



Smart Growth Incentive Program (SGIP)

Cycle 6 Call for Projects

Program Website

<http://www.sandag.org/grants>

Program Contact

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Eligible Applicants

Cities in the County of San Diego and the County of San Diego

In order to receive funding for Planning or Capital projects, the Applicant must have an adopted Climate Action Plan (CAP). Eligible Applicants who do not have an adopted CAP can apply for a Climate Action Plan project to receive funding to develop a CAP.

Example Projects

- **Planning:** Curb management plans, specific or area plans, transit-oriented development plans, complete streets plans or policies, rezoning or zoning updates, Program-level environmental clearance, density bonus ordinance, etc.
- **Capital:** Updating housing supportive infrastructure, bike and pedestrian infrastructure enhancements, traffic calming infrastructure such as roundabouts, streetscape or placemaking enhancements for pedestrians, projects listed in CAPs as applicable, etc.
- **Climate Action Plan:** New or updates to existing climate action plans and GHG reduction plans

Program Overview

The San Diego Association of Governments (SANDAG) is soliciting applications for its Smart Growth Incentive Program (SGIP). The goal of this program is to fund comprehensive planning activities, public infrastructure projects, and climate action plan projects that facilitate compact, mixed-use, transit-oriented development and increase housing and transportation choices.

Funding Source: TransNet Extension Ordinance

Amount of Funding Available: \$45 million

- **Planning:** \$12 million
- **Capital:** \$30 million
- **Climate Action Plan:** \$3 million

Matching Funds: Matching Funds are not required

Project Types

Applicants can submit multiple applications under each project type.

- **Planning:** Includes plans and processes that accelerate smart growth activities but will not directly result in the construction of a public improvement project.
- **Capital:** Will eventually result in the construction of public improvements. Project phases can include environmental, design (conceptual, preliminary, or final), right-of-way, and construction.
- **Climate Action Plan:** To prepare a new CAP or CAP Update and GHG reduction plans, or CAP or GHG reduction plan implementation and monitoring efforts that keep pace with state targets and goals for GHG emission reductions.

Award Sizes and Performance Period

	Planning	Capital	Climate Action Plan
Minimum Award	\$150,000	\$500,000	\$150,000
Maximum Award	\$1,000,000	\$3,500,000	\$400,000
Performance Period	3 years	3.5 years	3 years

Timeline

Activity	Date
Release of the Call for Projects	1/6/2025
Pre-Application Webinar (10:30-12:00)	1/15/2025
Call for Projects Question Deadline (by 5 p.m.)	3/28/2025
Deadline to request application assistance	3/28/2025
Responses to all questions released in BidNet	4/4/2025
Application Deadline (by 5 p.m.)	4/11/2025
Applicant Resolution Deadline	5/11/2025
SANDAG Regional Planning Committee Meeting (proposed funding recommendations)	7/18/2025
SANDAG Transportation Committee Meeting (proposed funding recommendations)	7/18/2025
SANDAG Board of Directors Meeting (proposed funding recommendations)	7/25/2025
Grant Agreements Executed/Notices to Proceed Issued	10/1/2025



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I. Glossary of Key Terms

Accessory Dwelling Unit (ADU) is a secondary living unit on the same property as a primary residence that can provide independent living for one or more people.

Applicant is an organization that is considering or has submitted an application in response to a Call for Projects.

Application Deadline is the date and time when applications must be submitted to the CTC's ATP Application Portal in order to be considered. Applications submitted after the Application Deadline will not be considered. The Application Deadline is located on the first page of this CFP.

Average Qualitative Score is the sum of all evaluator scores for an application divided by the number of evaluators. The score is added to the application's Quantitative scores to produce the Total Application Score.

California Environmental Quality Act (CEQA) requires state and local agencies in California to identify the significant environmental impacts of their actions, including impacts to cultural resources, and to avoid or mitigate those impacts if feasible.

California Tax Credit Allocation Committee/Housing and Community Development (TCAC/HCD) Opportunity Map identifies areas whose characteristics have been shown by research to be most strongly associated with positive economic, educational, and health outcomes for low-income families – particularly long-term outcomes for children – when compared to other neighborhoods in the same region. The map also identifies areas in California that are both high-poverty and racially segregated. The 2024 TCAC/HCD Opportunity Map is available [here](#).

Call for Projects (CFP) is the document that SANDAG releases to solicit applications to receive grant funding. The CFP contains information such as Applicant and project eligibility, the application submittal requirements, and the process SANDAG uses to select applications to receive funding, including the evaluation criteria.

Capital Project is a type of project that will eventually result in the construction of public improvements. Project phases can include environmental, design (conceptual, preliminary, or final), right-of-way, and construction.

Climate Action Plan (CAP) is a comprehensive policy document that outlines the actions a local jurisdiction is taking or will take to reduce community-wide greenhouse gas (GHG) emissions.

Climate Action Plan Project is a type of project that will prepare a new CAP or a CAP Update, including a GHG reduction plan that keeps pace with state targets and goals for GHG emission reductions.

- **New CAP** is a subtype under the Climate Action Plan Project type that will develop a CAP for an agency that does not have an adopted CAP.

- **CAP Update** is a subtype under the Climate Action Plan Project type that will update an already adopted CAP. The California Office of Planning and Research recommends that a CAP be updated every 3-5 years.
- **Implementation and/or Monitoring of an Existing CAP** is a subtype under the Climate Action Plan Project type that will develop an implementation or monitoring plan for an already adopted CAP.

Direct Cost is an expense that can be directly assigned to a grant relatively easily and with high accuracy. It typically consists of items such as salaries, consultant or contractor services, and other expenses that would not otherwise exist if the project were not in existence.

Environmental Impact Report (EIR) is a detailed statement prepared under the California Environmental Quality Act (CEQA) that describes and analyzes the significant environmental effects of a project and discusses ways to mitigate or avoid the effects.

Federally Negotiated Indirect Cost Rate (FNICR) is an Indirect Cost rate applicable to a specified past period that a federal agency has approved for use. All federal agencies and pass-through entities must accept the rate. An agency typically receives a Negotiated Indirect Cost Rate Agreement (NICRA) that includes the rate.

General Plan A policy document required of California cities and counties by state law that describes a jurisdiction's future development in general terms. All land use decisions must be derived from this document. The General Plan contains broad policy statements about the jurisdiction's goals. It also must contain seven mandatory elements: Land Use, Circulation, Housing, Conservation, Open Space, Noise, Safety, and Environmental Justice.

Grant Term is the period of time in which expenses for project-related activities can be incurred to be eligible for reimbursement. It begins on the NTP date and extends through the grant agreement expiration date.

Grantee is an organization that has been awarded funding through the Smart Growth Incentive Program and has entered into a grant agreement with SANDAG.

Greenhouse Gas Emissions (GHG) are the release of water vapor, ozone, carbon dioxide, methane, nitrous oxide, hydrofluorocarbons, chlorofluorocarbons, perfluorocarbons, and sulfur hexafluoride that influence global climate change.

Independent Taxpayer Oversight Committee (ITOC) is a group of community members appointed by SANDAG to provide an enhanced level of accountability for expenditures of TransNet funds, as outlined in the TransNet Extension Ordinance and Expenditure Plan. The committee helps ensure that all voter mandates are carried out as required and develops recommendations for improvements to the financial integrity and performance of the program. The ITOC meetings are generally held on the second Wednesday of every month. More details on ITOC are available [here](#).

Indirect Cost Allocation Plan (ICAP) is the documentation prepared by an agency that is used to substantiate its request for the establishment of an indirect cost rate. The indirect cost rate is the ratio (expressed as a percentage) of the indirect costs to a direct cost base.

Indirect Cost is an expense incurred for a common or joint purpose benefiting more than one cost objective or project and cannot be readily assigned to a specific grant, contract, or other activity. Indirect costs typically include rent, insurance, copying expenses, fringe

benefits, and other costs not directly charged to the grant project that the local jurisdiction's general fund typically supports.

Local Transit Stop is any stop served by MTS bus routes or NCTD BREEZE services. A list of MTS transit services and stations is available here: <https://www.sdmts.com/transit-services>. A list of NCTD services and stations is available here: <https://gonctd.com/services/transit-centers/>.

Major Transit Stop is a site containing an existing rail or bus rapid transit station, a ferry terminal served by either a bus or rail transit service, or the intersection of two or more major bus routes with a frequency of service interval of 15 minutes or less during the morning and afternoon peak commute periods.

Match percentage is calculated by dividing the total Matching Funds by the sum of the Matching Funds and the grant award.

Matching Funds is the amount of funding other than the grant award that goes towards the total project cost. It is often represented as a percentage of the total project cost.

Minimum Total Application Score is the Total Application Score value that an application must be equal to or greater than in order to be eligible to receive funding from this Call for Projects.

Mixed Use is the combining of commercial, office, and residential land uses to provide easy pedestrian access and reduce the public's dependence on driving. It can be implemented in multistory buildings containing businesses and retail stores on the lower floors and housing on the upper floors.

Mobility Hubs are communities with a high concentration of people, destinations, and travel choices. They provide an integrated suite of mobility services, safe roads, and supporting amenities and technology to help people reach high-frequency transit or make short trips around a community. Mobility Hubs can span one, two, or a few miles, and each hub is uniquely designed to fulfill a variety of travel needs while strengthening the sense of place.

Non-Scalable Project is a project whose scope of work cannot be reduced because doing so (a) is not possible, (b) would create an incomplete project that contributes little to the grant program goals or provides little value to those intended to benefit from the project, or (c) would have scored substantially differently in the competitive process with a reduced scope of work.

Notice to Proceed (NTP) is a written notice issued by SANDAG that allows the Grantee to begin working on the project and marks the beginning of the Grant Term.

Performance Measure is the numeric value assigned to the performance metric to show the quantity or extent of the item being observed by the metric. For example, the number of participants that attend an outreach meeting for a project is the performance measure that could be used to demonstrate the performance metric on increased stakeholder engagement.

Performance Metric is the specific, quantifiable unit of measurement that will be used to determine an SGIP project's success in meeting SGIP goals and objectives. For example, a performance metric could be the number of linear feet of class IV bicycle facilities constructed in the project area.

Planning Project is a type of project that includes plans and processes that accelerate smart growth activities but will not directly result in the construction of a public improvement project.

Prohousing Designation is a designation that the California Department of Housing and Community Development gives to document a jurisdiction's commitment to implementing local policies that remove obstacles to new housing and recognizes the work that a jurisdiction has already done to address California's severe housing shortage and affordability crisis. Applicants seeking to build affordable housing projects in local governments that receive the Prohousing Designation can receive priority processing or funding points when applying for several funding programs. More information is available [here](#).

Project Milestone and Completion Deadlines are outlined in SANDAG Board Policy No. 035 and require grantees to complete and implement projects quickly so the public can benefit from project deliverables as soon as possible. Failure to meet the deadlines following SANDAG's issuance of the Notice to Proceed on the project may result in the revocation of all grant funds not already expended.

Qualitative Criteria are subjective criteria in which discretion is needed to provide a score. Often, qualitative criteria seek to evaluate how well an Applicant responded to an application question or how well the proposed project will achieve a stated goal. These criteria are subjective in nature, and scores are determined at the evaluator's discretion.

Quantitative Criteria are objective criteria for which a formula or conditional statement is used to provide a score. Often, quantitative criteria seek to evaluate a project-related data point or metric against a range or scale and assign a point value based on where the data point or metric falls within the range or scale. Other quantitative criteria assign a point value based on responses to a conditional statement, such as a yes/no question or the presence or absence of a condition.

Regional Housing Needs Assessment (RHNA) quantifies the need for housing and informs land use planning in addressing identified existing and future housing needs resulting from population, employment, and household growth. The RHNA process is reassessed every eight years, and SANDAG is currently in its 6th cycle, covering April 15, 2021 – April 15, 2029.

Regional Planning Committee (RPC) is one of six policy advisory committees at SANDAG that advise the Board of Directors on developing and implementing the Regional Plan and Sustainable Communities Strategy. The RPC reviews and provides recommendations to the Board on the eligibility and evaluation criteria of the Call for Projects and reviews and provides recommendations to the Board on the SGIP funding recommendations. The RPC also receives quarterly reports on the status of each awarded grant and has the authority to grant time extensions for individual projects. More details on RPC are available [here](#).

Regional Transit Station is any station served by COASTER, SPRINTER, Trolley, Rapid, or Rapid Express Routes.

Regional Vision Zero Resolution is a resolution adopted by the SANDAG Board of Directors that contains actionable steps toward eliminating all traffic fatalities and severe injuries while increasing safe, healthy, and equitable mobility options for all. The Resolution is available [here](#).

Safety Focus Network (SFN) identifies roads with the highest concentration of fatal and serious injury crashes. SANDAG identified this regional network as part of its Vision Zero

program The SFN consists of 6% of the non-freeway network and accounts for 54% of fatal and serious injury crashes. A GIS layer detailing the Safety Focus Network locations is available on the SANDAG Traffic Safety Dashboard [here](#).

Scalable Project is a project whose scope of work can be reduced while still furthering the grant program goals and providing significant value to the public intended to benefit from the project. SANDAG staff will consider how the project would have scored in the competitive process if the scope of work were reduced. If the project would have scored substantially the same with the scaled-down scope of work and the scaled-down project would further the grant program goals and provide significant value to the public, then the project may be scaled.

Smart Growth Incentive Program (SGIP) is a competitive grant program funded by the *TransNet* Extension Ordinance that provides funding for transportation-related infrastructure improvements and planning efforts that support smart growth development.

Smart Growth is a compact, efficient, and environmentally sensitive pattern of development that provides people with additional travel, housing, and employment choices by focusing future growth away from rural areas and closer to existing and planned job centers and public facilities while preserving open space and natural resources.

Sustainable Communities Strategy is an element of the Regional Transportation Plan that demonstrates how development patterns and the transportation network, policies, and programs can work together to achieve the targets set by the California Air Resources Board for reducing regional greenhouse gas emissions from cars and light trucks in a region. More information is available [here](#).

Systemic Safety Network (SSN) is a proactive, risk-based network screening that identifies facilities with several features that strongly correlate with severe crashes. SANDAG has developed this regional network as part of its safety program. A map detailing the Systemic Safety Network locations is available on the SANDAG Traffic Safety Dashboard [here](#).

Total Application Score is the sum of an application's Average Qualitative Score and the application's Quantitative scores. The score determines the order in which projects are recommended to receive funding through this CFP.

Total Project Cost is calculated as the sum of the grant award and the Matching Funds.

Transit Priority Area (TPA) is an area within a half-mile of a Major Transit Stop that is existing or planned.

Transit-Oriented Development (TOD) is residential and employment growth that occurs near existing and planned public transit facilities.

TransNet Extension Ordinance and Expenditure Plan is the document that was approved by the voters in 2004 to extend the half-cent sales tax from 2008 through 2048. The document is available [here](#).

TransNet is the half-cent sales tax administered by SANDAG to fund local transportation projects consistent with the Regional Plan. The first 20-year TransNet measure was approved by voters in 1987. It went into effect in 1988 and was extended by voters in 2004 for 40 years. TransNet is the funding that is provided to grantees through the SGIP.

Transportation Committee (TC) is one of six policy advisory committees at SANDAG that advise the Board of Directors on major policy-level matters related to transportation, including the Regional Plan. The TC reviews and provides recommendations to the Board on the eligibility and evaluation criteria of the Call for Projects and reviews and provides recommendations to the Board on the SGIP funding recommendations. The TC also receives quarterly reports on the status of each awarded grant and has the authority to grant time extensions for individual projects. More details on TC are available [here](#).

Vehicle Miles Traveled (VMT) is the total number of miles traveled on all roadways by all vehicles. Reducing VMT can help ease traffic congestion and improve air quality.

Vision Zero is a national campaign that uses a variety of strategies to work toward eliminating deaths and severe injuries on our streets by focusing on roadway design and policies that affect people’s choices.

II. List of Resources

Below is a list of resources referenced in this CFP and a description of how to use these resources.

Resource/Links	What to do?
BidNet	Access the CFP materials, submit and receive responses to questions, receive any updates to the CFP, and submit a completed application for consideration.
SANDAG Board Policy No. 031, Rule 21	Review the Board Policy and rule that outlines the requirements for the use of TransNet funds for the accommodation of bicyclists and pedestrians.
SANDAG Board Policy No. 035	Review the Board Policy that governs SANDAG's Competitive Grant Programs and provides the milestone and completion deadlines for each project type.
SANDAG Grant Programs Webpage	Explore SANDAG’s grant programs, review grant project progress reports, and access documents applicable across all grant programs, such as the Grant Program Protest Procedures and BidNet registration and navigation information.
SANDAG Traffic Safety Dashboard	Interactive site with crash data from the Statewide Integrated Traffic Records System, National Transit Database, and Federal Rail Administration.
SGIP Cycle 6 Interactive Mapping Tool	Utilize the map to determine project eligibility and how points will be determined for several evaluation criteria. The map will also be used to submit information in the application. The map contains layers for the following: <ul style="list-style-type: none"> • Transit Stops and a half-mile buffer area • SSN and SFN and a half-mile buffer area • TPAs • Mobility Hubs • Disadvantaged Communities • Jurisdiction boundaries

SGIP Grant Program Webpage	Learn about the program, including program requirements, past grant awards, and SANDAG performance monitoring.
SGIP Performance Metrics	Review the examples of performance metrics that can be used to measure a project's success in meeting the SGIP goals. Select the metrics that apply to the project scope of work and include the metrics and baseline data in the application. This resource is available in BidNet with the Call for Projects materials.
TransNet Project Map	Provides an interactive map that shows some of the projects funded by the <i>TransNet</i> Smart Growth Incentive Program to date.
TransNet Webpage	Learn more about the TransNet program.

III. Background

A. About SANDAG

The San Diego Association of Governments (SANDAG) is the San Diego region's primary public planning, transportation, and research agency, comprising the 18 cities and the County of San Diego. SANDAG serves as the public forum for regional policy decisions about growth, transportation, environmental management, housing, open space, energy, public safety, and binational collaboration.

SANDAG's vision is to pursue a brighter future for everyone living, working, or recreating in the San Diego region. To this end, SANDAG plans and implements projects that seek to use land more wisely, build a more efficient and accessible transportation system, protect the environment, improve public health, promote a strong regional economy, better manage our access to energy, incorporate equity into the planning process, address pressing needs on tribal lands, and support a vibrant international border.

SANDAG receives local, state, and federal funds to implement regional policies, programs, and projects that advance its vision. SANDAG passes through a portion of its funding through several [competitive grant programs](#). These grant programs provide local, state, and federal funding to local jurisdictions, nonprofits, and other partners to accomplish regional goals at the local level. Grants awarded range from infrastructure projects to habitat management and monitoring efforts to specialized transportation services for senior and disabled populations. While each individual grant program maintains a particular focus, all work together to enhance our region's quality of life.

B. Smart Growth Incentive Program

1. Overview

The [TransNet Extension Ordinance](#) provides funding for a competitive grant program that supports local efforts to increase walking, biking, and transit use throughout the region: the Smart Growth Incentive Program (SGIP).

2. Goals and Objectives

The goals of the SGIP are to encourage comprehensive public infrastructure projects and planning activities that facilitate compact, mixed-use development focused near public transit, and that aim to increase housing and transportation choices, reduce greenhouse gas (GHG) emissions, and improve public health. The SGIP seeks to fund projects that can serve as models around the region and attract private development. Projects funded by this program must support the objectives outlined below, derived from the goals in the SANDAG 2021 Regional Plan (Regional Plan) and its Sustainable Communities Strategy (SCS).

- Implement a comprehensive approach to influence land development by improving the public realm and encouraging private smart growth projects that, in combination, create great places, advance mobility hub concepts, and leverage advanced technologies.
- Serve as model examples for smart growth in a variety of settings throughout the region.
- Contribute to reducing GHG emissions and vehicle miles traveled, and improve public health by encouraging travel by means other than single-occupant vehicles. In particular, proposed projects should support public transit usage by improving access to transit and be located in areas served by transit.
- Support future housing development.
- Fund proposed capital projects that are “ready to go” and serve as catalysts for further smart growth development.

IV. Eligibility

A. Eligible Applicants and Projects

1. Eligible Applicants

- **Individual Jurisdictions:** Eligible Applicants include the 18 incorporated cities in the SANDAG region and the County of San Diego.
- **Partnerships:** Jurisdictions can opt to work together on an application to conduct eligible activities consistent with the goals and objectives of this program. Jurisdictions also may partner with a community-based organization (CBO) or nonprofit providing services in the San Diego region to ensure the benefits of their activities are realized by a broad population and in an equitable manner. Only the 18 cities and the County of San Diego are eligible to serve as the lead Applicant and grantee, and the grant agreement cannot be assigned to a third party.

Applicants forming partnerships must provide a letter of support from each jurisdiction, CBO, or nonprofit.

Per the adoption of the 2021 Regional Plan and [GHG Mitigation Measure 5A included in the Environmental Impact Report](#), Applicants must have a locally adopted CAP or GHG reduction plan to be eligible to receive grant funding for Planning and Capital Projects from the SGIP. The Applicant is required to self-certify through the submittal of a resolution that the Applicant has a locally adopted CAP

or GHG reduction plan or will adopt one before the Board of Directors' approval of the SGIP funding recommendations (see the Timeline for the anticipated date).

Agencies that do not have a locally adopted CAP or GHG reduction plan can apply for SGIP funding to develop one under the Climate Action Plan project type. The evaluation criteria for this project type prioritize funding for new CAPs over other climate action plan activities.

2. Eligible Project Types

Proposed projects must be eligible under the TransNet program. The [TransNet Extension Ordinance](#) broadly defines the SGIP. Proposed projects can include a “broad array of transportation-related infrastructure improvements that will assist local agencies in better integrating transportation and land use, such as enhancements to streets and public places, funding of infrastructure needed to support development... and community planning efforts related to smart growth and improved land use/transportation coordination” (Section 2C.3, p. 8 of the TransNet Extension Ordinance). The ITOC recommends to the Board of Directors whether a project is eligible to receive TransNet funding. All projects must meet the SGIP goals and objectives to be deemed eligible.

Three types of projects are eligible for funding, as listed below. See the Glossary of Key Terms for the definition of each type. Example projects under each type are provided below. Additional project examples may also be eligible as long as the project meets the goals of the SGIP and is consistent with the TransNet Extension Ordinance and Expenditure Plan. Applicants are encouraged to contact SANDAG to request assistance in determining whether a particular project not listed below may be eligible.

Planning Projects

- Comprehensive planning efforts:
 - Specific area plans or community plans
 - Amendments/updates to general or specific plans
 - Updates to complete street policies
- Smaller-scale neighborhood planning activities:
 - Traffic calming or mobility plans
 - Feasibility studies for future capital improvements
 - Parking management plans
 - Form-based codes or design guidelines
 - Planning efforts required to make smart growth zoning changes
 - Health Impact assessments (HIAs) to inform the development of local planning efforts funded by the SGIP, such as specific plans, area plans, or specific plan amendments. Any proposed HIAs must be directly connected to a proposed SGIP planning project
- Complete Streets Design Manuals
- Financing Tools
- Smart Growth Studies

- Transit Oriented Development Overlay Zones
- Transit Oriented Concept Plans
- Mobility Hub Plans

Capital Projects

Proposed projects must:

- Meet the requirements for the accommodation of bicyclists and pedestrians outlined in [SANDAG Board Policy No. 031, Rule 21](#).
- Meet the minimum geometric standards outlined in the Caltrans Highway Design Manual (Chapter 1000: Bicycle Transportation Design), the California Manual on Uniform Traffic Control Devices, and design guidance established by a national association of public transportation officials such as the National Association of City Transportation Officials (NACTO).
- Meet the [Public Rights-of-Way Accessibility Guidelines](#).

Applicants must have completed a feasibility study or an equivalent project feasibility evaluation.

Some examples of capital projects include, but are not limited to:

- Public plazas
- Pedestrian street crossings
- Streetscape improvements (such as median landscaping, street trees, lighting, and street furniture)
- Parklets
- Traffic calming features (such as pedestrian bulb-outs or traffic circles)
- Access improvements to transit stations/routes
- Wayfinding signage
- Community gateway features
- Pedestrian and bike paths and bridges
- On-street bike lanes
- Bike parking
- Low-impact development elements included as part of the above

Climate Action Plan Projects

The 2021 Regional Plan and [GHG Mitigation Measure 5A included in the Environmental Impact Report](#) requires SANDAG to make funding available for local jurisdictions to prepare new CAPs and CAP Updates and GHG reduction plans that keep pace with future longer-term State targets and goals for GHG emissions reductions. Any new or updated CAP or GHG reduction plan receiving funding through SGIP shall meet the following minimum criteria:

- Be adopted by the jurisdiction's governing body (city council or Board of Supervisors).
- Establish a locally appropriate 2030 GHG reduction target for communitywide GHG emissions derived from the State's legislative target for 2030 (as established by SB 32 or as amended by future legislation), and establish long-term targets.
- Shall quantify, using substantial evidence, how local GHG reduction strategies, programs, and measures would meet or exceed the local GHG reduction target.
- Shall establish a mechanism to monitor the plan's progress toward achieving the target, including reporting data to SANDAG consistent with, and inclusion in, the Climate Action Data Portal or similar database, and a requirement to amend the plan if it is not achieving adopted goals.

3. Other Project Eligibility Requirements

To be eligible, a project must also meet all of the following criteria:

- Funded projects must not have alcohol, political, religious, or discriminatory themes or affiliations.
- Projects must be able to meet the performance measures that are included in the grant agreement between SANDAG and the Grantee.
- Projects already underway and that are fully funded are eligible to apply **ONLY** if the application requests funds for additional work beyond the scope of the current project. *TransNet* funds cannot be used to replace existing project funding.

4. Project Milestone and Completion Deadlines

The project schedule must confirm the following milestone and completion deadlines established in SANDAG [Board Policy No. 035](#).

Planning and Climate Action Plan Projects

- If a consultant contract is required, the project must be completed within **three years** of receiving the Notice to Proceed (NTP) from SANDAG.
- If no consultant contract is necessary, the project must be completed within **two years** of receiving the NTP from SANDAG.
- Completion is when the grantee approves the final planning project deliverable specified in the grant agreement. The grantee's policies shall determine the level of approval required (e.g., staff or City Counsel).

Capital Projects

- If a construction contract is required, the project must be open to the public within **three and a half years** following SANDAG's issuance of the NTP.
- If no construction contract is necessary, the project must be open to the public within **eighteen months** following SANDAG's issuance of the NTP.
- Completion of construction is when the prime construction contractor is relieved from its maintenance responsibilities.

B. Eligible Expenses

Eligible expenses must be directly related to executing the project scope of work, including Direct and Indirect Costs. SANDAG will only reimburse costs that were actually incurred for the project after the Notice to Proceed has been issued, and only up to the amount awarded in the grant agreement. In the event of project cost overruns, SANDAG will not pay more than the original amount specified in the grant agreement.

C. Ineligible Activities and Expenses

Ineligible projects and activities are those that do not align with the program goals and objectives. Projects already funded by TransNet are not eligible.

The following activities and expenses are ineligible through the grant program:

- Capital financing, operation, or funding related to programs of individual development projects
- Administrative costs of persons employed by the grantee for activities not directly related to the preparation and adoption of the proposed activity or activities
- Costs for work performed prior to SANDAG issuing a Notice to Proceed or following the termination of the grant agreement; or
- Claims or litigation costs
- Curb, gutter, and other drainage improvements
- Driveway Ramps Installed Across Sidewalks
- If local roadway design standards require a roadway shoulder to be the standard bike lane width of five feet or wider, the cost of the shoulder construction is not eligible. Projects, including roadway shoulder construction, that do not exclusively and explicitly provide bike or pedestrian infrastructure are ineligible.
- Projects that are a required element of a larger capital improvement project.

If necessary, Applicants can include curb, gutter, and other drainage improvements as part of their broader application, and allocate Matching Funds toward their construction. Applicants should consult with SANDAG staff before they submit a grant application to confirm eligible and ineligible expenses. For example, if the removal and/or replacement of curb and gutter, driveway ramps, drainage facilities, and other existing improvements will be necessary to construct a bikeway or sidewalk, the cost of this work is likely eligible; however, Applicants will be required to justify the necessary inclusion of such improvements before submitting the grant application.

V. Funding

A. Available Funding

\$45 million is available through this CFP. SANDAG intends to award projects from each of the three project types as described below. The total amount of funding awarded for each project type will be determined by the number of applications received, the Minimum Total Application Score, each application's Total Application Score, and the Application Evaluation Process described in this Call for Projects.

- **Capital Projects** - \$30 million could be allocated to capital projects.
- **Planning Projects** - \$12 million could be allocated to planning projects.
- **Climate Action Plan Projects** - \$3 million could be allocated to climate action plan projects.

SANDAG reserves the right to partially fund projects and to fund less than the amount available in a given grant cycle. See the section entitled “Partial Awards”.

B. Minimum and Maximum Grant Awards

The minimum and maximum grant awards for an individual project under each project type are included in the table below.

Project Type	Minimum Award	Maximum Award
Planning	\$150,000	\$1,000,000
Capital	\$500,000	\$3,500,000
Climate Action Plan	\$150,000	\$400,000

C. Matching Funds

No Matching Funds are required; however, points will be awarded based on evidence of Matching Funds in the application. Matching funds can consist of in-kind services or cash match from the Applicant, funds from outside sources such as developer contributions, non-profit contributions, other state or federal funds (e.g., Caltrans planning grants), or other quantifiable sources. Other TransNet funds, including Local Street and Road Program funding, cannot be used as Matching Funds. Applicants are required to provide adequate documentation of Matching Funds and the match source(s) in the application.

D. Indirect Costs

Grant funds may be used toward Indirect Costs if they are related to the project scope of work and the application indicates that reimbursement for indirect costs would be requested. Applicants who wish to request reimbursement for indirect costs are required to disclose this in their application.

Applicants must use one of the following options to receive reimbursement for indirect costs:

- If the Applicant has a FNICR recognized by the federal government, that rate must be used, and the approval must be submitted to SANDAG.
- Elect the de minimis rate under 2 CFR 200 if the Applicant has never received a FNICR. The current de minimis rate is 15%. Applicants who have an ICAP approved by their elected body (City Council or Board of Supervisors), management, another individual within the agency, or any other non-federally approved agency must choose to elect the de minimis rate when charging indirect costs.

VI. Other Program Requirements

A. SANDAG Board Policy No. 035

[SANDAG Board Policy No. 035](#), “Competitive Grant Program Procedures,” applies to all grant programs administered through SANDAG. Applicants should be aware of the following requirements.

1. Applicant Resolution

Within 30 days following the grant application deadline, Applicants must submit a resolution from their authorized governing body that:

- commits to providing the minimum Matching Funds percentage outlined in the Call for Projects; and
- authorizes the Applicant’s staff to accept the grant funding and execute a grant agreement if an award is made by SANDAG.

If an Applicant fails to provide a resolution that meets the above requirements, that application will be considered nonresponsive and will no longer be considered in the competitive process. Applicants are encouraged to use the sample resolution included in this CFP.

If the Applicant wishes to submit its Board Policy No. 035 resolution with its Application by the Application Submission deadline, the Applicant may include its resolution in BidNet. If the Applicant does not submit its Board Policy No. 035 resolution by the Application Deadline, the resolution must be emailed to grantsdistribution@sandag.org by the date listed in the Timeline.

2. Grant Agreement Execution

After the Board approves the funding recommendations, SANDAG will present a grant agreement to the awarded Applicant. An authorized representative of the awarded Applicant must sign the grant agreement within 45 days from the date SANDAG presents the grant agreement to the awarded Applicant. Failure to meet this requirement may result in revocation of the grant award. Applicants are encouraged to review the sample grant agreement included with this CFP to ensure compliance with this provision.

3. Project Milestone and Completion Deadlines

When signing a grant agreement, grantees must agree to the project deliverables and schedule in the agreement. In addition, a grantee’s project schedule in its application and grant agreement must adhere to the deadlines listed in the “Project Milestone and Completion Deadlines” in this call for projects. Failure to meet the project milestone and completion deadlines following SANDAG’s issuance of the Notice to Proceed on the project may result in the revocation of all grant funds not already expended.

Grantees may request and be granted a twelve-month extension at the SANDAG staff level. This twelve-month period is cumulative over the entire duration of the grant. Grantees must request and receive approval from the appropriate policy advisory

committee for time extensions longer than twelve months. In all instances, a grantee seeking an extension must document previous efforts undertaken to maintain the project schedule, explain the reasons for the delay, explain why the delay is unavoidable, and demonstrate an ability to succeed in the extended timeframe the grantee proposes.

B. Performance Measures

SANDAG has identified numerous performance metrics that can be used to measure a project's success in meeting the SGIP goals and objectives. Applicants must review the SGIP Performance Metrics, select the ones that apply to their project, and provide baseline data in their application that will be used to measure their project's success at the end of the grant agreement. The SGIP Performance Metrics are provided as an attachment to this CFP and are available in BidNet.

All SGIP grantees must meet the performance measures they select during the application process, which are included in the grant agreement. The grantee must report on its progress toward meeting the performance measures in its quarterly progress report. If SANDAG believes the grantee will not be able to achieve the performance measures in its grant agreement, SANDAG will require the grantee to submit a plan that outlines how the grantee will meet the performance measures and a timeline to do so. If the grantee cannot meet its stated performance measures, the ITOC, RPC, and TC may be asked to provide direction to SANDAG staff, including whether to terminate the grant and repay any previously reimbursed expenses.

C. Baseline Data Collection (Capital projects only)

Before the construction of grant-funded improvements, the Grantee must work with SANDAG and its consultant, who will develop a baseline data collection plan to gather information on walking and biking activity in the project area before the improvements are made. A subtask for this work has been included in the scope of work template.

D. Project Implementation and Oversight Requirements

1. Project Communication

The Grantee must provide SANDAG with contact information for the project manager and keep this information up-to-date. SANDAG should be notified promptly in case of a change to the Grantee's project manager. Grantees must notify SANDAG of events related to the grant-funded project, such as groundbreaking, ribbon cuttings, and community workshops, and provide project before and after photos and required signage. The Grantee will be asked to provide project milestone information to support SANDAG media and communication efforts. SANDAG staff may attend any meetings as appropriate.

2. Plan Review (Capital projects only)

The Grantee must submit project design drawings to SANDAG for review and comment at 30 percent, 60 percent, 90 percent, and 100 percent. SANDAG may comment on submitted plans regarding consistency with the original project application and accepted bike/pedestrian facility and smart growth design standards.

3. Quarterly Progress Reports

Grantees must complete and submit quarterly progress reports that illustrate the grantee's efforts to make timely progress on their project, including meeting the performance measures. SANDAG will provide a standard progress report template that the grantee must use. Quarterly reports will be due on the last day of the month following the quarter's close. SANDAG will summarize the information in the grantee's progress report, which will be provided to the RPC and TC at their next meeting. Staff also provides semi-annual progress reports to the ITOC in January and June each year.

Quarter	Performance Period	Report Due Date	RPC and TC Meeting Date
1	7/1 – 9/30	10/31	January
2	10/1 – 12/31	1/31	April
3	1/1 – 3/31	4/30	July
4	4/1 – 6/30	7/31	October

SANDAG will monitor the grantee's progress and performance against the scope of work and schedule in the grant agreement. If SANDAG believes the grantee is not making timely progress or is not adhering to the terms of the grant agreement, this information will be reported to the RPC and TC. SANDAG will notify the grantee if it believes the grantee's performance warrants notification of RPC and TC. Poor performance may be grounds for termination of the grant agreement and revocation of the grant, as determined by RPC or TC.

4. Invoices

Grant funding is by reimbursement only. Funds will not be disbursed until SANDAG and the grantee have fully executed a grant agreement, and project expenses incurred by the grantee before the Notice to Proceed issuance are not eligible for reimbursement.

To be reimbursed for project expenses, grantees must submit an invoice packet consisting of an invoice coversheet, expense summary, and invoice history. Grantees are required to use the invoice template provided by SANDAG. Invoices submitted without a corresponding progress report will not be processed. Any third-party consultant or contractor expenses must be accompanied by proof of a competitive procurement or a sole source justification signed by the SANDAG Grants Program Manager to be eligible for reimbursement.

To qualify for reimbursement, the following requirements must be met:

- Staff costs must be submitted with payroll documentation. Personally identifiable information (social security numbers, home addresses, etc.) must not be provided to SANDAG.
- Third-party vendor (consultant or contractor) invoices must be submitted with:
 - Proof of payment, such as a copy of a check provided to the vendor or a printout for the grantee's financial system showing the funds were dispersed.
 - The vendor's invoice and backup documentation (schedule of values, receipts for expenses)

- Clearly identify all grant-related expenses that include non-related costs. Grantees can highlight, circle, or use a separate document/spreadsheet to differentiate the grant-related costs from other costs unrelated to the grant.
- All receipts and invoices must be detailed, dated, directly related to the project scope of work, and incurred after the Notice to Proceed date and before the grant expiration date.

SANDAG will make payments for eligible invoices as promptly as SANDAG fiscal procedures permit upon receipt of the grantee's invoice packet, backup documentation, deliverables, and confirmation by the SGIP Program Manager that the grantee is in compliance with the requirements in the grant agreement. SANDAG shall retain 10 percent of the amounts invoiced until the completion of the project.

5. Matching Funds

If the grant agreement contains Matching Funds, the grantee must provide a cumulative match over the grant period such that the total Matching Funds amount provided at the end of the grant period is equal to or greater than the match percentage required under the grant agreement. Grantees may forfeit the grant award and be responsible for the repayment of grant funds to SANDAG if the cumulative match percentage falls below the required percentage or if grantees fail to provide sufficient documentation of Matching Funds.

6. Final Progress Report, Invoice, and Project Closeout

Once the grantee determines the project is complete, a final progress report and invoice will be submitted to SANDAG. SANDAG will provide the final progress report template the grantee will be required to use. Final progress reports should detail all completed project activities, challenges, successes, and a description of how the project is expected to promote smart growth. The report will also include the performance measures listed in the grant agreement and document the grantee's ability to achieve them. The grantee should provide the deliverables listed in the scope of work with the final progress report. The final progress report should accompany a final invoice, including all remaining project expenses.

Upon receipt of a final progress report, invoice, and deliverables, SANDAG will verify that the full scope of work in the grant agreement was completed and that the performance measures were met. For capital projects, SANDAG will conduct a site visit of the project to ensure that the entire scope of work was completed. Photos of the completed project will be taken and provided to the RPC and TC. SANDAG will also confirm whether the contractor and the grantee have met all labor compliance requirements.

Once SANDAG verifies that the project has been completed and can be closed out, the grantee will be asked to submit an invoice for the retention amounts withheld. Following SANDAG's payment of the grantee's retention invoice, the project will be closed.

E. Public Record and Record Retention Policy

All applications submitted in response to this CFP become the property of SANDAG and are considered a public record. As such, applications and other project-related documentation may be subject to public review per [SANDAG Board Policy No. 015: Records Management](#).

Grantees must retain project-related documents for at least three years after receipt of final payment from SANDAG. These documents must be made available to SANDAG upon request.

F. Notice of Prevailing Wage

California law requires that public works projects pay prevailing wages for workers. As applicable, grantees are required to comply with the provisions of California Labor Code Sections 1775 et seq, which includes the payment of prevailing wages to all workers performing prevailing wage work. Additional details can be found in the grant agreement.

VII. Application and Submittal Process

A. Application Materials

Application materials are available online at <https://www.bidnetdirect.com/sandag/sandag-grants>. Different applications are available depending on the project type. The Applicant is responsible for completing the appropriate application for their project.

Applicants will submit their completed application with all required signatures by the Application Deadline. An incomplete application may be considered nonresponsive. For an application to be considered complete, it must include all the materials described in the application and be submitted prior to the Application Deadline.

SANDAG reserves the right to cancel or revise at any time, for any or no reason, in part or its entirety, this CFP. If SANDAG revises or cancels the CFP prior to the Application Deadline, Applicants who have downloaded the Call for Projects materials in BidNet will be notified by email.

B. Applicant Webinar, Questions, and Application Assistance

1. Pre-Application Webinar

SANDAG will host a pre-application webinar for all prospective Applicants to provide an overview of this CFP, the application process, and to address any questions. See the Timeline for the date and time of the webinar. SANDAG staff will also provide information and address questions on the eligibility, approval, contracting, and specific requirements of this grant program. This workshop will be held virtually. SANDAG will post the virtual meeting link and other details on BidNet.

2. Call for Projects Questions

Prospective Applicants may submit questions through the SANDAG web-based vendor portal BidNet, available at <https://www.bidnetdirect.com/sandag/sandag-grants>. Questions submitted after the Question Deadline or outside of BidNet will not be answered. See the Timeline for the deadline to submit questions.

3. Application Assistance

Prospective Applicants may request a meeting with SANDAG Grants staff to obtain assistance with an application, including a discussion of a possible project or assistance with utilizing BidNet. See the Timeline for the deadline to request a meeting.

C. Submittal Process

Applicants shall submit application documents via the SANDAG web-based vendor portal BidNet, available at <https://www.bidnetdirect.com/sandag/sandag-grants>. Applications submitted by mail, facsimile, or email in lieu of electronic copies uploaded to the online web-based portal will not be acceptable and will not be considered. Any application that is missing pages or cannot be opened for any reason may be considered nonresponsive.

Applicants are responsible for fully uploading their entire application before the Application Deadline. It is the Applicant's sole responsibility to contact the SANDAG bid management provider, BidNet, to resolve any technical issues related to electronic submittal, including, but not limited to, registering as a vendor, updating password, updating profiles, uploading/downloading documents, and submitting an electronic offer, prior to the submission deadline. BidNet's Vendor Support team is available Monday-Friday from 5 a.m. to 5 p.m. Pacific Time at (800) 835-4603 or e-procurementssupport@bidnet.com.

VIII. Application Evaluation Process and Awards

A. Responsiveness Review

SANDAG Grants staff reviews submitted applications to ensure they are responsive to the requirements outlined in this CFP. If an application is deemed nonresponsive, SANDAG Grants staff will notify the Applicant in writing. Applicants may protest a nonresponsive determination pursuant to the protest procedures (see Protest Procedures). Unless a protest is filed and substantiated, an application that is deemed nonresponsive will not continue in the competitive selection process.

B. Eligibility Screening

Following the application submittal period and concurrently with the responsiveness review, SANDAG staff will perform an eligibility screening of all submitted applications. An eligibility screening involves verifying that an Applicant and their proposed project meet the eligibility requirements included in this CFP. During the eligibility screening process, SANDAG reserves the right to request additional information and/or clarification from any or all Applicants but is not required to do so. Staff may also seek input from a policy advisory committee to determine eligibility. Projects that pass the eligibility screening will be scored (see Project Scoring).

Any Applicants deemed ineligible or whose projects have been deemed ineligible during the eligibility screening will be notified in writing when the determination is made. Applicants may protest the eligibility determination pursuant to the protest procedures (see Protest Procedures). Unless a protest is filed and substantiated, an application that is deemed ineligible will not continue in the competitive selection process.

This CFP does not commit SANDAG to award a contract, defray any costs incurred in preparing an application pursuant to this CFP, or procure or contract for work. SANDAG may reject applications without providing the reason(s) underlying the rejection. Failure by SANDAG to award a funding agreement to Applicants will not result in a cause of action against SANDAG.

1. Scope of Work Review

SANDAG Grant's staff will review the scope of work for all Planning and Climate Action Plan projects to ensure that there are tasks and subtasks with sufficient details needed to describe the project activities to be completed by the Applicant. Staff will meet with each Applicant to review the scope of work in detail and make any necessary changes to include additional tasks, subtasks, or other details that can assist with project monitoring, closeout, and future performance audits. The revised scope of work will be used in the evaluation process.

C. Scoring and Awarding of Funds

Eligible projects will be scored using the Qualitative and Quantitative criteria approved by the SANDAG Board of Directors and included in this CFP. There are three sets of scoring criteria: Capital, Planning, and Climate Action Plan. The application used will dictate which of the scoring criteria are used by the Evaluation Committee:

1. Qualitative Scoring

An external evaluation panel will provide the Qualitative criteria scores for eligible applications. The evaluation panel will typically consist of at least three but no more than five public members who are familiar with the San Diego region and the grant program goals and objectives.

To avoid conflicts of interest, all evaluation panel members will be screened to be sure they do not have an affiliation with any of the Applicants or proposed projects. Individuals who work for a private company that could potentially receive a future contract from an SGIP Applicant due to the project being selected for funding will not be permitted to serve as evaluators.

2. Quantitative Scoring

SANDAG Grants and Data Science staff will provide the Quantitative criteria scores for each project. Points associated with Quantitative criteria undergo a quality assurance/quality control (QA/QC) review to ensure that data used in the Quantitative scoring process are accurate and points were awarded appropriately.

3. Calculation of Total Application Scores

An application's Average Qualitative Score will be calculated by summing all evaluator scores for that application and dividing by the number of evaluators. The application's Average Qualitative Score will then be added to the Quantitative scores, producing the Total Application Score.

4. Tiebreakers

If two or more projects receive the same Total Application Score, the following methodology in descending order will be used as the tiebreaker:

Capital Projects:

- Highest score on the Criteria #3
- Highest combined score on Criteria #4
- Highest combined score on Criteria #2

Planning Projects:

- Highest score on Criteria #3
- Highest combined score on Criteria #4
- Highest combined score on Criteria #2

Climate Action Plan Projects:

- Project that is a new CAP or CAP Update
- Highest combined score on Criteria #2
- Highest combined score on Criteria #3

5. Minimum Total Application Score

To ensure grant funds support quality projects, a project must receive a Total Application Score that is at least 50 points to be eligible for funding.

6. Funding Recommendations and Geographic Funding Distribution

Following the scoring process outlined above, applications in each project type will be placed in descending Total Application Score order (from the highest to lowest). Projects will be recommended to receive funding based on this order and the following. As previously stated, partial awards may be recommended (see the section entitled “Partial Awards”).

- First, for each project type the applications will be recommended to receive funding in descending Total Application Score order, until all Applicants with applications receiving scores 50 points or higher have received funding for at least one project or funding is exhausted, whichever comes first.
- If funding remains, additional applications will be recommended to receive funding in descending Total Application Score order until funding is exhausted.

SANDAG will recommend a list of projects to the Board of Directors that are financially constrained by the amount of funding available.

7. Social Equity Analysis

SANDAG will conduct a social equity analysis to determine whether the funding recommendations if approved, will result in an equitable distribution in the region.

8. Partial Awards

Given the competitive nature of the grant program and the finite amount of funds available through this CFP, Applicants may receive partial awards. Additionally, SANDAG may choose to roll over any remaining funds not awarded through this Call for Projects to a future CFP. SANDAG handles partial awards differently based on the scalability of a project. SANDAG, at its sole discretion, will determine whether a project is Scalable or Non-Scalable.

Applicants whose projects are recommended for partial award and are Scalable will be required to work with SANDAG staff before grant agreement execution to alter the scope of work, budget, and schedule submitted as a part of the application to reflect a reduced scope of work.

Applicants whose projects are recommended for partial award and cannot be scaled will be asked if they would like to accept the partial funding award with the condition that the entire project, as proposed in the scope of work included in the application, must be completed. Applicants will be required to contribute additional Matching Funds than listed in their application to complete the project scope of work.

If an Applicant cannot provide the necessary Matching Funds and declines the partial funding award, the award will be offered consistent with the process identified in the section entitled "Application Evaluation Process." If no Applicant accepts the funding, the funding may be rolled over to future funding cycles.

9. Review of Project Eligibility

Prior to taking the funding recommendations to the policy advisory committee and Board of Directors, ITOC will be asked to review the recommended projects and verify that the projects are consistent with the TransNet Extension Ordinance and eligible for funding.

10. Approval of the Funding Recommendations and Contingency List

Following the ITOC eligibility review, the funding recommendations will be presented to the relevant policy advisory committee for recommendation to the Board of Directors. The Board of Directors will then be asked to approve the proposed funding recommendations.

SANDAG will provide Applicants with a Notice of Intent to Award in advance of the publication of the meeting agenda in which the funding recommendations will be presented. See the Timeline for the Notice of Intent to Award date.

D. Grant Agreement Execution

If awarded funds, an Applicant will enter into a grant agreement with SANDAG for the approved project scope of services and become a "grantee." A sample grant agreement is included with the CFP.

Applicants are encouraged to review the sample grant agreement within their organization prior to submitting an application. Aside from any potential errors or omissions, the terms of the grant agreement will be substantially the same as those in the sample grant agreement

and are non-negotiable. Failure to sign and return the grant agreement within 45 days of receiving the grant agreement from SANDAG may result in revocation of the grant award. See the section entitled “SANDAG Board Policy No. 035.”

E. Protests

SANDAG grant program protest procedures may be obtained online at <https://www.sandag.org/funding/grant-programs>.

I. Capital Scoring Criteria and Rubric

Capital projects will be scored based on the Applicant's responses to the Capital Project Scoring Criteria below. The Capital Project Scoring Rubric is a guide for SANDAG staff and the Evaluation Panel to assist with awarding points based on the Scoring Criteria. The Objective criteria (points calculated by SANDAG's Department of Data Science or Grants staff) are marked with an asterisk (*).

A. Capital Project Scoring Criteria

No.	CRITERIA	POINTS POSSIBLE
1.	*RELATIONSHIP TO REGIONAL TRANSIT	10
	The project area includes or is within 0.5 miles of a 2035 Transit Priority Area	10
	The project area includes or is within 0.5 miles of an existing or planned transit stop	5
2.	FURTHERS THE REGIONAL PLAN AND SUSTAINABLE COMMUNITIES IMPLEMENTATION STRATEGIES	15
A.	The degree to which the project furthers the Sustainable Communities Strategy <ul style="list-style-type: none"> i. *Proximity To A Mobility Hub ii. Furthers The Sustainable Communities Strategy 	5
B.	The degree to which the project furthers safety and the Regional Vision Zero Resolution <ul style="list-style-type: none"> i. *Proximity To The Safety Focus Network Or Systemic Safety Network ii. Proposed Safety Improvements 	5
C.	The degree to which the project furthers equity and benefits disadvantaged communities <ul style="list-style-type: none"> i. *Project Location ii. Benefit To A Disadvantaged Community 	5
3.	SMART GROWTH IMPLEMENTATION	15
	The degree to which the project furthers smart growth principles and implementation	
4.	PROJECT FEASIBILITY	30
A.	*Project development milestones that are completed on or before the Application Deadline.	10
B.	The degree to which the project will efficiently use program funds, as demonstrated by the proposed project scope, schedule, and budget.	15
C.	The degree to which community members have been engaged and outreach is incorporated throughout the project.	5

5.	*BOARD POLICY NO. 033	25
A.	Prohousing Policies (Favorable Zoning and Land Use, Acceleration of Housing Production Timeframes, Reduction of Construction and Development Costs, Providing Financial Subsidies)	12.5
B.	Housing Equity/Affirmatively Furthering Fair Housing	12.5
6.	*MATCHING FUNDS	5
	Points will be awarded based on the scale provided in the Scoring Rubric.	
TOTAL		100

B. Capital Scoring Rubric

Below is a general scoring guide that provides more specific language based on a project's ability to meet the evaluation criteria.

Term	Definition
Clearly and convincingly	to a considerable extent with substantive documentation or evidence
Sufficiently	to a satisfactory extent with adequate documentation or evidence
Mostly	to a large extent with general documentation or evidence
Partially	to a limited extent with incomplete documentation or evidence
Minimally	to a small extent and without documentation or evidence
Does Not Demonstrate	unable to address criterion, even to a minimal extent

1. Relationship To Regional Transit

*NOTE: The SANDAG Data Science staff will calculate the points awarded for these criteria. Points will be awarded based on the proposed project's proximity to existing or programmed transit facilities included in the [2035 Transit Priority Areas identified in the SANDAG 2021 Regional Plan](#). An interactive map that identifies the Mobility Hubs can be found here: <https://sandag.maps.arcgis.com/apps/Cascade/index.html?appid=897af882e8c14b1e996c33e48bc15347>.

A regional transit station is defined as any station served by COASTER, SPRINTER, Trolley, *Rapid*, or *Rapid Express* Routes. A local transit stop is defined as any stop served by MTS bus routes or NCTD BREEZE services. A list of MTS transit services and stations is available here: <https://www.sdmts.com/transit-services>. A list of NCTD services and stations is available here:

<https://gonctd.com/services/transit-centers/>. Distance refers to walking distance based on actual available pathways. **Up to 10 points possible**

Applicant Response	Points
The project area includes or is within 0.5 miles of a 2035 Transit Priority Area in the 2021 Regional Plan	10 points
The project area includes or is within 0.5 miles of an existing or planned transit stop	5 points
The project does not include or is not within 0.5 miles of an existing or planned transit stop	0 points

2. Furthers The Regional Plan And Sustainable Communities Implementation Strategies (Up to 15 points possible)

A. Sustainable Communities Strategy (Up to 5 points possible)

i. Proximity To A Mobility Hub

*NOTE: The SANDAG Data Science staff will calculate the points awarded for these criteria. Points will be awarded based on the proposed project's proximity to one or more Mobility Hubs included in the [SANDAG 2021 Regional Plan](#). An interactive map that identifies the Mobility Hubs can be found here:

<https://sandag.maps.arcgis.com/apps/Cascade/index.html?appid=897af882e8c14b1e996c33e48bc15347>. **Up to 2 points possible**

Applicant Response	Points
The project includes or is within a Mobility Hub	2 points
The project does not include nor is within a Mobility Hub	0 points

ii. Furthers The Sustainable Communities Strategy

The primary purpose of the Sustainable Communities Strategy is to show how development patterns and our transportation system will work together to reduce greenhouse gas (GHG) emissions for cars and light trucks, providing a more sustainable future for our region. Ways to do this include implementing a land use strategy that facilitates VMT reduction, zoning for a higher density of housing than is currently allowed, improving jobs-housing balance, and planning for transportation/mobility improvements to better connect housing to the existing/planned regional transportation network. Applicants will receive points based on the degree to which the project furthers the Sustainable Communities Strategy.

Up to 3 points possible

Applicant Response	Points
Clearly and convincingly demonstrates how it furthers the SCS and provides substantive documentation or evidence.	3 points

Sufficiently demonstrates how it furthers the SCS and provides adequate documentation or evidence.	2 points
Partially demonstrates how it furthers the SCS and provides incomplete documentation or evidence.	1 point
Unable to address criterion, even to a minimal extent	0 points

B. Furthers Safety And The Regional Vision Zero Resolution

The SANDAG Board of Directors adopted a [Regional Vision Zero Resolution](#) that includes steps toward eliminating all traffic fatalities and severe injuries while increasing safe, healthy, and equitable mobility options for all. Applicants will receive points based on the degree to which the project furthers safety and the Region Vision Zero Resolution. **Up to 5 points possible**

i. Proximity To The Safety Focus Network Or Systemic Safety Network

*NOTE: The SANDAG Data Science staff will calculate the points awarded for this criterion. Points will be awarded based on the proposed project’s proximity to the Safety Focus Network or Systemic Safety Network. An interactive map that identifies the SFN and SSN can be found here: <https://sandag.maps.arcgis.com/apps/Cascade/index.html?appid=897af882e8c14b1e996c33e48bc15347>. **Up to 2 points possible**

Applicant Response	Points
The project is on or within .25 miles of the Safety Focus Network (SFN) or Systemic Safety Network (SSN).	2 points
The project is not on or within .25 miles of the Safety Focus Network (SFN) or Systemic Safety Network (SSN).	0 points

ii. Proposed Safety Improvements

The applicant will receive points if the project includes proven bicycle, pedestrian, and traffic calming safety countermeasures. Applicants should review the Federal Highway Administration’s [Proven Safety Countermeasures](#) and the National Highway Traffic Safety Administration (NHTSA)’s [Countermeasures That Work](#) for examples and additional guidance. **Up to 3 points possible**

Applicant Response	Points
The project includes proven bicycle, pedestrian, and traffic calming safety countermeasures.	3 points
The project does not include proven bicycle, pedestrian, and traffic calming safety countermeasures.	0 points

C. Furthers Equity And Benefits Disadvantaged Communities (Up to 5 points possible)

i. Project Location

*NOTE: The SANDAG Data Science staff will calculate the points awarded for these criteria. Points will be awarded if the project is located in a disadvantaged community as identified in the SANDAG 2021 Regional Plan. An interactive map that identifies the disadvantaged communities can be found here: <https://sandag.maps.arcgis.com/apps/Cascade/index.html?appid=897af882e8c14b1e996c33e48bc15347>. **Up to 2 points possible**

Applicant Response	Points
The project includes or is located in a disadvantaged community.	2 points
The project does not include or is not located in a disadvantaged community	0 points

ii. Benefit To A Disadvantaged Community

Applicants will receive points based on the degree to which the project furthers equity and benefits disadvantaged communities. **Up to 3 points possible**

Applicant Response	Points
Sufficiently demonstrates that it furthers equity and benefits disadvantaged communities	3 points
Partially demonstrates that it furthers equity and benefits disadvantaged communities	1 point
Does not demonstrate that it furthers equity and benefits disadvantaged communities	0 points

3. Smart Growth Implementation (Up to 15 points possible)

SANDAG seeks to promote a pattern of development with whole communities that feature a convenient mix of travel choices, safer streets, and supportive amenities. Smart Growth is a compact, efficient, and environmentally sensitive pattern of development that provides people with additional travel, housing, and employment choices by focusing future growth away from rural areas and closer to existing and planned job centers and public facilities while preserving open space and natural resources. The basic principles of smart growth include:

- Mix land uses.
- Take advantage of compact building design.
- Create a range of housing opportunities and choices.
- Create walkable neighborhoods.

- Foster distinctive, attractive communities with a strong sense of place.
- Preserve open space, farmland, natural beauty, and critical environmental areas.
- Strengthen and direct development towards existing communities.
- Provide a variety of transportation choices.
- Make development decisions predictable, fair, and cost effective.
- Encourage community and stakeholder collaboration in development decisions

Applicants will receive points based on the degree to which the proposed project furthers smart growth principles implementation and strategies. **Up to 15 points possible**

Applicant Response	Points
Clearly and convincingly demonstrates smart growth policy implementation and directly furthers the basic principles of smart growth strategies by providing substantive documentation or evidence.	13-15 points
Sufficiently demonstrates smart growth policy implementation and furthers the basic principles of smart growth strategies by providing sufficient documentation or evidence.	10-12 points
Mostly demonstrates smart growth policy implementation and furthers the basic principles of smart growth strategies by providing adequate documentation or evidence.	7-9 points
Partially demonstrates smart growth policy implementation and furthers the basic principles of smart growth strategies by providing some documentation or evidence.	4-6 points
Minimally demonstrates smart growth policy implementation and furthers the basic principles of smart growth strategies but provides no documentation or evidence.	1-3 points
Unable to address criterion, even to a minimal extent.	0 points

4. Project Feasibility (Up to 30 Points Possible)

A. Completion Of Major Milestones

*NOTE: SANDAG Grants staff will calculate the points awarded for this criterion.

Points will be awarded for project development milestones that are completed on or before the Application Deadline, based on the dates that the Applicant provides in the grant application. **Up to 10 points possible**

Applicant Response	Points
Planning Document	
The neighborhood-level plan, corridor study, or community active transportation strategy is completed on or before the Application Deadline.	1 point
The neighborhood-level plan, corridor study, or community active transportation strategy will be completed after the Application Deadline.	0 points
Environmental Review	
Environmental review under the California Environmental Quality Act is completed or will be completed before the Application Deadline.	2 points
Environmental review under the California Environmental Quality Act will be completed after the Application Deadline.	0 points
Right-Of-Way Acquisition and All Necessary Entitlements	
Right-of-way acquisition and all necessary entitlements or evidence that right-of-way acquisition is not required are completed on or before the Application Deadline.	3 points
Right-of-way acquisition and all necessary entitlements or evidence that right-of-way acquisition is not required will be completed after the Application Deadline.	0 points
Ready To Bid for Construction	
The project will be ready to bid for construction within 6 months or less of the Application Deadline.	4 points
The project will be ready to bid for construction within 12 months or less of the Application Deadline.	3 points
The project will be ready to bid for construction within 18 months or less of the Application Deadline.	2 points
The project will be ready to bid for construction within 24 months or less of the Application Deadline.	1 point
The project will be ready to bid for construction within 24 months or more of the application deadline.	0 points

B. Efficient Use Of Program Funds

There are never enough grant funds to pay for all of the projects worthy of funding in the San Diego region. For this reason, SANDAG awards grant funds on a competitive basis that takes the Applicant's ability to perform their proposed project on a timely basis into account. SANDAG holds grantees accountable to the project schedules they have proposed in their grant application in order to ensure fairness in the competitive process and encourage grantees to implement projects quickly so the public can benefit from project deliverables as soon as possible.

Applicants will receive points based on the degree to which the project will efficiently use program funds, as demonstrated by the proposed project scope, schedule, and budget and the following factors. **Up to 15 points possible**

- The scope of work should identify all major tasks and subtasks that are necessary to complete the project. The Applicant should take into consideration any tasks or subtasks that may be necessary, even if, during project implementation, those tasks are deemed unnecessary. Projects currently in the planning phase should consider the steps it will take to complete the planning work, including robust stakeholder engagement. Projects that have not yet completed environmental review should consider the work necessary to achieve CEQA compliance. Projects that are not within the right-of-way owned by the Applicant should consider all right-of-way acquisition and entitlement requirements and the effort required to complete those steps, including subtasks when appropriate. Applicants are strongly encouraged to consider any regulatory influence on the project (e.g. the Public Utilities Commission, California Coastal Commission, etc.). Any tasks that require approval or input from another public agency should also be included. All projects should consider the effort necessary to prepare a public works project for competitive bidding and ensure that their agency's procurement requirements will be met before putting the project out to bid. The scope of work should also consider the approvals needed to enter into the contract with the construction contractor and any other consultant or support services (e.g., design support, construction management, and labor compliance) needed during project construction.
- The project schedule should include start dates that are reasonable, taking into account any work that has already been completed before the NTP has been issued, and any other tasks or subtasks that might impact the start date. Project durations and completion dates should be reasonable and take into account timeframes that the Applicant can actually achieve. Applicants should keep in mind that they will be required to adhere to the schedule listed in their grant application, and that all schedules must meet the Project Milestone and Completion Deadlines that are listed in [SANDAG Board Policy No. 035](#). Applicants are strongly discouraged from including timeframes that are not reasonable, and Applicants should be aware that any awarded project that cannot meet the Project Milestone and Completion Deadlines will be put on the watch list and subject to scrutiny by the TransNet Independent Taxpayer Oversight Committee, and Regional Planning and Transportation Committees.
- The project budget should consider all of the tasks and subtasks listed in the scope of work. Each task and subtask should identify reasonable costs to complete the task or subtask, and any matching funds should be included. Please note that all dates in the schedule are starting from the date SANDAG will issue the Notice to Proceed to the Applicant, which is typically within 30-45 days of the funding awards being approved by the Board of Directors.

Applicant Response	Points
Clearly and convincingly demonstrates that the project will efficiently use the grant funding.	13-15 points
Sufficiently demonstrates the project will efficiently use the grant funding by providing sufficient documentation or evidence.	10-12 points

Mostly demonstrates the project will efficiently use the grant funding by providing adequate documentation or evidence.	7-9 points
Partially demonstrates the project will efficiently use the grant funding by providing some documentation or evidence.	4-6 points
Minimally demonstrates the project will efficiently use the grant funding but provides no documentation or evidence.	1-3 points
Unable to address criterion, even to a minimal extent.	0 points

C. Community Engagement

Applicants will receive points based on the degree to which community members have been engaged and outreach to the community is incorporated throughout the project.

Factors to be considered are the inclusiveness of the planning process, evidence that key stakeholders will be active participants in the process, and community priorities will be reflected in the proposed project. The highest-scoring projects will demonstrate strong community support for the project, substantial community input will be sought or has been included in the planning or other process, key stakeholders have been identified, including underserved and limited English proficiency populations, and the Applicant will ensure that the community has a meaningful role in the project.

Lower scoring projects will have minimal opportunities for community engagement in the scope of work, include generic letters of support that fail to demonstrate substantive stakeholder involvement, outreach or involvement to the community is or will be done at a minimal level, or the Applicant fails to account for limited English proficiency populations. **Up to 5 points possible**

Applicant Response	Points
Clearly and convincingly demonstrates that the project has or will have strong community support and opportunity for input and a meaningful role in the project, including underserved and limited English proficiency populations.	5 points
Partially demonstrates that the project has or will have strong community support and opportunity for input and a meaningful role in the project, including underserved and limited English proficiency populations.	3 points
Minimally demonstrates that the project has or will have strong community support and opportunity for input and a meaningful role in the project, including underserved and limited English proficiency populations.	1 point
Does not demonstrate that the project has or will have strong community support and opportunity for input and a meaningful role in the project, or excludes underserved and/or limited English proficiency populations.	0 points

5. Board Policy No. 033

Points will be awarded based on the Applicant's adoption of Prohousing policies and demonstrated commitment to advancing housing equity. **(Up To 25 points possible)**

*NOTE: SANDAG Grants staff will calculate the points awarded for this criterion based on the Applicant's responses in the grant application.

A. Prohousing Policies

Applicants will be awarded 2.5 or 5 points, as indicated below, by demonstrating that the Applicant has implemented policies that accelerate the production of housing in the four categories listed below. An Applicant that has received a Prohousing Designation from HCD will receive 12.5 points. A maximum of 5 points can be earned per category for Applicants without a Prohousing Designation and no Applicant can receive more than 12.5 points when all subcriteria scores are added together. **(Up to 12.5 points possible)**

i. Favorable Zoning And Land Use (Up to 5 points)

Applicant Response	Points
<ul style="list-style-type: none"> • Housing element plan for zoned capacity of >150% of RHNA • Permitting missing middle uses (e.g., duplexes, triplexes, fourplexes, townhomes) in existing low-density single-family zones • Eliminating minimum parking requirements • Allowing residential in commercial zones 	5 points
<ul style="list-style-type: none"> • Allowing more/larger accessory dwelling units (ADUs) than state law requires • Density bonus that is >10% more than state requirements • Established Workforce Housing Opportunity Zone (WHOZ) or housing sustainability district • Standards to promote more density • Housing element plan for zoned capacity of >125% of RHNA • Reduced parking requirements 	2.5 points
The Applicant has not implemented any of the above policies.	0 points

ii. Acceleration Of Housing Production Timeframes (Up to 5 points)

Applicant Response	Points
<ul style="list-style-type: none"> • Ministerial approval of housing • Streamlined/program-level California Environmental Quality Act (CEQA) Environmental Impact Report (EIR) for general plans/specific plans etc. • Permit process that is less than two months • Elimination of public hearings for projects consistent with zoning/general plan 	5 points

<ul style="list-style-type: none"> • One-stop shop permitting processes or single point of contact • Priority permit processing or reduced plan check times for ADUs/junior ADUs, multifamily, or affordable housing 	
<ul style="list-style-type: none"> • Streamlined housing development at the project level • Permit process that is less than four months • Three public hearings limit for projects consistent with zoning/general plan • Eliminated or replaced subjective design standards with objective standards that simplify zoning • Standard entitlement application • Publicly posting online status updates on permit approvals 	2.5 points
The Applicant has not implemented any of the above policies.	0 points

iii. Reduction Of Construction And Development Costs (Up to 5 points)

Applicant Response	Points
<ul style="list-style-type: none"> • Waived development impact fees for housing • Adopted universal design ordinances • Preapproved prototype plans for missing middle housing (e.g., duplexes, triplexes, fourplexes, townhomes) 	5 points
<ul style="list-style-type: none"> • Measures that reduce costs for transportation-related infrastructure or that encourage active transit or other alternatives to cars • Reduced development impact fees for housing • Less restrictive ADU standards than state requirements • Fee reduction, including deferrals or reduced fees for housing with people with special needs • Promoting innovative housing types that reduced development costs 	2.5 points
The Applicant has not implemented any of the above policies.	0 points

iv. Providing Financial Subsidies (Up to 5 points)

Applicant Response	Points
<ul style="list-style-type: none"> • Local housing trust fund or collaboration on regional fund • Program to comply with Surplus Lands Act and make publicly owned land available for affordable housing • Enhanced Infrastructure Financing District (EIFD) 	5 points

<ul style="list-style-type: none"> • Prioritization of local general funds for affordable housing 	
<ul style="list-style-type: none"> • Grants/low-interest loans for affordable ADUs • Direct residual redevelopment funds to affordable housing • Development and regular use of housing subsidy pool, local/regional trust, or similar funding source 	2.5 points
The Applicant has not implemented any of the above policies.	0 points

B. Housing Equity

In February 2021, the SANDAG Board of Directors adopted a statement demonstrating its [Commitment to Equity](#). Following Government Code section 8899.50 and SANDAG's Commitment to Equity, SANDAG encourages development in jurisdictions with Housing Equity policies. Applicants will be awarded 2.5 or 5 points, as indicated below, for each policy that advances housing equity and affirmatively furthers fair housing. A maximum of 5 points can be earned per category for Applicants without a Prohousing Designation, and no Applicant can receive more than 12.5 points when all subcriteria scores are added together. **(Up to 12.5 points possible)**

Applicant Response	Points
<ul style="list-style-type: none"> • An adopted inclusionary housing ordinance • Rent stabilization policies • Anti-displacement policies in conjunction with transit improvements • Strategies or funds to preserve naturally occurring affordable housing • Tenant protection policies such as access to counsel, just cause eviction policy, etc. • Rezoning and other policies that result in a net gain of low- and moderate-income housing while concurrently mitigating development impacts on or from environmentally sensitive or hazardous areas. • Programs, and land use plans and policies that are intended to result in increased investment (such as infrastructure, housing, open space, etc.) in lower opportunity areas. Such areas include but are not limited to, Low Resource and High Segregation & Poverty areas designated in the 2021 California Tax Credit Allocation Committee (TCAC)/HCD Opportunity Maps and disadvantaged communities pursuant to California Senate Bill 535 (2012). • Zone changes or other policies (other than those listed above) that increase low- and moderate-income housing and affordability in High Resource and Highest Resource areas, as designated in the 2021 TCAC/HCD Opportunity Maps. 	5 points

<ul style="list-style-type: none"> • Displacement risk studies • Publicly available database of affordable housing properties at risk of losing affordability restrictions through the expiration of rent restrictions or tenant voucher programs • Proactive monitoring of housing at risk of losing affordability restrictions and proactive enforcement of state-mandated tenant notification provisions 	2.5 points
The Applicant has not implemented any of the above policies.	0 points

6. Matching Funds

*NOTE: SANDAG Grants staff will calculate the points awarded for this criterion.

Points for matching funds will be awarded based on the following scale. The matching fund percentage is derived by dividing the total matching funds provided in the grant application by the sum of the total SGIP grant requested and the total matching funds listed in the grant application. **Up to 5 points possible**

Percentage of Matching Funds	Points
20.01% - 25.00% and above of the total project cost	5 points
15.01% - 20.00% of total project cost	4 points
10.01% - 15.00% of total project cost	3 points
5.01% - 10.00% of total project cost	2 points
0.01% - 5.00% of total project cost	1 point
0% of total project cost	0 points

II. Planning Scoring Criteria and Rubric

Planning projects will be scored based on the Applicant's responses to the Planning Project Scoring Criteria below. The Planning Project Scoring Rubric is a guide for SANDAG staff and the Evaluation Panel to assist with awarding points based on the Scoring Criteria. The Objective criteria (points calculated by SANDAG's Department of Data Science or Grants staff) are marked with an asterisk (*).

A. Planning Project Scoring Criteria

No.	CRITERIA	POINTS POSSIBLE
1.	*RELATIONSHIP TO REGIONAL TRANSIT	10
	The project area includes or is within 0.5 miles of a 2035 Transit Priority Area	10
	The project area includes or is within 0.5 miles of an existing or planned transit stop	5
2.	FURTHERS THE REGIONAL PLAN AND SUSTAINABLE COMMUNITIES IMPLEMENTATION STRATEGIES	20
A.	The degree to which the project furthers the Sustainable Communities Strategy <ul style="list-style-type: none"> i. *Proximity To A Mobility Hub ii. Furthers The Sustainable Communities Strategy 	10
B.	The degree to which the project furthers safety and the Regional Vision Zero Resolution <ul style="list-style-type: none"> i. *Proximity To The Safety Focus Network Or Systemic Safety Network ii. Proposed Safety Improvements 	5
C.	The degree to which the project furthers equity and benefits disadvantaged communities <ul style="list-style-type: none"> i. *Project Location ii. Benefit To A Disadvantaged Community 	5
3.	SMART GROWTH IMPLEMENTATION	15
A.	*Smart Growth Activities	5
B.	Furthers Smart Growth Implementation and Strategies	10
4.	PROJECT FEASIBILITY	25
A.	*The degree to which the project will efficiently use program funds, as demonstrated by the proposed project scope, schedule, and budget.	15
B.	The degree to which community members have been engaged and outreach is incorporated throughout the project.	10

5.	*BOARD POLICY NO. 033	25
A.	Prohousing Policies (Favorable Zoning and Land Use, Acceleration of Housing Production Timeframes, Reduction of Construction and Development Costs, Providing Financial Subsidies)	12.5
B.	Housing Equity/Affirmatively Furthering Fair Housing	12.5
6.	MATCHING FUNDS	5
	Points will be awarded based on the scale provided in the Scoring Rubric.	
	TOTAL	100

B. Planning Scoring Rubric

Below is a general scoring guide that provides more specific language based on a project’s ability to meet the evaluation criteria.

Term	Definition
Clearly and convincingly	to a considerable extent with substantive documentation or evidence
Sufficiently	to a satisfactory extent with adequate documentation or evidence
Mostly	to a large extent with general documentation or evidence
Partially	to a limited extent with incomplete documentation or evidence
Minimally	to a small extent and without documentation or evidence
Does Not Demonstrate	unable to address criterion, even to a minimal extent

1. Relationship To Regional Transit

*NOTE: The SANDAG Data Science staff will calculate the points awarded for these criteria. Points will be awarded based on the proposed project’s proximity to existing or programmed transit facilities included in the [2035 Transit Priority Areas identified in the SANDAG 2021 Regional Plan](#). An interactive map that identifies the Mobility Hubs can be found here: <https://sandag.maps.arcgis.com/apps/Cascade/index.html?appid=897af882e8c14b1e996c33e48bc15347>.

A regional transit station is defined as any station served by COASTER, SPRINTER, Trolley, *Rapid*, or *Rapid Express* Routes. A local transit stop is defined as any stop served by MTS bus routes or NCTD BREEZE services. A list of MTS transit services and stations is available here: <https://www.sdmts.com/transit-services>. A list of NCTD services and stations is available here:

<https://gonctd.com/services/transit-centers/>. Distance refers to walking distance based on actual available pathways. **Up to 10 points possible**

Applicant Response	Points
The project area includes or is within 0.5 miles of a 2035 Transit Priority Area in the 2021 Regional Plan	10 points
The project area includes or is within 0.5 miles of an existing or planned transit stop	5 points
The project area does not include or is not within 0.5 miles of an existing or planned transit stop	0 points

2. Furthers The Regional Plan and Sustainable Communities Implementation Strategies (Up to 20 points possible)

A. Sustainable Communities Strategy (Up to 10 points possible)

i. Proximity To A Mobility Hub

*NOTE: The SANDAG Data Science staff will calculate the points awarded for these criteria. Points will be awarded based on the proposed project's proximity to one or more Mobility Hubs included in the [SANDAG 2021 Regional Plan](#). An interactive map that identifies the Mobility Hubs can be found here:

<https://sandag.maps.arcgis.com/apps/Cascade/index.html?appid=897af882e8c14b1e996c33e48bc15347>. **Up to 3 points possible**

Applicant Response	Points
The project includes or is within a Mobility Hub	3 points
The project does not include nor is within a Mobility Hub	0 points

ii. Furthers The Sustainable Communities Strategy

The primary purpose of the Sustainable Communities Strategy is to show how development patterns and our transportation system will work together to reduce greenhouse gas (GHG) emissions for cars and light trucks, providing a more sustainable future for our region. Ways to do this include implementing a land use strategy that facilitates VMT reduction, zoning for a higher density of housing than is currently allowed, improving jobs-housing balance, and planning for transportation/mobility improvements to better connect housing to the existing/planned regional transportation network. Applicants will receive points based on the degree to which the project furthers the Sustainable Communities Strategy.

Up to 7 points possible

Applicant Response	Points
Clearly and convincingly demonstrates how it furthers the SCS and provides substantive documentation or evidence.	7 points

Sufficiently demonstrates how it furthers the SCS and provides adequate documentation or evidence.	5-6 points
Mostly demonstrates how it furthers the SCS and provides general documentation or evidence.	3-4 points
Partially demonstrates how it furthers the SCS and provides incomplete documentation or evidence.	1-2 points
Unable to address criterion, even to a minimal extent	0 points

B. Furthers Safety And The Regional Vision Zero Resolution

The SANDAG Board of Directors adopted a [Regional Vision Zero Resolution](#) that includes steps toward eliminating all traffic fatalities and severe injuries while increasing safe, healthy, and equitable mobility options for all. Applicants will receive points based on the degree to which the project furthers safety and the Region Vision Zero Resolution. **Up to 5 points possible**

i. Proximity To The Safety Focus Network Or Systemic Safety Network

*NOTE: The SANDAG Data Science staff will calculate the points awarded for this criterion. Points will be awarded based on the proposed project’s proximity to the Safety Focus Network or Systemic Safety Network. An interactive map that identifies the Mobility Hubs can be found here: <https://sandag.maps.arcgis.com/apps/Cascade/index.html?appid=897af882e8c14b1e996c33e48bc15347>. **Up to 2 points possible**

Applicant Response	Points
The project is on or within .25 miles of the Safety Focus Network (SFN) or Systemic Safety Network (SSN).	2 points
The project is not on or within .25 miles of the Safety Focus Network (SFN) or Systemic Safety Network (SSN).	0 points

ii. Proposed Safety Improvements

The applicant will receive points if the project includes proven bicycle, pedestrian, and traffic calming safety countermeasures. Applicants should review the Federal Highway Administration’s [Proven Safety Countermeasures](#) and the National Highway Traffic Safety Administration (NHTSA)’s [Countermeasures That Work](#) for examples and additional guidance. **Up to 3 points possible**

Applicant Response	Points
The project includes proven bicycle, pedestrian, and traffic calming safety countermeasures.	3 points
The project does not include proven bicycle, pedestrian, and traffic calming safety countermeasures.	0 points

C. Furthers Equity And Benefits Disadvantaged Communities (Up to 5 points possible)

i. Project Location

*NOTE: The SANDAG Data Science staff will calculate the points awarded for these criteria. Points will be awarded if the project is located in a disadvantaged community as identified in the SANDAG 2021 Regional Plan. An interactive map that identifies the Mobility Hubs can be found here:

<https://sandag.maps.arcgis.com/apps/Cascade/index.html?appid=897af882e8c14b1e996c33e48bc15347>. **Up to 2 points possible**

Applicant Response	Points
The project includes or is located in a disadvantaged community.	2 points
The project does not include or is not located in a disadvantaged community	0 points

ii. Benefit To A Disadvantaged Community

Applicants will receive points based on the degree to which the project furthers equity and benefits disadvantaged communities. **Up to 3 points possible**

Applicant Response	Points
Sufficiently demonstrates that it furthers equity and benefits disadvantaged communities	3 points
Partially demonstrates that it furthers equity and benefits disadvantaged communities	1 point
The project does not demonstrate that it furthers equity and benefits disadvantaged communities	0 points

3. Smart Growth Implementation (Up to 15 points possible)

SANDAG seeks to promote a pattern of development with whole communities that feature a convenient mix of travel choices, safer streets, and support amenities. Smart Growth is a compact, efficient, and environmentally sensitive pattern of development that provides people with additional travel, housing, and employment choices by focusing future growth away from rural areas and closer to existing and planned job centers and public facilities, while preserving open space and natural resources. The basic principles of smart growth include:

- Mix land uses.
- Take advantage of compact building design.
- Create a range of housing opportunities and choices.
- Create walkable neighborhoods.

- Foster distinctive, attractive communities with a strong sense of place.
- Preserve open space, farmland, natural beauty, and critical environmental areas.
- Strengthen and direct development towards existing communities.
- Provide a variety of transportation choices.
- Make development decisions predictable, fair, and cost effective.
- Encourage community and stakeholder collaboration in development decisions

A. Smart Growth Activities

*NOTE: SANDAG Grants staff will calculate the points awarded for this criterion based on the Applicant’s responses in the grant application.

Applicants will be awarded 2 points for each smart growth activity, and no Applicant can receive more than 10 points maximum. **Up to 10 points possible**

Applicant Response	Points
<ul style="list-style-type: none"> • Increasing density within a Transit Priority Area (TPA) • Planning Transit Oriented Development (TOD) zones with incentives for affordable housing • Creating Smart Growth & Housing Overlay Zones — A set of zoning ordinances specifying land use and/or design standards for a designated district; to ensure architectural character and urban form align with best practices in Smart Growth and support the development of a range of housing options including moderate and affordable housing options • Establishing density minimums • Develop Smart Growth Design Guidelines — A set of standards that aims to promote walkability, active transportation, multimodal transportation options, • Developing Smart Growth Street Design Standards to promote walking and multimodal transit options. Plans may include narrowing travel-lane width, increasing bicycle lanes, decreasing on-street parking, medians, sidewalks, landscaping, lighting, crosswalks, pedestrian refuge islands, bulbouts, and accessibility ramps. • Creating zoning districts that allow mixed-use, mixed-income development by right (i.e., without the need for a rezoning or special discretionary approval process). • Design guidelines to promote street-oriented buildings, with reduced or eliminated setbacks, building heights at least 50 percent of the street width, and locating vehicle entrances behind or on the sides of buildings. • Design guidelines that promote attractive building entrances and frontages through requiring awnings, canopies, or arcades that offer shade and 	<p>2 points</p>

<p>weather protection for pedestrians and other standards to enhance the pedestrian realm.</p> <ul style="list-style-type: none"> • Walkability or Bike Plans that include design improvements to the public realm such as street trees, increased crosswalk visibility, wider sidewalks, street benches, wayfinding signage, provisions for bicycle parking near building entrances using racks that can support the bicycle's frame at two points, protected bikeways, reduced vehicle speed limits, etc. • Developing a comprehensive active transportation plan citywide, or within a targeted transit-rich neighborhood • Implementing Vision Zero plan city-wide • The project will offer people access to shared, on-demand transportation services that provide convenient and personalized travel options • Measures that reduce costs for transportation-related infrastructure or that encourage active transit or other alternatives to cars • Increasing transportation options (such as bus/rail service, micromobility, active transit, etc.) that connect existing or planned housing to other land uses • The project will create a highly connected street grid network where all adjacent roads are connected to the internal street network and provide for future connection with adjacent properties. • Plan to provide amenities to improve mobility such as trip-planning kiosks, complimentary WiFi, mobile device charging options, electric vehicle charging options, parcel delivery lockers, mobile retail services, passenger loading areas, and secure parking and charging for bikes, scooters, and rideable electric vehicles. • The project includes plans to minimize the impacts of climate change, such as actions identified by the U.S. Environmental Protection Agency (e.g., building compactly and using energy-efficient, green building techniques). • Project includes measures to reduce greenhouse gas emissions and implement a jurisdiction's CAP 	
<p>The project does not include any of the above smart growth activities.</p>	<p>0 points</p>

B. Furthers Smart Growth Implementation and Strategies

Applicants will receive points based on the degree to which the proposed project furthers smart growth implementation and strategies. **Up to 5 points possible**

Applicant Response	Points
<p>Clearly and convincingly demonstrates smart growth implementation and directly furthers the basic principles of smart growth strategies by providing substantive documentation or evidence.</p>	<p>5 points</p>

Sufficiently demonstrates smart growth implementation and furthers the basic principles of smart growth strategies by providing sufficient documentation or evidence.	4 points
Mostly demonstrates smart growth policy implementation and furthers the basic principles of smart growth strategies by providing adequate documentation or evidence.	3 points
Partially demonstrates smart growth implementation and furthers the basic principles of smart growth strategies by providing some documentation or evidence.	2 points
Minimally demonstrates smart growth implementation and furthers the basic principles of smart growth strategies but provides no documentation or evidence.	1 point
Unable to address criterion, even to a minimal extent.	0 points

4. Project Feasibility (Up to 25 points possible)

A. Efficient Use Of Program Funds

There are never enough grant funds to pay for all of the projects worthy of funding in the San Diego region. For this reason, SANDAG awards grant funds on a competitive basis that takes the Applicant’s ability to perform their proposed project on a timely basis into account. SANDAG holds grantees accountable to the project schedules they have proposed in their grant application in order to ensure fairness in the competitive process and encourage grantees to implement projects quickly so the public can benefit from project deliverables as soon as possible.

Applicants will receive points based on the degree to which the project will efficiently use program funds, as demonstrated by the proposed project scope, schedule, and budget and the following factors. **Up to 15 points possible**

- The scope of work should identify all major tasks and subtasks that are necessary to complete the project. The Applicant should take into consideration any tasks or subtasks that may be necessary, even if, during project implementation, those tasks are deemed unnecessary. Applicants should consider the steps necessary to complete the planning work, including robust stakeholder engagement. All projects should consider the effort necessary to prepare any necessary consultant work for competitive bidding and ensure that their agency’s procurement requirements will be met before advertising the solicitation. The scope of work should also consider the approvals needed to enter into the contract with the selected consultant.
- The project schedule should include start dates that are reasonable, taking into account any work that has already been completed before the NTP has been issued, and any other tasks or subtasks that might impact the start date. Project durations and completion dates should be reasonable and take into account timeframes that the Applicant can actually achieve. Applicants should keep in mind that they will be required to adhere to the schedule listed in their grant application and that all schedules must meet the Project Milestone and Completion Deadlines that are listed in [SANDAG Board Policy No. 035](#). Applicants are strongly discouraged from including timeframes that are not reasonable, and Applicants should be aware that any

awarded project that cannot meet the Project Milestone and Completion Deadlines will be put on the watch list and subject to scrutiny by the TransNet Independent Taxpayer Oversight Committee, and Regional Planning and Transportation Committees.

- The project budget should consider all of the tasks and subtasks listed in the scope of work. Each task and subtask should identify reasonable costs to complete the task or subtask, and any matching funds should be included. Please note that all dates in the schedule start from the date SANDAG will issue the Notice to Proceed to the Applicant, which is typically within 30-45 days of the funding awards being approved by the Board of Directors.

Applicant Response	Points
Clearly and convincingly demonstrates the project will efficiently use the grant funding.	13-15 points
Sufficiently demonstrates the project will efficiently use the grant funding by providing sufficient documentation or evidence.	10-12 points
Mostly demonstrates the project will efficiently use the grant funding by providing adequate documentation or evidence.	7-9 points
Partially demonstrates the project will efficiently use the grant funding by providing some documentation or evidence.	4-6 points
Minimally demonstrates the project will efficiently use the grant funding but provides no documentation or evidence.	1-3 points
Does not demonstrate that the project will efficiently use the grant funding	0 points

B. Community Engagement

Applicants will receive points based on the degree to which community members have been engaged and outreach to the community is incorporated throughout the project.

Factors to be considered are the inclusiveness of the planning process, evidence that key stakeholders will be active participants in the process, and community priorities will be reflected in the proposed project. The highest-scoring projects will demonstrate strong community support for the project, substantial community input will be sought or has been included in the planning or other process, key stakeholders have been identified, including underserved and limited English proficiency populations, and the Applicant will ensure that the community has a meaningful role in the project.

Lower scoring projects will have minimal opportunities for community engagement in the scope of work, include generic letters of support that fail to demonstrate substantive stakeholder involvement, outreach or involvement to the community is or will be done at a minimal level, or the Applicant fails to account for limited English proficiency populations. **Up to 10 points possible**

Applicant Response	Points
Clearly and convincingly demonstrates that the project has or will have strong community support and opportunity for input and a meaningful role in the project, including underserved and limited English proficiency populations.	10 points
Sufficiently demonstrates that the project has or will have strong community support and opportunity for input and a meaningful role in the project, including underserved and limited English proficiency populations.	8-9 points
Mostly demonstrates that the project has or will have strong community support and opportunity for input and a meaningful role in the project, including underserved and limited English proficiency populations.	5-7 points
Partially demonstrates that the project has or will have strong community support and opportunity for input and a meaningful role in the project, including underserved and limited English proficiency populations.	3-4 points
Minimally demonstrates that the project has or will have strong community support and opportunity for input and a meaningful role in the project, including underserved and limited English proficiency populations.	1-2 points
Does not demonstrate that the project has or will have strong community support and opportunity for input and a meaningful role in the project, or excludes underserved and/or limited English proficiency populations.	0 points

5. Board Policy No. 033

Points will be awarded based on the Applicant’s adoption of Prohousing policies and demonstrated commitment to advancing housing equity. **(Up To 25 points possible)**

*NOTE: SANDAG Grants staff will calculate the points awarded for this criterion based on the Applicant’s responses in the grant application.

A. Prohousing Policies

Applicants will be awarded 2.5 or 5 points, as indicated below, by demonstrating that the Applicant has implemented policies that accelerate the production of housing in the four categories listed below. An Applicant that has received a Prohousing Designation from HCD will receive 12.5 points. A maximum of 5 points can be earned per category for Applicants without a Prohousing Designation and no Applicant can receive more than 12.5 points when all subcriteria scores are added together. **(Up to 12.5 points possible)**

i. Favorable Zoning And Land Use (Up to 5 points)

Applicant Response	Points
<ul style="list-style-type: none"> Housing element plan for zoned capacity of >150% of RHNA Permitting missing middle uses (e.g., duplexes, triplexes, fourplexes, townhomes) in existing low-density single-family zones Eliminating minimum parking requirements 	5 points

<ul style="list-style-type: none"> • Allowing residential in commercial zones 	
<ul style="list-style-type: none"> • Allowing more/larger accessory dwelling units (ADUs) than state law requires • Density bonus that is >10% more than state requirements • Established Workforce Housing Opportunity Zone (WHOZ) or housing sustainability district • Standards to promote more density • Housing element plan for zoned capacity of >125% of RHNA • Reduced parking requirements 	2.5 points
The Applicant has not implemented any of the above policies.	0 points

ii. Acceleration Of Housing Production Timeframes (Up to 5 points)

Applicant Response	Points
<ul style="list-style-type: none"> • Ministerial approval of housing • Streamlined/program-level California Environmental Quality Act (CEQA) Environmental Impact Report (EIR) for general plans/specific plans etc. • Permit process that is less than two months • Elimination of public hearings for projects consistent with zoning/general plan • One-stop shop permitting processes or single point of contact • Priority permit processing or reduced plan check times for ADUs/junior ADUs, multifamily, or affordable housing 	5 points
<ul style="list-style-type: none"> • Streamlined housing development at the project level • Permit process that is less than four months • Three public hearings limit for projects consistent with zoning/general plan • Eliminated or replaced subjective design standards with objective standards that simplify zoning • Standard entitlement application • Publicly posting online status updates on permit approvals 	2.5 points
The Applicant has not implemented any of the above policies.	0 points

iii. Reduction Of Construction And Development Costs (Up to 5 points)

Applicant Response	Points
<ul style="list-style-type: none"> • Waived development impact fees for housing • Adopted universal design ordinances • Preapproved prototype plans for missing middle housing (e.g., duplexes, triplexes, fourplexes, townhomes) 	5 points
<ul style="list-style-type: none"> • Measures that reduce costs for transportation-related infrastructure or that encourage active transit or other alternatives to cars • Reduced development impact fees for housing • Less restrictive ADU standards than state requirements • Fee reduction, including deferrals or reduced fees for housing with people with special needs • Promoting innovative housing types that reduced development costs 	2.5 points
The Applicant has not implemented any of the above policies.	0 points

iv. Providing Financial Subsidies (Up to 5 points)

Applicant Response	Points
<ul style="list-style-type: none"> • Local housing trust fund or collaboration on regional fund • Program to comply with Surplus Lands Act and make publicly owned land available for affordable housing • Enhanced Infrastructure Financing District (EIFD) • Prioritization of local general funds for affordable housing 	5 points
<ul style="list-style-type: none"> • Grants/low-interest loans for affordable ADUs • Direct residual redevelopment funds to affordable housing • Development and regular use of housing subsidy pool, local/regional trust, or similar funding source 	2.5 points
The Applicant has not implemented any of the above policies.	0 points

B. Housing Equity

In February 2021, the SANDAG Board of Directors adopted a statement demonstrating its [Commitment to Equity](#). Following Government Code section 8899.50 and SANDAG's Commitment to Equity, SANDAG encourages development in jurisdictions with Housing Equity policies. Applicants will be awarded 2.5 or 5 points, as indicated below, for each policy that advances housing equity and affirmatively furthers fair housing. A maximum of 5 points can be earned per category for Applicants without a Prohousing Designation,

and no Applicant can receive more than 12.5 points when all subcriteria scores are added together. **(Up to 12.5 points possible)**

Applicant Response	Points
<ul style="list-style-type: none"> • An adopted inclusionary housing ordinance • Rent stabilization policies • Anti-displacement policies in conjunction with transit improvements • Strategies or funds to preserve naturally occurring affordable housing • Tenant protection policies such as access to counsel, just cause eviction policy, etc. • Rezoning and other policies that result in a net gain of low- and moderate-income housing while concurrently mitigating development impacts on or from environmentally sensitive or hazardous areas. • Programs, and land use plans and policies that are intended to result in increased investment (such as infrastructure, housing, open space, etc.) in lower opportunity areas. Such areas include but are not limited to, Low Resource and High Segregation & Poverty areas designated in the 2021 California Tax Credit Allocation Committee (TCAC)/HCD Opportunity Maps and disadvantaged communities pursuant to California Senate Bill 535 (2012). • Zone changes or other policies (other than those listed above) that increase low- and moderate-income housing and affordability in High Resource and Highest Resource areas, as designated in the 2021 TCAC/HCD Opportunity Maps. 	5 points
<ul style="list-style-type: none"> • Displacement risk studies • Publicly available database of affordable housing properties at risk of losing affordability restrictions through the expiration of rent restrictions or tenant voucher programs • Proactive monitoring of housing at risk of losing affordability restrictions and proactive enforcement of state-mandated tenant notification provisions 	2.5 points
The Applicant has not implemented any of the above policies.	0 points

6. Matching Funds

*NOTE: SANDAG Grants staff will calculate the points awarded for this criterion.

Points for matching funds will be awarded based on the following scale. The matching fund percentage is derived by dividing the total matching funds provided in the grant application by the total sum of the total SGIP grant requested and the total matching funds listed in the grant application. **Up to 5 points possible**

Percentage of Matching Funds	Points
20.01% - 25.00% and above of the total project cost	5 points
15.01% - 20.00% of total project cost	4 points
10.01% - 15.00% of total project cost	3 points
5.01% - 10.00% of total project cost	2 points
0.01% - 5.00% of total project cost	1 point
0% of total project cost	0 points

III. Climate Action Plan Scoring Criteria and Rubric

Climate Action Plan projects will be scored based on the Applicant's responses to the Climate Action Plan Scoring Criteria below. The Climate Action Plan Scoring Rubric is a guide for SANDAG staff and the Evaluation Panel to assist with awarding points based on the Scoring Criteria. The Objective criteria (points calculated by SANDAG's Department of Data Science or Grants staff) are marked with an asterisk (*).

A. Climate Action Plan Scoring Criteria

No.	CRITERIA	POINTS POSSIBLE
1.	NEW CLIMATE ACTION PLAN OR CAP UPDATE CONTENTS	20
A.	*The project will develop a new CAP or update an existing CAP that was adopted three or more years ago.	4
B.	The new CAP or CAP Update includes a greenhouse gas (GHG) emissions inventory for an appropriate recent baseline year, in accordance with adopted protocols, and includes near- and long-term GHG emissions forecasts and reduction targets (e.g., 2035 and 2050).	8
C.	The new CAP or CAP Update includes specific, quantifiable GHG reduction measures to achieve the GHG reduction targets.	8
2.	IMPLEMENTATION AND MONITORING	25
A.	<p>The new CAP or CAP Update describes the plan for implementing each GHG emissions reduction measure, including, but not limited to, the identification of responsible parties, key actions, timeline, costs, and funding sources.</p> <p>OR</p> <p>The project will develop an implementation plan for an existing CAP, including but not limited to the identification of responsible parties, key actions, timeline, costs, and funding sources.</p>	10
B.	<p>New CAP or CAP Update clearly describes how progress toward achievement of the GHG emissions reduction target(s) will be monitored, including but not limited to metrics for tracking progress, periodic updates to the GHG emissions inventory, regular reporting of progress, and timing of future CAP updates.</p> <p>OR</p> <p>The project will establish monitoring measures for an existing CAP including but not limited to metrics for tracking progress, periodic updates to the GHG emissions inventory, regular reporting of progress, and timing of future CAP updates.</p>	15

3.	PROJECT FEASIBILITY	25
A.	The degree to which the project will efficiently use program funds, as demonstrated by the proposed project scope, schedule, and budget.	15
B.	The degree to which community engagement will be incorporated into the development, implementation, and/or monitoring of the CAP.	10
4.	*BOARD POLICY NO. 033	25
A.	Prohousing Policies (Favorable Zoning and Land Use, Acceleration of Housing Production Timeframes, Reduction of Construction and Development Costs, Providing Financial Subsidies)	12.5
B.	Housing Equity/Affirmatively Furthering Fair Housing	12.5
5.	*MATCHING FUNDS	5
	Points will be awarded based on the scale provided in the Scoring Rubric.	
TOTAL		100

B. Climate Action Plan Scoring Rubric

Below is a general scoring guide that provides more specific language based on a project’s ability to meet the evaluation criteria.

Term	Definition
Clearly and convincingly	to a considerable extent with substantive documentation or evidence
Sufficiently	to a satisfactory extent with adequate documentation or evidence
Mostly	to a large extent with general documentation or evidence
Partially	to a limited extent with incomplete documentation or evidence
Minimally	to a small extent and without documentation or evidence
Does Not Demonstrate	unable to address criterion, even to a minimal extent

1. New Climate Action Plan Or CAP Update Contents (Up to 20 points possible)

A. New CAP Or CAP Update Timeline

*NOTE: SANDAG Grants staff will calculate the points awarded for this criterion.

The California Office of Planning and Research recommends that a CAP be updated every 3-5 years. It is encouraged that jurisdictions apply that are looking to develop a new CAP, or an update to a CAP adopted in the last three or more years by the governing agency. Applicants are still eligible to apply if the grant application is for an update to an adopted CAP that was completed within less than three years. **Up to 4 points possible**

Applicant Response	Points
The project will develop a new CAP or update an existing CAP that was adopted three or more years ago.	4 points
The project will develop an update to a CAP that was adopted less than three years but more than one year ago.	2 points
The project will develop an update to a CAP that was adopted within the last year or the project will neither develop a new CAP nor CAP Update.	0 points

B. GHG Emissions Inventory And Near- And Long-Term GHG Emissions Forecasts And Reduction Targets

The new CAP or CAP Update includes a greenhouse gas (GHG) emissions inventory for an appropriate recent baseline year, in accordance with adopted protocols. It also includes near- and long-term GHG emissions forecasts and reduction targets (e.g., for 2035 and 2050). For new CAPs and CAP updates, the inventory baseline year is requested to be 2022 or newer. **Up to 8 points possible**

A GHG emissions inventory is a snapshot reference of the annual emissions associated with a jurisdiction’s community-wide activities. GHG emissions inventories are a critical component of the CAP process used to establish emissions targets/goals and monitor emissions over time. Inventories are developed based on the best available data and methods, which change over time and should be accounted for when comparing inventory years.

Applicant Response	Points
Clearly and convincingly demonstrates that the CAP or CAP update has or will have an inventory with established protocols, and includes near- and long-term GHG emissions forecasts and reduction targets (e.g., 2035 and 2050).	8 points
Sufficiently demonstrates that the CAP or CAP update has or will have an inventory with established protocols, and includes near- and long-term GHG emissions forecasts and reduction targets (e.g., 2035 and 2050).	6 points
Partially demonstrates that the CAP or CAP update has or will have an inventory with established protocols, and includes near- and long-term GHG emissions forecasts and reduction targets (e.g., 2035 and 2050).	4 points

Minimally demonstrates that the CAP or CAP update has or will have an inventory with established protocols, and includes near- and long-term GHG emissions forecasts and reduction targets (e.g., 2035 and 2050).	2 points
Does not demonstrate that the CAP or CAP update has or will have an inventory with established protocols, and includes near- and long-term GHG emissions forecasts and reduction targets (e.g., 2035 and 2050).	0 points

C. GHG Reduction Measures

The new CAP or CAP update includes specific, quantifiable GHG reduction measures to achieve the GHG reduction targets. **Up to 8 points possible**

Local CAP measures represent a jurisdiction’s commitment to reduce GHG emissions. While there are similarities in GHG reduction strategies across local CAPs, the measures within each CAP are uniquely crafted based on local needs and conditions. There are many considerations for selecting local reduction measures, including:

- GHG reduction potential
- ability, time, and cost to implement
- available funding
- equity
- community priorities
- co-benefits (positive external impacts)
- ability to monitor

Applicant Response	Points
Clearly and convincingly demonstrates that the proposed CAP or CAP Update will include specific, quantifiable GHG reduction measures to achieve the GHG reduction targets.	8 points
Sufficiently demonstrates that the proposed CAP or CAP Update will include specific, quantifiable GHG reduction measures to achieve the GHG reduction targets.	5-7 points
Partially demonstrates that the proposed CAP or CAP Update will include specific, quantifiable GHG reduction measures to achieve the GHG reduction targets.	3-4 points
Minimally demonstrates that the proposed CAP or CAP Update will include specific, quantifiable GHG reduction measures to achieve the GHG reduction targets.	1-2 points
Does not demonstrate that the proposed CAP or CAP Update will include specific, quantifiable GHG reduction measures to achieve the GHG reduction targets.	0 points

2. IMPLEMENTATION AND MONITORING (Up to 25 points possible)

A. CAP Implementation

The new CAP or CAP Update describes the plan for implementing each GHG emissions reduction measure, including, but not limited to, the identification of responsible parties, key actions, timeline, costs, and funding sources.

OR

The project will develop an implementation plan for an existing CAP, including but not limited to the identification of responsible parties, key actions, timeline, costs, and funding sources.

CAP implementation involves coordinating various activities across many agencies and departments. While implementation is considered during CAP development, many jurisdictions develop an implementation plan following CAP adoption. An implementation plan lays out the process for implementing each GHG reduction measure of the CAP, including the staff roles and responsibilities, key actions, timelines, costs, and potential funding opportunities. **Up to 10 points possible**

Applicant Response	Points
Clearly and convincingly demonstrates that the project's implementation plan identifies responsible parties, key actions, timeline, costs, and funding sources.	10 points
Sufficiently demonstrates that the project's implementation plan identifies responsible parties, key actions, timeline, costs, and funding sources.	7-8 points
Mostly demonstrates that the project's implementation plan identifies responsible parties, key actions, timeline, costs, and funding sources.	5-6 points
Partially demonstrates that the project's implementation plan identifies responsible parties, key actions, timeline, costs, and funding sources.	3-4 points
Minimally demonstrates that the project's implementation plan identifies responsible parties, key actions, timeline, costs, and funding sources.	1-2 points
Does not demonstrate that the project's implementation plan identifies responsible parties, key actions, timeline, costs, and funding sources.	0 points

B. CAP Monitoring

New CAP or CAP Update clearly describes how progress toward achievement of the GHG emissions reduction target(s) will be monitored, including but not limited to metrics for tracking progress, periodic updates to the GHG emissions inventory, regular reporting of progress, and timing of future CAP updates.

OR

The project will establish monitoring measures for an existing CAP including but not limited to metrics for tracking progress, periodic updates to the GHG emissions inventory, regular reporting of progress, and timing of future CAP updates.

Monitoring CAP implementation is a key part of the iterative climate planning process. Regular monitoring allows a jurisdiction to evaluate progress toward reaching its GHG emissions target, alter strategies or goals based on performance, and reassess future emissions projections. Early in the development of a CAP, staff should consider what data will be necessary to best monitor the CAP after it is adopted. CAP implementation can be monitored by overall emissions and by reduction strategies, measures, and actions. GHG inventories may not reflect the impacts of all local CAP measures. Monitoring local activity may provide a way to demonstrate progress on specific measures. **Up to 15 points possible**

Applicant Response	Points
Clearly and convincingly demonstrates that the project includes metrics for tracking progress, periodic updates to the GHG emissions inventory, regular reporting of progress, and timing of future CAP updates.	15 points
Sufficiently demonstrates that the project includes metrics for tracking progress, periodic updates to the GHG emissions inventory, regular reporting of progress, and timing of future CAP updates.	10-12 points
Mostly demonstrates that the project includes metrics for tracking progress, periodic updates to the GHG emissions inventory, regular reporting of progress, and timing of future CAP updates.	7-9 points
Partially demonstrates that the project includes metrics for tracking progress, periodic updates to the GHG emissions inventory, regular reporting of progress, and timing of future CAP updates.	4-6 points
Minimally demonstrates that the project includes metrics for tracking progress, periodic updates to the GHG emissions inventory, regular reporting of progress, and timing of future CAP updates.	1-3 points
Does not demonstrate that the project includes metrics for tracking progress, periodic updates to the GHG emissions inventory, regular reporting of progress, and timing of future CAP updates.	0 points

3. Project Feasibility (Up to 225 points possible)

A. Efficient Use Of Program Funds

There are never enough grant funds to pay for all of the projects worthy of funding in the San Diego region. For this reason, SANDAG awards grant funds on a competitive basis that takes the Applicant’s ability to perform their proposed project on a timely basis into account. SANDAG holds grantees accountable to the project schedules they have proposed in their grant application in order to ensure fairness in the competitive process and encourage grantees to implement projects quickly so the public can benefit from project deliverables as soon as possible.

Applicants will receive points based on the degree to which the project will efficiently use program funds, as demonstrated by the proposed project scope, schedule, and budget and the following factors. **Up to 15 points possible**

- The scope of work should identify all major tasks and subtasks that are necessary to complete the project. The Applicant should take into consideration any tasks or

subtasks that may be necessary, even if, during project implementation, those tasks are deemed unnecessary. Applicants should consider the steps necessary to complete the planning work, including robust stakeholder engagement. All projects should consider the effort necessary to prepare any necessary consultant work for competitive bidding and ensure that their agency’s procurement requirements will be met before advertising the solicitation. The scope of work should also consider the approvals needed to enter into the contract with the selected consultant .

- The project schedule should include start dates that are reasonable, taking into account any work that has already been completed before the NTP has been issued, and any other tasks or subtasks that might impact the start date. Project durations and completion dates should be reasonable and take into account timeframes that the Applicant can actually achieve. Applicants should keep in mind that they will be required to adhere to the schedule listed in their grant application and that all schedules must meet the Project Milestone and Completion Deadlines that are listed in [SANDAG Board Policy No. 035](#). Applicants are strongly discouraged from including timeframes that are not reasonable, and Applicants should be aware that any awarded project that cannot meet the Project Milestone and Completion Deadlines will be put on the watch list and subject to scrutiny by the TransNet Independent Taxpayer Oversight Committee, and Regional Planning and Transportation Committees.
- The project budget should consider all of the tasks and subtasks listed in the scope of work. Each task and subtask should identify reasonable costs to complete the task or subtask, and any matching funds should be included. Please note that all dates in the schedule start from the date SANDAG will issue the Notice to Proceed to the Applicant, which is typically within 30-45 days of the funding awards being approved by the Board of Directors.

Applicant Response	Points
Clearly and convincingly demonstrates that the project will efficiently use the grant funding.	13-15 points
Sufficiently demonstrates that the project will efficiently use the grant funding by providing sufficient documentation or evidence.	10-12 points
Mostly demonstrates that the project will efficiently use the grant funding by providing adequate documentation or evidence.	7-9 points
Partially demonstrates that the project will efficiently use the grant funding by providing some documentation or evidence.	4-6 points
Minimally demonstrates that the project will efficiently use the grant funding but provides no documentation or evidence.	1-3 points
Does not demonstrate that the project will efficiently use the grant funding.	0 points

B. Community Engagement

Applicants will receive points based on the degree to which community members have been engaged and outreach to the community is incorporated throughout the project.

Factors to be considered are the inclusiveness of the planning process, evidence that key stakeholders will be active participants in the process, and community priorities will be reflected in the proposed project. The highest-scoring projects will demonstrate strong community support for the project, substantial community input will be sought or has been included in the planning or other process, key stakeholders have been identified, including underserved and limited English proficiency populations, and the Applicant will ensure that the community has a meaningful role in the project.

Lower scoring projects will have minimal opportunities for community engagement in the scope of work, include generic letters of support that fail to demonstrate substantive stakeholder involvement, outreach or involvement to the community is or will be done at a minimal level, or the Applicant fails to account for limited English proficiency populations. **Up to 10 points possible**

Applicant Response	Points
Clearly and convincingly demonstrates that the project has or will have strong community support and opportunity for input and a meaningful role in the project, including underserved and limited English proficiency populations.	10 points
Sufficiently demonstrates that the project has or will have strong community support and opportunity for input and a meaningful role in the project, including underserved and limited English proficiency populations.	7-8 points
Mostly demonstrates that the project has or will have strong community support and opportunity for input and a meaningful role in the project, including underserved and limited English proficiency populations.	5-6 points
Partially demonstrates that the project has or will have strong community support and opportunity for input and a meaningful role in the project, including underserved and limited English proficiency populations.	3-4 points
Minimally demonstrates that the project has or will have strong community support and opportunity for input and a meaningful role in the project, including underserved and limited English proficiency populations.	1-2points
Does not demonstrate that the project has or will have strong community support and opportunity for input and a meaningful role in the project, including underserved and limited English proficiency populations.	0 points

4. Board Policy No. 033

Points will be awarded based on the Applicant’s adoption of Prohousing policies and demonstrated commitment to advancing housing equity. **(Up To 25 points possible)**

*NOTE: SANDAG Grants staff will calculate the points awarded for this criterion based on the Applicant’s responses in the grant application.

A. Prohousing Policies

Applicants will be awarded 2.5 or 5 points, as indicated below, by demonstrating that the Applicant has implemented policies that accelerate the production of housing in the four categories listed below. An Applicant that has received a Prohousing Designation from

HCD will receive 12.5 points. A maximum of 5 points can be earned per category for Applicants without a Prohousing Designation and no Applicant can receive more than 12.5 points when all subcriteria scores are added together. **(Up to 12.5 points possible)**

i. Favorable Zoning And Land Use (Up to 5 points)

Applicant Response	Points
<ul style="list-style-type: none"> • Housing element plan for zoned capacity of >150% of RHNA • Permitting missing middle uses (e.g., duplexes, triplexes, fourplexes, townhomes) in existing low-density single-family zones • Eliminating minimum parking requirements • Allowing residential in commercial zones 	5 points
<ul style="list-style-type: none"> • Allowing more/larger accessory dwelling units (ADUs) than state law requires • Density bonus that is >10% more than state requirements • Established Workforce Housing Opportunity Zone (WHOZ) or housing sustainability district • Standards to promote more density • Housing element plan for zoned capacity of >125% of RHNA • Reduced parking requirements 	2.5 points
The Applicant has not implemented any of the above policies.	0 points

ii. Acceleration Of Housing Production Timeframes (Up to 5 points)

Applicant Response	Points
<ul style="list-style-type: none"> • Ministerial approval of housing • Streamlined/program-level California Environmental Quality Act (CEQA) Environmental Impact Report (EIR) for general plans/specific plans etc. • Permit process that is less than two months • Elimination of public hearings for projects consistent with zoning/general plan • One-stop shop permitting processes or single point of contact • Priority permit processing or reduced plan check times for ADUs/junior ADUs, multifamily, or affordable housing 	5 points
<ul style="list-style-type: none"> • Streamlined housing development at the project level • Permit process that is less than four months 	2.5 points

<ul style="list-style-type: none"> • Three public hearings limit for projects consistent with zoning/general plan • Eliminated or replaced subjective design standards with objective standards that simplify zoning • Standard entitlement application • Publicly posting online status updates on permit approvals 	
The Applicant has not implemented any of the above policies.	0 points

iii. Reduction Of Construction And Development Costs (Up to 5 points)

Applicant Response	Points
<ul style="list-style-type: none"> • Waived development impact fees for housing • Adopted universal design ordinances • Preapproved prototype plans for missing middle housing (e.g., duplexes, triplexes, fourplexes, townhomes) 	5 points
<ul style="list-style-type: none"> • Measures that reduce costs for transportation-related infrastructure or that encourage active transit or other alternatives to cars • Reduced development impact fees for housing • Less restrictive ADU standards than state requirements • Fee reduction, including deferrals or reduced fees for housing with people with special needs • Promoting innovative housing types that reduced development costs 	2.5 points
The Applicant has not implemented any of the above policies.	0 points

iv. Providing Financial Subsidies (Up to 5 points)

Applicant Response	Points
<ul style="list-style-type: none"> • Local housing trust fund or collaboration on regional fund • Program to comply with Surplus Lands Act and make publicly owned land available for affordable housing • Enhanced Infrastructure Financing District (EIFD) • Prioritization of local general funds for affordable housing 	5 points
<ul style="list-style-type: none"> • Grants/low-interest loans for affordable ADUs • Direct residual redevelopment funds to affordable housing • Development and regular use of housing subsidy pool, local/regional trust, or similar funding source 	2.5 points

The Applicant has not implemented any of the above policies.	0 points
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B. Housing Equity

In February 2021, the SANDAG Board of Directors adopted a statement to demonstrate its [Commitment to Equity](#). Following Government Code section 8899.50 and SANDAG's Commitment to Equity, SANDAG encourages development in jurisdictions with Housing Equity policies. Applicants will be awarded 2.5 or 5 points, as indicated below, for each policy that advances housing equity and affirmatively furthers fair housing. A maximum of 5 points can be earned per category for Applicants without a Prohousing Designation and no Applicant can receive more than 12.5 points when all subcriteria scores are added together. **(Up to 12.5 points possible)**

Applicant Response	Points
<ul style="list-style-type: none"> An adopted inclusionary housing ordinance Rent stabilization policies Anti-displacement policies in conjunction with transit improvements Strategies or funds to preserve naturally occurring affordable housing Tenant protection policies such as access to counsel, just cause eviction policy, etc. Rezoning and other policies that result in a net gain of low- and moderate-income housing while concurrently mitigating development impacts on or from environmentally sensitive or hazardous areas. Programs, and land use plans and policies that are intended to result in increased investment (such as infrastructure, housing, open space, etc.) in lower opportunity areas. Such areas include but are not limited to, Low Resource and High Segregation & Poverty areas designated in the 2021 California Tax Credit Allocation Committee (TCAC)/HCD Opportunity Maps and disadvantaged communities pursuant to California Senate Bill 535 (2012). Zone changes or other policies (other than those listed above) that increase low- and moderate-income housing and affordability in High Resource and Highest Resource areas, as designated in the 2021 TCAC/HCD Opportunity Maps. 	5 points
<ul style="list-style-type: none"> Displacement risk studies Publicly available database of affordable housing properties at risk of losing affordability restrictions through the expiration of rent restrictions or tenant voucher programs Proactive monitoring of housing at risk of losing affordability restrictions and proactive enforcement of state-mandated tenant notification provisions 	2.5 points
The Applicant has not implemented any of the above policies.	0 points

5. Matching Funds

*NOTE: SANDAG Grants staff will calculate the points awarded for this criterion.

Points for matching funds will be awarded based on the following scale. The matching fund percentage is derived by dividing the total matching funds provided in the grant application by the sum of the total SGIP grant requested and the total matching funds listed in the grant application. **Up to 5 points possible**

Percentage of Matching Funds	Points
20.01% - 25.00% and above of the total project cost	5 points
15.01% - 20.00% of total project cost	4 points
10.01% - 15.00% of total project cost	3 points
5.01% - 10.00% of total project cost	2 points
0.01% - 5.00% of total project cost	1 point
0% of total project cost	0 points