



ARJIS

Automated Regional Justice
Information Systems



MANAGEMENT COMMITTEE

Tom Zoll, Chair
Carlsbad Police Department

Richard Emerson
Chula Vista Police Department

Paul Crook
Coronado Police Department

Cliff Diamond
El Cajon Police Department

Duane White
Escondido Police Department

Alan Lanning
La Mesa Police Department

Adolfo Gonzales
National City Police Department

Interim Chief Jerry Lance
Oceanside Police Department

Pat Drummy
San Diego Police Department

Bill Gore
San Diego Sheriff's Department

Pamela Scanlon
Director, ARJIS

Cynthia Burke
Director, Criminal Justice Research

Jeff Tayman
Director, Technical Services

CHIEFS'/SHERIFF'S MANAGEMENT COMMITTEE

**Wednesday, December 7, 2005
9:30 a.m. – 11:00 a.m.**

**San Diego Police Western Division
5215 Gaines Street
San Diego, CA**

AGENDA HIGHLIGHTS

- **GPS TRACKING SYSTEM CRIME CORRELATION FOR 290 SEX OFFENDERS**
- **COMMITTEE CHARTER UPDATE**

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CHIEFS'/SHERIFF'S MANAGEMENT COMMITTEE AGENDA

Wednesday, December 7, 2005

9:30 a.m. – 11:00 a.m.

ITEM #	RECOMMENDATION
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1. ROLL CALL

+2. APPROVAL OF NOVEMBER 2, 2005 MEETING MINUTES

APPROVE

3. PUBLIC COMMENTS/COMMUNICATIONS/MEMBER COMMENTS

Members of the public will have the opportunity to address the Management Committee on any issue within the jurisdiction of the Committee. Speakers are limited to three minutes each and shall reserve time by completing a "Request to Speak" form and giving it to the Clerk prior to speaking. Committee members also may provide information and announcements under this agenda item.

REPORTS

4. PUBLIC SAFETY COMMITTEE UPDATE (Chief Tom Zoll)

INFORMATION

Chief Tom Zoll will provide an update from the November Public Safety Committee Meeting.

5. BUSINESS AND TECHNICAL COMMITTEE UPDATES (Lieutenant Michael Lawton and Captain Reginald Grigsby)

INFORMATION

Committee chairs will be available to update on recent activities and answer questions.

+6. GPS TRACKING SYSTEM CRIME CORRELATION FOR 290 SEX OFFENDERS

MAKE
RECOMMENDATION

Staff will provide an update on the progress of State Parole's 290 GPS Tracking Application and the request to San Diego law enforcement agencies to provide incident data for the crime correlation component. A legal opinion has been rendered and draft MOA developed for SDPD. The Committee is asked for a vote of support for the concept, and asked to sign an MOA for their respective agency for the data transfer.

+7. COMMITTEE CHARTER UPDATE

MAKE
RECOMMENDATION

Draft charters have been developed for the ARJIS working groups. The Charters describe the group's purpose, line of reporting, responsibilities, membership, and other details. The Technical and Wireless Committees are recommending approval of their Charters. The Business and CASS Charters are in the final approval process and will be presented to the Committee at the January meeting.

8. UPCOMING MEETING

INFORMATION

The next meeting of the Chiefs'/Sheriff's Management Committee is scheduled for January 4, 2006 at 9:30 a.m.

9. ADJOURNMENT

San Diego Association of Governments
CHIEFS'/SHERIFF'S MANAGEMENT COMMITTEE

December 7, 2005

AGENDA ITEM NO.: **2**

Action Requested: APPROVE

MANAGEMENT COMMITTEE DISCUSSION AND ACTIONS

Meeting of November 2, 2005

1. ROLL CALL

Due to the absence of Chair Tom Zoll (Carlsbad Police Department), the meeting was called to order by Chief Richard Emerson (Chula Vista Police Department) at 9:35 a.m. See attendance sheet on last page.

2. APPROVAL OF OCTOBER 5, 2005 MEETING MINUTES APPROVE

Upon a motion by Pat Drummy (San Diego Police Department) and a second by Chief Adolfo Gonzales (National City Police Department), the Management Committee unanimously approved the minutes of October 5, 2005.

3. PUBLIC COMMENTS/COMMUNICATIONS/MEMBER COMMENTS

Pam Scanlon (Director of ARJIS) stated that Bard Laabs started on October 31, 2005 as the Technology Manager for ARJIS. He will be involved with Enterprise ARJIS.

CONSENT

4. TEEN PROSTITUTION REPORT (Sandy Keaton) INFORMATION

Sandy Keaton (SANDAG's Criminal Justice Research Division) presented the results from a survey conducted, in partnership with the Girl's Issue Group, of teen prostitutes in the San Diego region. 87 surveys were completed from local service providers. SANDAG is seeking funds for the next level which is interviewing the girls themselves. Chiefs Rick Emerson and Alan Lanning (La Mesa Police Department) felt that this issue merits further study. The study was a first step in documenting the scope of the problem of teen prostitution in San Diego County, with the goal of leading to further research and study. There is a need to explore if a new task force should be comprised of law enforcement, service provider, the courts, school officials, and community members.

REPORTS

5. PUBLIC SAFETY COMMITTEE UPDATE (Chief Richard Emerson) INFORMATION

Chief Emerson attended the Public Safety Committee on October 21, 2005. Chair Padilla requested that all members and alternates attend the meetings. Chief Adolfo Gonzales volunteered to become an alternate for the Public Safety Committee. The two primary

members representing the County Chiefs'/Sheriff's Association are Chief William Lansdowne and Chief Tom Zoll and alternates are Chief Richard Emerson and Chief Adolfo Gonzales.

The Public Safety Committee discussed the 2006 legislative goals for public safety. They discussed including additional goals related to reducing youth and gang violence, pursuing legislation and funding pertaining to methamphetamine use and treatment, and using additional sources to monitor relevant public safety-related legislation. These goals will be scheduled for approval at the November 18, 2005 meeting.

Dan Isenberg, from the San Diego Sector Intelligence Sector, Department of Homeland Security, U.S. Customs and Border Protection attended to give a report on the Border Patrol Mapping project. Due to technical difficulties, he will return at the November meeting with his PowerPoint presentation.

6. BUSINESS AND TECHNICAL COMMITTEE UPDATES (Lieutenant Michael INFORMATION
Lawton and Captain Reginald Grigsby)

Both Chairs were absent. Pam Scanlon stated that ARJIS is meeting with the San Diego Police Department to discuss the legal review concerning the Parole GPS Project.

The Business Committee did not meet in October. Instead of a formal meeting, members from the Business and CASS Committees attended a session to validate the ARJIS transactional database against the ARJIS Legacy System.

The Technical Committee met on October 4, 2005 which was discussed at the last Management Committee meeting. The next Technical Committee meeting is scheduled for October 16, 2005 at Carlsbad Police Department.

7. AMEND THE FY 2006 WORK PROGRAM AND BUDGET TO EXPAND APPROVAL
WIRELESS ACCESS TO PUBLIC SAFETY INFORMATION (Pam Scanlon)

Because of the success of the first two phases of the BorderSafe Project, Department of Homeland Security has awarded ARJIS/SANDAG \$875,000 for a third phase. The National Institute of Justice has awarded ARJIS/SANDAG \$200,000 to enable access to public safety information through cell phones. At the present time ARJIS has "Harrier" pda's, but is looking into Blackberry's for using secure email accounts.

Upon a motion by Chief Alan Lanning (La Mesa Police Department) and a second by Chief Adolfo Gonzales, the Management Committee unanimously approved the FY 2006 Work Program and budget to expand wireless access to public safety information to include \$1,075,000 awarded to ARJIS/SANDAG to enhance the wireless system for sharing public safety information.

8. APPROVAL TO PROCEED WITH FBI INFORMATION SHARING PROJECT APPROVAL
(Margie Lonergan, FBI)

Dan Dzwilewski, (Special Agent in Charge, Federal Bureau of Investigation) and Margie Lonergan, (FBI) presented an update of the RDEx (Regional Data Exchange) project. The FBI has implemented two nodes in St. Louis and Seattle and has selected the third site as ARJIS. The FBI will provide project management oversight, documentation, technical specifications,

San Diego Association of Governments
ARJIS CHIEFS'/SHERIFF'S MANAGEMENT COMMITTEE ATTENDANCE
November 2, 2005

JURISDICTION	MEMBER NAME	ATTENDANCE	COMMENTS
CARLSBAD POLICE DEPARTMENT	CHIEF TOM ZOLL (Chair) (Member)	NO	
CARLSBAD POLICE DEPARTMENT	CAPTAIN DALE STOCKTON (Alternate)	--	
CHULA VISTA POLICE DEPARTMENT	CHIEF RICHARD EMERSON (Member)	YES	Chair
CHULA VISTA POLICE DEPARTMENT	Leonard Miranda (Alternate)	NO	
CORONADO POLICE DEPARTMENT	CHIEF PAUL CROOK (Member)	YES	
CORONADO POLICE DEPARTMENT	(Alternate)	--	
EL CAJON POLICE DEPARTMENT	CHIEF CLIFF DIAMOND (Member)	NO	
EL CAJON POLICE DEPARTMENT	(Alternate)	--	
ESCONDIDO POLICE DEPARTMENT	CHIEF DUANE WHITE (Member)	NO	
ESCONDIDO POLICE DEPARTMENT	LIEUTENANT TOM ALBERGO (Alternate)	NO	
LA MESA POLICE DEPARTMENT	CHIEF ALAN LANNING (Member)	YES	
LA MESA POLICE DEPARTMENT	(Alternate)	--	
NATIONAL CITY POLICE DEPARTMENT	CHIEF ADOLFO GONZALES (Member)	YES	
NATIONAL CITY POLICE DEPARTMENT	ASSISTANT POLICE CHIEF PENU PAUU (Alternate)	NO	
OCEANSIDE POLICE DEPARTMENT	INTERIM CHIEF JERRY LANCE (Member)	NO	
OCEANSIDE POLICE DEPARTMENT	CAPTAIN REGINALD GRIGSBY (Alternate)	NO	
SAN DIEGO POLICE DEPARTMENT	DIRECTOR PAT DRUMMY (Member)	YES	
SAN DIEGO POLICE DEPARTMENT	(Alternate)	--	
SAN DIEGO SHERIFF'S DEPARTMENT	SHERIFF BILL KOLENDER (Member)	NO	
SAN DIEGO SHERIFF'S DEPARTMENT	ASSISTANT SHERIFF BILL GORE (Alternate)	YES	
ARJIS	ARJIS DIRECTOR PAM SCANLON	YES	
SANDAG	CRIMINAL JUSTICE RESEARCH DIRECTOR CYNTHIA BURKE	NO	Sandy Keaton attended for Cynthia Burke

Guests: John Lusardi, Julie Wartell (San Diego County District Attorney's Office), Dan Newland (San Diego Police Department), Matthew Keating, P.J. Henry, Rick Scherer, Margie Lonergan, and Dan Dwileski (FBI)

Staff: Barbara Jean Harris

DEPARTMENT OF CORRECTIONS
1515 S Street, 95814
P.O. Box 942883
Sacramento, CA 94283-0001



November 16, 2005

San Diego County Law Enforcement,

The California Department of Corrections and Rehabilitation (CDCR), Division of Adult Parole Operations (DAPO), has implemented a Global Positioning Satellite (GPS) System Pilot Program to track the movement of 500 High Risk Sex Offender (HRSO) parolees in California. CDCR has activated 80 GPS units in San Diego County.

One unique aspect of the GPS tracking is the software's ability to correlate crime scene information and the HRSO parolees' location. This correlation allows Parole and Local Law enforcement investigators the ability to track the parolee relative to reported crime. As a public service to the citizens of California, CDCR will provide free access of the GPS tracking system to our Local Law enforcement partners.

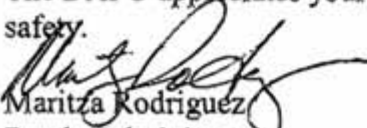
To activate the Crime Scene correlation component of GPS, Local Law enforcement has to contribute their crime scene data. The specific data (outlined below) is non-confidential public information:

- Agency Identifier
- Crime case number
- Incident address (or hundred block)
- Incident date/time
- Crime type

We have been notified by the ARJIS Director that this information can be provided to us via FTP on a weekly basis upon receipt of a legal opinion and approval from the ARJIS member agencies. Following an ARJIS evaluation the data will be automated to a daily process through a standardized XML interface.

Parole firmly believes that this partnership to share information with Local Law enforcement will act to increase the accountability of our HRSO population, and increase public safety within our communities.

The DAPO appreciates your support and looks forward to working together to enhance public safety.


Maritza Rodriguez
Parole Administrator
(619) 723-9185



November 21, 2005

MANAGEMENT COMMITTEE

Tom Zoll, Chair
Carlsbad Police Department

Richard Emerson
Chula Vista Police Department

Paul Crook
Coronado Police Department

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San Diego Police Department

Bill Gore
San Diego Sheriff's Department

Pamela Scanlon
Director, ARJIS

Cynthia Burke
Director, Criminal Justice Research

Jeff Tayman
Director, Technical Services

California State Parole
Attn: Maritza Rodriguez
Parole Administrator

Dear Ms. Rodriguez:

We have been informed the California Department of Corrections and Rehabilitation (CDCR), Division of Adult Probation, has contracted with a vendor, Veritracks, to provide a Global Positioning Satellite (GPS) System Pilot Program to track the movement of 500 High Risk Sex Offender parolees in California. We understand that CDCR has activated 80 GPS units in San Diego County.

We have received a request from your division to provide the vendor with select crime incidents in order to activate the crime correlation component of the application. It has been requested that these data transfers be coordinated through ARJIS. We look forward to establishing a partnership with you to achieve the system's full potential, and allowing our staff access to this important application.

In discussions with the ARJIS member agencies on the approach, we are recommending an initial FTP data transfer be executed on a weekly basis as an interim step for up to six months. We also recommend a thorough written evaluation be completed within the 6 month period to evaluate the effectiveness of the program and solicit input for expansion and/or modifications. During this assessment the agencies will evaluate the option of developing a more permanent and "near real-time" interface for the transfer of data.

I intend to bring this forward at the December 7th Chiefs'/Sheriff's Management Committee Meeting for approval. In order to finalize our acceptance of providing data and participating in this project we need the following completed:

1. A legal opinion approved by both the City of San Diego City Attorney and San Diego County Counsel. Key components detailed below must be addressed in either the legal opinion or MOU/MOA between State Parole and the participating agencies:
 - a. Data types and address specificity (hundred block vs. exact) Can juvenile crimes be included?
 - b. Amount of data (recommended past 30 days from the day of extraction)
 - c. Data transfer business rules – recommended complete countywide dataset sent weekly for 30 days
 - d. Data purging criteria
 - e. Agreement that data may not be sold or given away, or any product that comes out of this partnership to any third party
 - f. Confirmation of a background check by Parole of the vendor
 - g. Access rules for other agencies outside SD County
 - h. Conditions for termination of the MOU/MOA

2. MOU or MOA with Parole
The MOU or MOA should address:
 - a. Roles and responsibilities of State Parole, the contributing agencies, ARJIS, and the vendor, Veritracks
 - b. Business rules for use of the application and data
 - c. Confirmation that "unsolicited alert" reports will be sent to the responsible agency on a real time basis as they are generated; and alert reports (hits) will be emailed to the identified staff member of each agency
 - d. System and application support and help desk functions
 - e. Costs for maintenance, enhancement, and support
 - f. Physical location of server and agency data, and security procedures
 - g. Network Connectivity - can the data be sent over the internet
 - h. Data Transfer options - ARJIS will need to build an "FTP site" on their public web server for Parole to retrieve the data
 - i. User accounts - initially up to 10 accounts per agency - 22 for the Sheriff (same as SDPD)
 - j. Training - ARJIS will provide the training room and PCs for regional "hands-on" training - 4 sessions - 15 per session
 - k. Audits - confirm on-line audits are available for anyone accessing the System (i.e., names, data and time, what they ran, etc)

Participating agencies have requested Parole make their data available, so the agencies can use it in link analysis programs etc. We would like this arrangement documented in the MOU/MOA. We are also requiring a full written evaluation after a period not to exceed six months with recommended expansions or modifications to the system and/or process. Staff from participating agencies will be encouraged to participate in the evaluation.

Once the legal opinion and MOU/MOA are finalized each agency individually will provide written approval to proceed with the transfer of their agency's data. Although each agency will be encouraged to use the provided legal opinion and/or MOU, they may be required by their individual legal counsel or City to generate their own documentation. We look forward to working with you on this innovation and important project.

Sincerely

Chief Tom Zoll
Chair, Chiefs'/Sheriff's Management Committee



COMMITTEE/WORKING GROUP CHARTER ARJIS Wireless Working Group

PURPOSE

The purpose of the ARJIS Wireless working group is to provide support and information to the ARJIS Technical Committee on wireless technology, hardware, software and applications. It provides a forum for ARJIS agencies to share their experiences with wireless implementations and will seek input from the vendor community on current product offerings and discover opportunities for projects that would provide a regional benefit.

LINE OF REPORTING

The sub-committee reports to the ARJIS Technical Working Group who in turn reports to the Chiefs/Sheriff's Management Committee on the actions or advice of the group.

RESPONSIBILITIES

The sub-committee serves in an advisory role only. There is no delegation of authority from the ARJIS Technical Committee. Members may participate on ad-hoc technical user groups in support of specific ARJIS projects

MEMBERSHIP

Voting members must be representatives from ARJIS member agencies, and in good standing. Members are selected by the respective member agency Department Head. Voting members must have one alternate that is also designated by the Department Head of the member agency. Membership is renewed annually at the beginning of each calendar year. A quorum must be present (one more than half the Working Group membership) in order for the Working Group to take action.

MEETING TIME AND LOCATION

The Wireless Working Group meets bi-monthly or as needed at rotating locations throughout the county. On occasion, the sub-committee will meet jointly with the ARJIS Technical Working Group.

SELECTION OF THE CHAIR

The voting members shall select a chair person at the beginning of the calendar year; with endorsement from the ARJIS Technical Working Group. The vice-chair shall also be selected by the voting members of the Committee and confirmed by the ARJIS Technical Working Group.

DURATION OF EXISTENCE

The sub-committee will exist until the ARJIS Technical Working Group decides that it is no longer serving a useful purpose and should be dissolved.



COMMITTEE/WORKING GROUP CHARTER ARJIS TECHNICAL WORKING GROUP

PURPOSE

The purpose of the ARJIS Technical Working Group is to provide recommendations to the Chiefs'/Sheriff's Management Committee on state of the art information technology that enhances both officer and public safety.

LINE OF REPORTING

The ARJIS Technical Working Group reports to the Chiefs'/Sheriff's Management Committee who in turn makes recommendations to SANDAG's Public Safety Committee (PSC), who will in turn report to the SANDAG Board of Directors on actions and recommendations of the PSC.

RESPONSIBILITIES

Responsibilities of the ARJIS Technical Working Group include making recommendations to the Chiefs'/Sheriff's Management Committee relating to: 1) the review and evaluation of new technologies for regional deployment that are consistent with the ARJIS Strategic Plan and support the overall public safety mission for the region, 2) development and recommendation of a technical strategy and architecture for ARJIS regional public safety projects; 3) recommended approval of the ARJIS annual work program from a technical perspective; and 4) participation on ad-hoc technical user groups in support of specific ARJIS projects; and 5) agency representation on ARJIS Wireless, Network and Security Working Groups.

MEMBERSHIP

Voting members must be representatives from ARJIS member agencies, and in good standing. Members are selected by the respective member agency Department Head. Voting members shall have one alternate that is also designated by the Department Head of the member agency. Membership is renewed annually at the beginning of each calendar year. A quorum must be present (one more than half the Working Group membership) in order for the Working Group to take action. Voting members will consist of those ARJIS members who provide data to the ARJIS enterprise system. All other members will be considered Advisory and are encouraged to attend the meetings, but may not vote.

Members should have a background in computers, software, and databases and serve a technical role within their agency or their agencies' IT department. They should have the skills and understanding to evaluate technology projects and make recommendations based on agency, industry, and regional best practices.

MEETING TIME AND LOCATION

The ARJIS Technical Working Group will meet bi-monthly on the 4th Wednesday of every other month or as needed.

SELECTION OF THE CHAIR

The voting members shall select a chair person at the beginning of the calendar year; with endorsement from the Chiefs'/Sheriff's Management Committee. The vice-chair shall also be selected



by the voting members of the Committee and confirmed by the Chiefs'/Sheriff's Management Committee.

DURATION OF EXISTENCE

The ARJIS Technical Working Group shall be in existence until terminated by the Chiefs'/Sheriff's Management Committee or until no longer needed.