



COMMITTEE/WORKING GROUP CHARTER
SAN DIEGO REGIONAL TRAFFIC ENGINEER'S COUNCIL

(Adopted June 2005)

Purpose

SANTEC is comprised of local agency Transportation Professionals. SANTEC is designated by SANDAG as its technical advisory body with the specific objective of addressing traffic and transportation engineering aspects of the planning, design, construction, operation, and maintenance of the region's roadway network including, but not limited to; pedestrian, bicycle, transit, and vehicular traffic.

Committee Line of Reporting

SANTEC will report to the Cities/County Transportation Advisory Committee (CTAC) within the SANDAG Committee Structure.

Responsibilities

SANTEC may discuss, review, and/or recommend items associated with regional transportation goals and policies.

Membership

Membership shall consist of one representative from each local agency in the San Diego region including; the cities, County of San Diego, CALTRANS, Metropolitan Transit System (MTS), North County Transit District (NCTD), and SANDAG. Each agency shall designate its member and alternate(s). Only members or designated alternates may vote. Each member agency shall have one (1) vote, except the City of San Diego shall have three (3) votes, CALTRANS shall have two (2) votes, and the County of San Diego shall have two (2) votes. SANDAG shall serve as an ex-officio, non-voting member and will provide administrative staff support.

Meetings

Meetings will be held monthly or as needed. All meetings shall be open to members of the public. SANDAG staff will be designated to take meeting summary notes at each meeting.

Chair

A Chair and Vice Chair will be elected on an annual calendar basis by the SANTEC membership. Chair shall preside at all SANTEC meetings. Chair shall have general supervision of the affairs of SANTEC and represent SANTEC at CTAC and at other times as appropriate. SANDAG staff will provide the Chair with the opportunity to review items that will be referred to CTAC before the CTAC meeting. These will include SANDAG staff reports, agenda, and meeting notes. The Chair may request to pull the item from the CTAC agenda for further discussion at SANTEC meetings. The Vice Chair shall represent SANTEC in the absence of the Chair.

Duration of Existence

SANTEC will function on an on-going basis subject to annual reviews conducted by SANDAG's Executive Committee.