ARJIS

CRIMINAL JUSTICE RESEARCH

MANAGEMENT COMMITTEE

Tom Zoll, **Chair**
Carlsbad Police Department

Richard Emerson
Chula Vista Police Department

Lou Scanlon
Coronado Police Department

Pat Sprecco
El Cajon Police Department

Jim Maher
Escondido Police Department

Alan Lanning
La Mesa Police Department

Adolfo Gonzales
National City Police Department

Frank McCoy
Oceanside Police Department

Kirk Sanfilippo
San Diego Harbor Police

Pat Drummy
San Diego Police Department

Bill Gore
San Diego Sheriff's Department

Paula Robinson
San Diego District Attorney's Office

Pamela Scanlon
Director, ARJIS

Cynthia Burke
Director, Criminal Justice Research

Kurt Kroninger
Director, Technical Services

CHIEFS'/SHERIFF'S MANAGEMENT COMMITTEE

Wednesday, April 1, 2009
9:30 a.m. – 10:30 a.m.

San Diego Police Western Division
5215 Gaines Street
San Diego, CA

AGENDA HIGHLIGHTS

- **FY 2010 ARJIS BUDGET**

- **ARJIS RECOMMENDATIONS FOR COST SAVINGS AND REVENUE OPTIONS FOR FY 2010**

PLEASE TURN OFF
CELL PHONES DURING THE MEETING

SANDAG

CHIEFS'/SHERIFF'S MANAGEMENT COMMITTEE AGENDA
Wednesday, April 1, 2009
9:30 a.m. – 11:00 a.m.

ITEM #		RECOMMENDATION

1. ROLL CALL

+2. APPROVAL OF FEBRUARY 3, 2009 MEETING MINUTES   APPROVE

3. PUBLIC COMMENTS/COMMUNICATIONS/MEMBER COMMENTS

Members of the public will have the opportunity to address the Management Committee on any issue within the jurisdiction of the Committee. Speakers are limited to three minutes each and shall reserve time by completing a "Request to Speak" form and giving it to the Clerk prior to speaking. Committee members also may provide information and announcements under this agenda item.

REPORTS

4. PUBLIC SAFETY COMMITTEE UPDATE   INFORMATION

The Public Safety Committee met on Friday, March 20, 2009. The April 17, 2009 Public Safety Committee meeting is cancelled. The next scheduled meeting of the Public Safety Committee is Friday, May 15, 2009 at 1:30 p.m.

5. DRAFT FY 2010 BUDGET (Cynthia Burke and Pam Scanlon)   DISCUSSION/POSSIBLE ACTION

Staff has proposed a "no-change" FY 2010 Public Safety Work Program and Budget that encompasses the activities, priorities, expenses, and revenue sources for ARJIS and the Criminal Justice Research Division, including continued work on the ARJIS Enterprise System. Staff is asking for review and comment on the proposed FY 2010 budget. A final recommendation to the Public Safety Committee for inclusion of the budget in SANDAG's Overall Work Program and Budget will be in the May Chiefs'/Sheriff's Management Committee agenda. Also included in the discussion will be the proposed FY 2010 charges for new agencies.

+6. ARJIS RECOMMENDATIONS FOR COST SAVINGS AND REVENUE OPTIONS FOR FY2010 (Pam Scanlon)   DISCUSSION/POSSIBLE ACTION

As a result of the budget crises many law enforcement agencies are experiencing, ARJIS staff has been researching options to reduce costs for the ten local police agencies, who contribute their data to ARJIS, from here on identified as DCAs. ARJIS is confident these recommendations will not have a negative impact on the mandated and critical services ARJIS provides. In addition, ARJIS has also investigated grant and other opportunities for potential revenue. These recommendations will be presented by staff and the Committee is asked to review and recommend next steps.

7. BUSINESS AND TECHNICAL COMMITTEE UPDATES (Carol Fasching and   INFORMATION
    Maria Callander)

    Committee Chairs will be available to update on recent activities and answer
    questions. The Business Committee met on Tuesday, February 10, 2009 at
    Escondido City Hall.

8. UPCOMING MEETINGS   INFORMATION

    The next meeting of the Chiefs'/Sheriff's Management Committee is
    scheduled for Wednesday, May 6, 2009 at 9:30 a.m.

9. ADJOURNMENT

    + next to an item indicates an attachment

San Diego Association of Governments

CHIEFS'/SHERIFF'S MANAGEMENT COMMITTEE

April 1, 2009

AGENDA ITEM NO.: **2**

Action Requested: APPROVE

MANAGEMENT COMMITTEE DISCUSSION AND ACTIONS
Meeting of February 3, 2009

1.   ROLL CALL

Chair Tom Zoll (Carlsbad Police Department) called the meeting to order at 9:32 a.m. See attendance sheet on last page.

2.   APPROVAL OF DECEMBER 3, 2008 MEETING MINUTES (APPROVE)

Upon a motion by Chief Richard Emerson (Chula Vista Police Department) and a second by Chief Lou Scanlon (Coronado Police Department), the Management Committee unanimously approved the minutes of December 3, 2008.

3.   PUBLIC COMMENTS/COMMUNICATIONS/MEMBER COMMENTS

There were no public comments.

Pam Scanlon (ARJIS Executive Director) stated that she had received statistics from the latest International Association of Chiefs of Police (IACP) exhibition and will be sending them out to all Management members. Interesting facts included the number of delegates (16,290) and amount of revenue generated.

Audrey Radi (ARJIS Business Manager) informed Committee members that they should have received Form 700 via email. SANDAG requires an original signed copy to be returned to SANDAG by April 1, 2009.

Chair Zoll requested staff to submit a list of memberships in ARJIS committees for members' review. He would like this request to become a yearly agenda item for March.

REPORTS

4.   PUBLIC SAFETY COMMITTEE UPDATE (INFORMATION)

The Public Safety Committee did not meet in January. The next scheduled meeting of the Public Safety Committee is Friday, February 20, 2009.

5. REGIONAL MOBILE FINGERPRINT READER PILOT (INFORMATION)

Barbara Montgomery (ARJIS Project Manager) introduced her co-presenter, Ms. Rosie Pecina (Automated Fingerprint Identification System (AFIS) Administrator, San Diego Sheriff's Department). Ms. Pecina gave an overview of the Remote Access Network (RAN) Board. The San Diego County Cal-ID/RAN Board, a county-wide advisory board which makes recommendations on the distribution of the Cal-ID funds, approved San Diego Police Department's proposal to pilot a Mobile Field Identification Tool. A regional team was formed and a request for proposal (RFP) was released with Cogent being selected.

Cogent has a durable yet compact reader which is easy to use, with a good battery life, quick response time and came with many positive references and good customer support. For each reading, Cogent was able to provide a minimum return within two minutes with a tone indicating if it was a hit or no hit. Cogent provided thirty test units (new PDA and fingerprint readers) and already there is much interest county-wide to be test users for the pilot. The aim is to gather user feedback, and track usage metrics to prepare the final report to determine success. The RAN Board will also review maintenance and support costs. If this pilot project is a success, funding may be available for a regional deployment for Phase 2 which is to re-query it against Global Query. It works with the existing infrastructure with PDA's currently in use with ARJIS.

Chief Pat Sprecco (El Cajon Police Department) inquired if synchronization is necessary. The response is that the device needs to be synchronized for Blue Tooth. The unit is very versatile and can be passed to the next person on different shifts as multiple logons are possible.

6. ARJIS LAW ENFORCEMENT PORTAL UPDATES AND TRAINING VIDEOS (INFORMATION)

Ms. Montgomery gave an update on the ARJIS portal. The portal, which posts BOLOs (Be on the Lookout) and photos, continues to be very popular, with over 13,000 hits last week. She highlighted a BOLO of a bank robber who committed a crime in downtown San Diego. The investigator reported back to her that he received many calls and useful tips within a short time of its posting which eventually led to the arrest of this robber.

Ms. Montgomery went through the regional robbery page and pointed out the different categories of regional crimes: commercial, bank, street, carjacking and home invasions. Kathryn Smith from the San Diego Sheriffs has requested an ATC page and is working with Ms. Montgomery to populate the page. It is hoped that users would find the page useful and in turn, reduce the amount of correspondence on similar questions to her.

The latest update is a training video for ATC's as they learn how to customize personal identification numbers in the ARJIS Security Center. Ms. Montgomery demonstrated how easy it was to start, pause and rewind the snippet. Ms. Scanlon reiterated that in these tough economic times, ARJIS is constantly looking for ways to maximize value. Online training videos are an example of time and money savers, cutting down on travel and commute. ARJIS has also begun to utilizing online teleconferencing websites such as WebEx and those have also proven to be really effective.

7.   NET RMS DATA TRANSFER TO ARJIS (DISCUSSION/POSSIBLE ACTION)

There was a review of the NetRMS project with the San Diego Sheriff's Department. This is the #1 priority for both ARJIS and the Sheriff with the planned roll-out of Part 1 crimes on April 1, 2009. Management Committee members: (Chief Tom Zoll, Chief Pat Sprecco, and Chief of Investigations/District Attorney's Office, Paula Robinson) have volunteered to sit with the CASS and Business Working Groups and the San Diego Sheriff's NetRMS groups to better understand the data transfer and associated business and policy issues with the project.   As opposed to San Diego Police Department's Criminal Records Management System (CRMS) and National City and Coronado's Records Management System (RMS), the Sheriff's NetRMS System was not created using ARJIS forms as a basis for development or is it an incident based system; so extra effort is required to ensure all data elements captured by NetRMS meet all the ARJIS standards and validation tables.

All in all, this has been an excellent team effort involving the Sheriff's Department, ARJIS, and various contractors. There are daily scheduled calls and the input of a TRAC system that captures all open, in progress and closed issues.

Chief Tom Zoll acknowledged that the Sheriff's Department and ARJIS have cost and schedule issues to consider and encouraged all to consider workarounds. In some ways, this could serve as a basis for Enterprise ARJIS when we go through the transition. It would be unrealistic to hold up the project over the possibility that some of the requests could not be included by the go live date.

8.   REGIONAL DATA SHARING MOU (DISCUSSION/POSSIBLE ACTION)

Ms. Chris Haley (Business Committee Chair) reported that a Subject Matter Experts (SMEs) group was formed to review the Memorandum of Understanding (MOU) in greater detail. Legal representatives from the various cities will be contacted to obtain their input on rewording verbiage extracted from policies as well as discuss indemnification. The team held their first teleconference on February 2, 2009 to discuss comments from agencies. The meeting went well, a few good suggestions emerged and there was progress to the document.

9.   NEW AGENCIES REQUESTING ARJIS ACCESS AND/OR MEMBERSHIP (DISCUSSION/POSSIBLE ACTION)

Ms. Scanlon stated that more agencies are requesting ARJIS access from government non-profit to for-profit companies. ARJIS is obtaining parameters of membership, legal, and any other costs before committing to anyone.   San Diego Sheriff's Department and District Attorney's Office have volunteered to assist the Business Committee with access, legal matters, and costs.

Chair Zoll wanted a confirmation that ARJIS is tied in with Orange County but not Riverside County.

Ms. Scanlon replied that was correct, because Riverside County has not begun any regional discussions to share data nor do they have access to the COPLINK application like they do in Orange County.

Chair Zoll also inquired on the nature of the City of Murrieta's request and requested that Undersheriff Gore inquire from his counterpart in the Inland Empire as to the possibility of

building a similar system in the County. Chair Zoll stated that it would not be fair to have a system paid for by San Diego that would serve external interests.

10.   BUSINESS AND TECHNICAL COMMITTEE UPDATES (INFORMATION)

Ms. Haley stated the Business Committee will meet on Tuesday, February 10, 2009 at the Escondido City Hall. An ARJIS Technical Committee Meeting is scheduled for February 25, 2009 at the Carlsbad Safety Center.

11.   UPCOMING MEETING (INFORMATION)

The next meeting of the ARJIS Chiefs'/Sheriff's Management Committee is scheduled for Wednesday, March 4, 2009. Chair Zoll informed the group that the date is in conflict with the CAL Chiefs conference. However, if a quorum exists and there are sufficient agenda items, the Management Committee meeting should be held as scheduled.

12.   ADJOURNMENT

The meeting was adjourned at 10:23 a.m.

Key Staff Contacts: Pam Scanlon, (619) 699-6971; psc@sandag.org
                                    Cynthia Burke, (619) 699-1910; cbu@sandag.org

San Diego Association of Governments

ARJIS CHIEFS'/SHERIFF'S MANAGEMENT COMMITTEE ATTENDANCE
February 3, 2009

JURISDICTION	MEMBER NAME	ATTENDANCE	COMMENTS
CARLSBAD POLICE DEPARTMENT	CHIEF TOM ZOLL (Chair) (Member)	YES	
CARLSBAD POLICE DEPARTMENT	CAPTAIN BILL ROWLAND (Alternate)	NO	
CHULA VISTA POLICE DEPARTMENT	CHIEF RICHARD EMERSON (Member)	YES	
CHULA VISTA POLICE DEPARTMENT	CAPTAIN LEONARD MIRANDA (Alternate)	NO	
CORONADO POLICE DEPARTMENT	CHIEF LOU SCANLON (Member)	YES	
CORONADO POLICE DEPARTMENT	COMMANDER MIKE LAWTON (Alternate)	NO	
EL CAJON POLICE DEPARTMENT	CHIEF PAT SPRECCO (Member)	YES	
EL CAJON POLICE DEPARTMENT	Captain Debbie Setzer (Alternate)	NO	
ESCONDIDO POLICE DEPARTMENT	CHIEF JIM MAHER (Member)	NO	
ESCONDIDO POLICE DEPARTMENT	ASSISTANT CHIEF CORY MOLES (Alternate)	YES	
LA MESA POLICE DEPARTMENT	CHIEF ALAN LANNING (Member)	YES	
LA MESA POLICE DEPARTMENT	CAPTAIN ED ACEVES (Alternate)	NO	
NATIONAL CITY POLICE DEPARTMENT	CHIEF ADOLFO GONZALES (Member)	YES	
NATIONAL CITY POLICE DEPARTMENT	CAPTAIN MANUEL RODRIGUEZ (Alternate)	NO	
OCEANSIDE POLICE DEPARTMENT	CHIEF FRANK MC COY (Member)	NO	
OCEANSIDE POLICE DEPARTMENT	CAPTAIN REGINALD GRIGSBY (Alternate)	YES	
SAN DIEGO HARBOR POLICE DEPARTMENT	CHIEF KIRK SANFILIPPO (Member)	YES	
SAN DIEGO HARBOR POLICE DEPARTMENT	(Alternate)	--	
SAN DIEGO POLICE DEPARTMENT	DIRECTOR PAT DRUMMY (Member)	YES	
SAN DIEGO POLICE DEPARTMENT	(Alternate)	--	
SAN DIEGO SHERIFF'S DEPARTMENT	SHERIFF BILL KOLENDER (Member)	NO	
SAN DIEGO SHERIFF'S DEPARTMENT	UNDERSHERIFF BILL GORE (Alternate)	YES	
SAN DIEGO DISTRICT ATTORNEY	PAULA ROBINSON (Member)	YES	
SAN DIEGO DISTRICT ATTORNEY	DISTRICT ATTORNEY BONNIE DUMANIS (Alternate)	NO	
ARJIS	ARJIS DIRECTOR PAM SCANLON	YES	
SANDAG	CRIMINAL JUSTICE RESEARCH DIRECTOR CYNTHIA BURKE	NO	Sandy Keaton Attended

Guests: Fiona Everett (CBPD), Chris Haley (SDPD), Celia Lukomski and Rosie Pecina (SDSO)
Staff: ARJIS: Barbara Montgomery, Audrey Radi, Andrew Taylor

DATE: **March 25, 2009**

TO: **ARJIS Chiefs' and Sheriff's Management Committee**

FROM: **Pam Scanlon, Executive Director**

SUBJECT: **Recommendations for cost savings and grant opportunities for FY2010 for Data Contributing Agencies (DCAs)**

As a result of the budget crises many law enforcement agencies are experiencing, ARJIS has been researching options to reduce costs for the ten local police agencies who contribute their data to ARJIS, from here on identified as DCAs. ARJIS is confident these recommendations will not have a negative impact on the mandated and critical services ARJIS provides. In addition, ARJIS has investigated grant and other opportunities for potential revenue, which are also detailed in this memo.

ARJIS relies solely on member agency fees for the secure network, data center and 7x24 hardware and software support, UCR reporting, and all application development, maintenance, and enhancement of the region's public safety data. An unplanned reduction in member agency fees has serious implications for the regional data and services ARJIS provides to its 75 member agencies. The purpose of this memo is to provide a status on staff efforts to address these issues.

Enterprise ARJIS

The Enterprise ARJIS Project migrates ARJIS off an outdated mainframe to current, cost effective, and supported technology. The funds allocated for Enterprise ARJIS (approximately $12 million) have been encumbered by SANDAG. Funds are currently being expended on the following efforts to include:
      1) Development of the ARJIS Transactional Database (ATD)
      2) Implementation of real-time data interfaces
      3) ARJIS Enterprise infrastructure development
      4) Release of six RFPs (four released last month and the final two towards the end of the calendar year 2009)

The Gartner Group and MTG Consulting each completed Needs Assessments for Enterprise ARJIS that concluded the actual cost estimates for this effort are $12 – $17 million.

The Business Case completed by ARJIS agencies and MTG Consulting in 2007, and approved by the Chiefs'/Sheriff's and Public Safety Committees, concluded ARJIS services result in $14 million in annual savings or 216 FTEs (fulltime equivalents).

The most critical deliverable of Enterprise ARJIS is the time sensitive transition of the ARJIS legacy system off the City of San Diego's mainframe. The City of San Diego and ARJIS have realized mutual economies of scale in sharing the costs of the mainframe – costs that would otherwise have been prohibitive.

The City of San Diego is "retiring" the mainframe upon completion of the "One SD" Project, with major components scheduled to be completed at the end of FY 2010. This project transitions the City of San Diego's legacy personnel, payroll, auditing and financial systems from the mainframe to a state of the art integrated solution. The ARJIS Enterprise System is scheduled to be completed during the same time frame. The failure of ARJIS to also "retire" its legacy mainframe systems will have significant financial costs and operational impacts to member agencies. ARJIS is provided with monthly updates of the City's progress and notification of any significant changes in scope or timing. Any delays or unplanned changes to the ARJIS Enterprise schedule will certainly have negative impacts.

Recommendations

Staff will be presenting these options in detail at the April 1st Chiefs'/Sheriff's Management Meeting for consideration:

1) **Carry-Over from FY09 Budget.** In anticipation of the FY10 budget crisis, ARJIS reviewed its' FY09 Work Plan and is recommending delaying or postponing some of the FY09 tasks not yet started. These include the purchase and implementation of the back-up solution and disk array mirroring, the programming of the purge, archive, auditing, and geo coding components in the ARJIS Transactional Database (ATD); and the migration of the i2 data loading process. These tasks will be accomplished in FY10. The delay of these tasks has allowed a carry-over of $250,000 into FY10. **The $250,000 in savings can be applied proportionally to the DCA's annual ARJIS fees.**

2) **UASI Funds – Wireless Network and PDAs.** ARJIS has been notified by the Department of Homeland Security that their proposal for enhancing the ARJIS wireless network and providing ARJIS PDAs to the Terrorism Liaison Officers has been approved; and the funding is available. This funding will save $237,000 in FY10 fees that were specifically targeted for the ARJIS Wireless Project. **The $237,000 in savings can be applied proportionally to the DCA's annual ARJIS fees.**

3) **UASI funds – NetRMS Interface to ARJIS.** UASI funds were awarded to several technology efforts in this region, including the regional licenses for the ARJIS member agencies to implement the regional NetRMS application. In order for this application to link to ARJIS to provide the mandated UCR reporting and shared investigative and tactical searches, an interface is in development. ARJIS member fees funded Phase 1 that will be implemented April 6, 2009. Phase 2 in FY10 is estimated at $547,000. ARJIS has requested that the UASI funds initially earmarked for MCTs (that are no longer needed) be re-allocated to the NetRMS interface. **If this occurs, $547,000 in savings can be applied proportionally to the DCA's annual ARJIS fees.**

4) **ARJIS usage by ex-officio agencies.** ARJIS usage by most ex-officio agencies when compared to their fees indicates a significant disparity. This is due to the fact that these fees were established before 9/11, when federal usage was relatively low, and information sharing between local and federal agencies was minimal. In a post 9/11 world, many of these federal agencies' usage exceed that of some of the 10 DCAs, yet their fees are a fraction of the local agencies. ARJIS is recommending doubling the operations component of the ARJIS fees for the ex-officio members. **This would result in roughly $200,000 in revenue that can be applied proportionally to the DCA's annual ARJIS fees.**

5) **COPS, Byrne, and Recovery Act grants.** The COPS Office and the Office of Justice Program (OJP) have begun releasing grant monies – several million through the COPS Office, $2 billion last week through the Byrne grants; and $30 million through the Recovery Act for Combating

Criminal Narcotics Activity along the Southwest Border. In particular the Recovery Act is offering agencies the opportunity in its' Category III submission the ability to fund their regional information sharing costs via this grant:

> *These funds may be used to support local agency involvement in existing information sharing efforts and programs or to fill gaps in intelligence and information sharing infrastructures serving the Southern border region. Examples include corridor-related crime reduction strategies, and connecting to and leveraging the services of information sharing initiatives such as Texas Border Sheriffs Coalition, "Operation Linebacker", HIDTA services, RISS, **ARJIS,** Pegasus, CISANet, among others*

This represents a tremendous opportunity for ARJIS member agencies who find themselves unable to pay their annual fees, to do so with this grant.

In addition, the Chiefs and Sheriff are recommending a regional approach to the $6.4M allocated regionally in Bryne grants thus far, with more awards forthcoming. Consideration should be given to applying some of these grant funds to the regional applications being developed by ARJIS.

6) **Regional Wireless network.** ARJIS and SDPD are in the process of consolidating their separate wireless networks to allow for backup and redundancy while reducing the costs of redundant circuits and routers. The plan, approved by the ARJIS Technical Committee, will result in fixed costs for the Wireless network to be shared by all the agencies using wireless services. **This will save the SDPD at least $100,000 annually in circuit, support, maintenance, and administrative costs. Also CVPD and CBPD will be able to eliminate their redundant circuits, saving those agencies significant circuit costs as well.**

7) **Cal-Gang.** ARJIS has been working closely with the Cal-Gang vendor to build a direct interface from ARJIS to Cal-Gang. ARJIS is positioned to acquire and deploy this interface to all agencies for a minimal cost. The results will be real-time information in Cal-Gang, a significant improvement in accuracy, and an automatic interface to the Officer Notification System (ONS), thus eliminating duplicate data entry. **The labor savings for agencies with larger gang populations not re-entering thousands of pieces of data from gang related documents is significant.**

These are the options ARJIS is recommending be considered at the April 1st Chief's and Sheriff's Meeting. ARJIS feels confident we can assist our local police agencies in addressing their financial shortfall, without sacrificing officer or public safety.

If you have any questions or recommendations, please don't hesitate to contact me at 619-533-4204 or pscanlon@arjis.org.