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MEETING NOTICE AND AGENDA

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SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL (SSTAC)

The SSTAC may take action on any item appearing on this agenda.

Monday, July 19, 2010

10 a.m. to 12 noon

SANDAG, Conference Room 8B
 401 B Street, Suite 800
 San Diego, CA 92101-4231

North County Transit District
 Videoconference Meeting Room, 2nd floor
 810 Mission Avenue
 Oceanside, CA 92054

Staff Contact: Danielle Kochman
 (619) 699-1921
 dko@sandag.org

AGENDA HIGHLIGHTS

- **PRIORITIES FOR THE 2050 REGIONAL TRANSPORTATION PLAN**
- **I-15 BUS RAPID TRANSIT, MID-CITY STATIONS/LANES ENVIRONMENTAL DOCUMENT**

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SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL (SSTAC)

Monday, July 19, 2010

ITEM #		RECOMMENDATION
1.	INTRODUCTIONS	
+2.	MEETING SUMMARY OF MAY 17, 2010	APPROVE
	The Council is asked to review and approve the May 17, 2010, meeting minutes.	
3.	PUBLIC COMMENT	COMMENT
	Members of the public shall have the opportunity to address the Council on any issue within the jurisdiction of the Council. Speakers are limited to three minutes each.	
4.	CHAIRPERSON'S REPORT & COMMITTEE MEMBER COMMENTS	INFORMATION
	The Chairperson and council members will report on issues of interest to the Council.	
5.	STAFF REPORT	INFORMATION
	Staff will report on items of interest to the Council.	
+6.	SSTAC CHARTER REVISION AND MEMBERSHIP ROSTER	INFORMATION
	Staff will discuss the proposed changes to the SSTAC charter and membership roster which was presented to the Transportation Committee for its consideration at the July 16, meeting.	
7.	COORDINATE PLAN ADHOC GROUP	APPOINT
	The committee is asked to appoint members to form the Coordinated Plan Adhoc Group to oversee the development of the 2010-2014 Coordinated Plan.	
+8.	FEDERAL SECTION 5310 PROGRAM AWARDS	INFORMATION
	Staff will provide an update on the results of the Federal Fiscal Year 2008-2009 Section 5310 Program awards.	

ITEM #	RECOMMENDATION
9. SEEKING PUBLIC INPUT ON PRIORITIES FOR THE 2050 REGIONAL TRANSPORTATION PLAN (RTP)	INFORMATION
<p>Development continues on the 2050 RTP. SANDAG is seeking input on transportation priorities via a new survey posted at www.sandag.org/2050rtp. The survey is available in English and Spanish and in print format. Staff will provide an update on other public involvement opportunities for the 2050 RTP.</p>	
10. INTERSTATE 15 (I-15) BUS RAPID TRANSIT, MID-CITY STATIONS/LANES ENVIRONMENTAL DOCUMENT	REVIEW & COMMENT
<p>The environmental document for this project will be released to the public in late November. There are four alternatives under consideration ranging from \$20+ million to \$60+ million in capital costs and from options based on a median bus lane and stations to ones based on shoulder operations with shoulder or ramp stations. Staff would like to brief the Committee on the accessibility features of the alternatives.</p>	
11. OTIS AND GOOGLE TRANSIT	INFORMATION
<p>Metropolitan Transit System (MTS) staff will provide a demonstration and information on the two systems currently available for trip planning through the MTS Web site.</p>	
+12. PUBLIC HEARING DATE	APPROVE
<p>The Committee will schedule and approve a meeting date and site location to hold a public hearing to solicit comments regarding transportation needs in San Diego County as required by the Public Utilities Code.</p>	
13. ELECTIONS	ACTION
<p>SSTAC will hold elections to fill the positions of Chairperson and Vice Chairperson.</p>	
14. TRANSIT OPERATORS UPDATE	INFORMATION
<p>Representatives from MTS and North County Transit District (NCTD) will provide an update on their fiscal status, proposed service changes, and any notable activity.</p>	

ITEM #**RECOMMENDATION**

15. FULL ACCESS AND COORDINATED TRANSPORTATION
(FACT) UPDATE

INFORMATION

The Council will be introduced to the new Executive Director of FACT and hear a verbal report regarding the direction of the agency.

16. ADJOURNMENT

ADJOURN

The next SSTAC meeting is scheduled for Monday, September 20, 2010.

+ next to an item indicates an attachment

San Diego Association of Governments
SOCIAL SERVICES TRANSPORTATION
ADVISORY COUNCIL (SSTAC)

July 19, 2010

AGENDA ITEM NO.: **2**

Action Requested: APPROVE

MEETING SUMMARY OF MAY 17, 2010

File Number 3001100

May 17, 2010 Attendance:

NAMES	AGENCY
Sharlene Ornelas	Citizen Member
David Jackson	Citizen Member
Clive Richards (Vice Chair)	Citizen Member
Floyd Willis (Chair)	Aging & Independence Services
Alane Haynes	NCTD
Bill Olszanicky	NCTD
Mac McGee	All Congregations Together
Beth Butler Arreola	Deaf Community Services
Anthony Ferguson	San Diego Regional Center
Brenda Bothel	Jewish Family Services
Connery Cepeda	Caltrans
Brent Boyd	MTS
Scott Transue	MTS
Dan Levy	SANDAG
Oswaldo Perez	SANDAG
Brian Lane	SANDAG
Dillon Miner	SANDAG
Anne Steinberger	SANDAG
Lois Knowlton	Public
LaVonna Connelly	Public
Arun Prem	FACT

1. INTRODUCTIONS

Floyd Willis, SSTAC chair, called the meeting to order and introductions were made.

2. APPROVAL OF THE MEETING SUMMARY OF MARCH 15, 2010

Ms. Ornelas, Citizen Member, corrected the following errors: 1) Bay shore bikeway sheet nine "white or long cane" for blind people; 2) Side flairs, not sight flairs; and 3) Requested a stop sign be put at the driveway.

Clive Richards, Vice Chair, motioned to approve the minutes as corrected.

Ms. Ornelas seconded, and minutes were approved unanimously by a roll-call vote of the council.

3. PUBLIC COMMENT

No public comment.

4. CHAIRPERSON'S REPORT AND COMMITTEE MEMBER COMMENTS

Alane Haynes, North County Transit District (NCTD), stated that this is her last meeting as NCTD manager of paratransit; she will retire May 27. Her replacement, Alex Williams, started today (May 17) and will be attending next meeting.

Chair Willis asked whether Ms. Haynes would be interested in holding a position on SSTAC as a member of the public.

Ms. Haynes expressed interest in participating in SSTAC as a member of the public.

Clive Richards, Vice Chair, stated that he has noticed some poor directions being generated by the online trip planner (OTIS). Chair Willis asked what should be the procedure to follow up with comments and issues like this one. Dan responded that OTIS is no longer updated because Google Transit has a much more sophisticated planning tool. Chair Willis suggested adding a discussion of topic to agenda for next meeting. Brenda Bothel, Jewish Family Services, agreed that OTIS does not provide adequate trip planning outcomes.

Sharlene Ornelas stated that the info-express 4900 transit phone number does not fully explain "options" when "press 1"/ "press 2" does not work. Mr. Levy suggested approaching the Metropolitan Transit System (MTS) with the phone problems since MTS operates phone system, not SANDAG.

Ms. Ornelas stated that bus drivers need to pull in to stops as close to the curb as possible to facilitate easier boarding. Also, Sharlene suggested the bus drivers should ask people to not stand near the doors when there are seats or other standing room available.

5. STAFF REPORT

Oswaldo Perez, SANDAG, stated that fliers have been distributed to inform the public of the City of La Mesa's Transportation and Mobility Expo. In addition, the City of La Mesa has also created a travel training program called "Travel San Diego by Bus, Trolley, and Train."

Chair Willis asked whether SANDAG or Grossmont Health Care District is providing funding for expo. Mr. Perez responded that both are paying, with the SANDAG portion coming from the Senior Mini-Grant program.

6. 2010-2104 COORDINATED PLAN OUTREACH EFFORTS

Mr. Perez stated that data has been collected through the rural transportation survey and the results will be discussed with the community through public outreach that SANDAG will be performing in late June and early July. Chair Willis asked about the geographical distribution of responses. Dillon Miner responded that responses by zip code will be included in the draft report to be released in September.

7. COMPASS CARD UPDATE

Anne Steinberger, SANDAG, updated the council on the status of the compass card rollout. The \$2 fee for lost compass cards is in effect as of May 1. All monthly passes for all systems countywide are now on compass. NCTD is stepping up enforcement and may start requiring ID be provided for those with discounted passes. MTS and NCTD are working to provide combined discounted pass.

Ms. Ornelas asked when more validator machines are going to be put in, and whether the Ticket Vending Machines will act as validators also. Ms. Steinberger responded that she is working with Cubic so the Ticket Vending Machines will also act as validators, and that staff is working towards improving validator accessibility also. She states that a lack of funding is the biggest restraint currently. Ms. Ornelas requested that validators that are moved should be placed near mats since visually impaired individuals become accustomed to the existing location.

Ms. Bothel stated that cards that are bent do not seem to work, and asked whether new passes include photos. Ms. Steinberger responded that the bending of the Compass card may have damaged the computer chip inside, making it non functional. If the damaged card is registered, it will be replaced for free. She also responded that most passes do not have photos on them.

Vice Chair Richards asked when card fee enforcement is starting. Ms. Steinberger said that notifications of correct usage have been released giving enforcement the ability to start implementing fines.

Vice Chair Clive reported that a card checker registered that he had not tapped the card. Ms. Steinberger responded that as technology issues are getting resolved, there may still be some mistakes. Vice Chair Richards requested that riders not be fined if the checker finds that the rider did not tap their card, since this reading can be due to an error.

8. GRANT PROGRAMS UPDATE

Mr. Perez stated that JARC, New Freedom, and Senior Mini-Grant funding cycles will all coincide this year. 5310 will have \$14.3 million available statewide. SAFETEA-LU was extended until December 2010 and apportioned \$1.8 million for JARC and \$885,000 for

New Freedom for the San Diego region. A portion of this will be spent on administration of the programs, and the remainder will be distributed through the competitive selection process.

Chair Willis noted that we collected \$30,000 less than we expected for the Senior Mini-Grant program. Mr. Perez agreed that there is less funding available than originally expected in this program, however, it should not affect existing grant awards.

Mr. Levy said that the State will run the statewide JARC and New Freedom competitive selection process during the same time frame as SANDAG. Potentially a 5310 cycle will be on the same schedule also. This is convenient since Senior Mini Grant can be used as local match money for any of these federal grants.

Ms. Haynes asked if Senior Mini Grant program will continue to be reviewed and reevaluated annually. Mr. Levy replied that the program will probably not be reviewed annually, only as needed. Also, the funds will start being distributed on a two year cycle.

Chair Willis said that SSTAC needs a report to compare the performance of the programs to the adopted criteria with adequate time to review so that the Transportation Committee can make an informed decision about extending the funding. He also requested an additional six month review so the services' effectiveness can be evaluated.

Vice Chair Richards asked if there is any commitment to funding the third year. Mr. Levy responded that there is a commitment, but it is based on performance and collected revenues, so funding is not guaranteed for the third year. Vice Chair Richards asked if SSTAC will review the contract each year. Mr. Levy responded the responsibility for this decision belongs to the Transportation Committee, not with SSTAC. However, SSTAC will review the report, but cannot provide input to the Transportation Committee due to conflicts of interest.

Chair Willis suggested that SANDAG enter into discussions early on with providers whose performance does not seem adequate to help them improve before losing funding. He also noted that the Transportation Committee will consider extending the funding for projects for a third year in February 2011.

9. JARC AND NEW FREEDOM EVALUATION CRITERIA AND FEDERAL REPORT

Mr. Perez cited Page 15 - Approval of JARC and NF Criteria. This item was initially anticipated to be considered by the Transportation Committee on May 21, however, now it is on the agenda for June 4.

Mr. Levy brought the Federal Report for the San Diego region to the Transportation Committee. This information, once received by the federal government, is then compiled into a national review report that is released annually.

10. SSTAC CHARTER REVISION AND MEMBERSHIP ROSTER

Chair Willis reviewed the proposed guidance for attendance regulations and determining a seat to be “vacant” and open for replacement (page 33). He stated that these new rules assert that any member absent for three consecutive meetings without informing staff in advance would be removed from the council. At that point the chair may assign an alternate to fill the vacant position for the rest of the term. He also suggested that SSTAC have a represent of each system representing each fixed-route system, one representing ADA. Mr. Levy responded that this was already included in the membership structure.

Mr. Perez commented that the charter would be updated to coincide with the reelection period in July. Mr. Willis requested that the Transportation Committee approve the roster and that six month rotation cycles should start on the date the roster is approved by the Transportation Committee.

Ms. Butler-Arreola stated that she was not approved by the Transportation Committee as a part of the current membership roster because she replaced a member who passed away during her term serving on the committee. Mr. Levy responded that she did not need to be approved because she was representing an agency who was appointed the membership, not the specific individual.

Chair Willis asked if an organization is removed due to absence, does the agency lose their seat, or is it the individual. Mr. Levy responded that it is the responsibility of an agency to provide representation, so if there are no representatives from a particular agency for three consecutive meetings, it will be the agency that will be removed from their position on the council. Ms. Ornelas noted that agencies should be notified if they are in danger of losing their seat.

Vice Chair Richards made a motion to accept with cited changes. Ms. Ornelas seconded the motion. The SSTAC Charter and Membership structure revisions with cited changes were approved by unanimous roll-call vote.

11. RIDERSHIP REPORT

This item was discussed in conjunction with Item 12 below.

12. TRANSIT OPERATORS UPDATE

Ms. Haynes explained the Free Fares program on the Breeze. Currently the program is averaging about 1,700 trips per month. It is impossible to track the program on the rail services. She noted that the program is very popular and it is benefiting both the riders and the agency by saving paratransit trips. Ms. Ornelas questioned the spike that occurred in October. Ms. Haynes responded that there was a spike not only in this program, but also the paratransit and fixed-route ridership. She did not have an explanation.

Chair Willis discussed the timing of annually reviewing these reports at the SSTAC meetings, which typically would have been at the March meeting.

Bill Olszanicky spoke about the July 1 service changes which involve some routes being contracted to First Transit, including the 309, 313, and 315. NCTD is also in the process of developing a Mobility Study, just completing the third round of outreach in March. The service plan component has been delayed, with anticipated Board action in October. With this delay, and major service changes resulting from this service plan are not expected until early next year.

Clive Richard asked if the mobility study was available online. Mr. Olszanicky responded that only interim documents have been available, however, the mobility study in its whole is still being developed so it is not available online.

Brent Boyd, MTS, explained the ridership spikes in October. October is traditionally a high ridership month because of school ridership and the month being 31 days. He mentioned major service reduction in February that reduced Sunday service saving about \$7-7 million in subsidies. A service change in June will affect 13 routes, including adding some service back to Sundays.

Ms. Ornelas pointed out that the number of pass-ups were higher than the previous year. Scott Transue responded that this resulted from operating fewer vehicles because of service reductions while trying to serve a higher number of riders.

Vice Chair Richards made a motion to accept ridership report. Ms. Bothel seconded the motion. The motion was approved unanimously by roll-call vote.

13. FULL ACCESS AND COORDINATED TRANSPORTATION (FACT) UPDATE

Chair Willis introduced a new member of FACT, Arun Prem. Mr. Prem introduced himself and proceeded to give an update on FACT. He stated that NCTD distributed 12 vehicles that had been retired from NCTD service. These vehicles were donated to 12 different agencies. FACT is also working on the Ramona Pilot Project. The draft scope of work is completed and the request for bids will be released on June 1. FACT is anticipating to begin providing rides for seniors in Ramona age 60 years and older beginning on October 4.

FACT is looking for community input. Mr. Prem stated that he believes the roll of FACT is to work towards coordinating services throughout San Diego County. However, to achieve this, it is necessary to start working at a smaller scale before serving the entire region. Mr. Prem stated that he is looking forward to the next CAM meeting.

14. ADJOURNMENT

The meeting was adjourned at 11:38 a.m.

TRANSPORTATION COMMITTEE

July 16, 2010

AGENDA ITEM NO.: **4**

Action Requested: APPROVE

SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL
MEMBERSHIP AND CHARTER AMENDMENT

File Number 3320100

Introduction

The California Public Utilities Code (PUC) Section 99238 requires that a Social Services Transportation Advisory Council (SSTAC) be created and maintained in each county to provide advice on social service transportation issues. The SSTAC for San Diego County was created in 2006. SANDAG also had a Transit Accessibility Advisory Committee (TAAC) that provided advice on physical accessibility issues for new transit equipment and construction projects. In order to reduce potential for overlap and the number of advisory committees, TAAC was merged into SSTAC in 2008.

Recommendation

The Transportation Committee is asked to approve (1) The reappointment of four members to the Social Services Transportation Advisory Council (SSTAC) for additional three-year terms; (2) The appointment of five new alternate citizen members; and (3) The restructuring of SSTAC membership and amendment of the SSTAC Charter.

When the two committees were merged, a new combined membership roster was created. The PUC requires one-third of the members of SSTAC to be appointed each year. On May 17, 2010, the SSTAC accepted a proposed amendment to its charter, which includes conditions for attendance and voting to better facilitate member participation at the meetings. This report recommends restructuring the membership structure of SSTAC, reappointing four out of the six members whose term expires this year for an additional three-year term, appointing five new citizen members to act as alternates, and approving the proposed amendment to the SSTAC Charter.

Discussion

Committee Restructuring

Based on PUC requirements, the initial appointments to the new SSTAC were set up such that one-third of the members were appointed for a one-year term, one-third for a two-year term, and one-third for a three-year term. After these initial appointments, the term for reappointed members is three years.

Staff proposes splitting the citizen member category into two subcategories:

1. Two of the citizen members would be aligned to the membership requirements called for in the PUC that one member represent the interests of potential transit users who are 60 years of age or older, and that one member represent the interests of potential transit users who are disabled.
2. The remaining three citizen members would be designated as at-large voting members.

This proposed membership structure would satisfy the different roles being fulfilled by this committee by ensuring conformance with the PUC and achieving a diverse membership that will provide valuable insight into transportation issues and ensure a high-level knowledge of the Americans with Disabilities Act and Title 24 requirements. Alternate members would also be appointed for each of the five citizen members.

Committee Appointments

Of the 18 members that are currently appointed to SSTAC, six members’ terms will expire on August 1, 2010. SANDAG staff recommends the reappointment of four of the six SSTAC members whose terms are expiring. These members have exhibited a continued interest in promoting social service transportation, advocating for improving the accessibility of the transit system, and a commitment to attending regular meetings. The remaining two members whose terms are expiring are not recommended for reappointment due to their poor attendance records.

To fill the remaining vacancies, SANDAG issued a notice asking for interested individuals to submit a letter of consideration. This was accomplished through an announcement at a Transportation Committee Meeting, an e-mail sent to all subscribers of the Social Services Transportation listserve, and posting on the SANDAG Web page. On July 1, 2010, SANDAG staff met with the SSTAC Chairman to review the submissions. Six submissions were received, of which five are recommended to be included as alternate members based on qualifications and the current membership needs of the committee. The alternate members match the qualifications of the citizen members; however, they may only vote in the absence of a regular citizen member. The alternate members will provide an experienced pool to draw from as we need to fill openings from the citizen positions in the future.

The following tables show the recommended reappointments, new appointments, and those not recommended for reappointments:

Recommended Reappointments

Member/Agency with Expiring Terms	Existing Category
Clive Richard	At-Large Citizen Member
Beth Butler-Arreola	Two Representatives of Social Service Providers for Persons with Disabilities (PUC Requirement)
Full Access & Coordinated Transportation	Two Representatives from the Consolidated Transportation Service Agency (PUC Requirement)
MTS Paratransit	Two Representatives from each of the Transit Operators

Recommended New Appointments

New Member	New Category
Clytie Koehler	Special Interest Alternate Citizen Member (PUC Requirement)
Tamara Airhart	Special Interest Alternate Citizen Member (PUC Requirement)
Judy Stern	At-Large Alternate Citizen Member
Erick Asero	At-Large Alternate Citizen Member
Hong Tran	At-Large Alternate Citizen Member

Charter Amendment

Additionally, a proposed charter amendment is included as an attachment to this report. This amendment includes changes consistent with the new proposed membership structure, and additional changes that will allow the Chairperson to declare a position as vacant in circumstances of poor attendance. This will encourage improved attendance and also facilitate better member participation.

CHARLES "MUGGS" STOLL

Director of Land Use and Transportation Planning

- Attachments: 1. SSTAC Membership and Terms Including Proposed Reappointments and New Appointments
2. SSTAC Proposed Charter Amendment

Key Staff Contact: Daniel Levy, (619) 699-6942, dle@sandag.org

Attachment 1
Social Services Transportation Advisory Council Membership and Terms
Including Proposed Reappointments and New Appointments

Member	Term (yrs.)	Term Exp.*	Member	Term (yrs.)	Term Exp.*
Citizen Members					
Special Interest Voting Members			Special Interest Alternates		
Clive Richard ¹	3	2013	Clytie Koehler ²	2	2012
Sharlene Ornelas	1	2011	Tamara Airhart ²	3	2013
At-Large Voting Members			At-Large Alternates		
Jackson Alexander	1	2011	Judy Stern ²	3	2013
David Jackson	2	2012	Erick Asero ²	2	2012
Chuck Lungerhausen	1	2011	Hong Tran ²	3	2013
Agency Members					
Two (2) Representatives of Social Service Providers for Seniors					
Floyd Willis	2	2012	County of San Diego, Aging and Independence Services		
Brenda Bothel	1	2011	Jewish Family Services		
Two (2) Representatives of Social Service Providers for Persons with Disabilities					
Beth Butler-Arreola	3	2013	Deaf Community Services ¹		
Anthony Ferguson	2	2012	San Diego Regional Center		
One (1) Representative of Social Service Providers for Persons of Limited Means					
Mac McGee	2	2012	All Congregations Together		
Two (2) Representatives from the Consolidated Transportation Services Agency					
Alane Haynes	3	2013	Full Access & Coordinated Transportation ¹		
Arun Prem	1	2011	Full Access & Coordinated Transportation		
Two (2) Representatives from Each of the Transit Operators					
Brent Boyd	2	2012	Metropolitan Transit System (MTS) Fixed Route		
Dan McCaslin	3	2013	MTS Paratransit ¹		
Bill Olszanicky	1	2011	North County Transit District (NCTD) Fixed Route		
Scott Transue	2	2012	NCTD Paratransit		

¹ These citizen members/agencies are recommended for reappointment; approval by the Transportation Committee

² These members are recommended for appointment



Attachment 2

COMMITTEE/WORKING GROUP CHARTER SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL (SSTAC)

PURPOSE

The mission of the Social Services Transportation Advisory Council (SSTAC) is to review, recommend and encourage the use of accessible transportation services through:

- Promoting the coordination of transportation serving seniors, individuals with disabilities, and persons of limited means;
- Advising staff on transit facilities compliance with the requirements of the Americans with Disability Act (ADA) and Title 24; and
- Advising staff on the accessibility and usability of transit facilities beyond strict interpretation of regulations based on actual experience and knowledge.

LINE OF REPORTING

The Social Services Transportation Advisory Council Subcommittee is the successor group to the Subcommittee on Accessible Transportation (SCAT) that was formed by SANDAG in 1979 in response to federal and state requirements and increased local interest and involvement in accessibility issues. SSTAC advises SANDAG on regional planning issues regarding accessible transportation in the public and nonprofit sectors. SSTAC reports to the SANDAG Transportation Committee, which in turn reports to the SANDAG Board of Directors.

RESPONSIBILITIES

SSTAC advises the SANDAG Board of Directors and its Transportation Committee regarding regional issues of accessible transportation provided by the public and private sector. These activities include the following:

- Provide input on accessible transportation issues for SANDAG's Regional Transportation Plan (RTP), and other relevant SANDAG plans and programs;
- Provide input for the key activities required for the development of the Coordinated Public Transit Human Services Transportation Plan (Coordinated Plan). This includes assistance with the following activities: assessing current available services; identifying areas of duplicative service and gaps in service; identifying the transportation needs of individuals with disabilities, senior citizens, and persons of limited means; developing strategies for addressing the service gaps, and minimizing the duplication of services; prioritizing transportation services for funding and implementation based on resources, time, and feasibility for implementing the specific strategies identified; and reviewing the draft document for content and language;
- Serve as the Local Review Committee (LRC) and Appeals Board for the Section 5310 federal grant program administered by the State Department of Transportation (Caltrans), which provides

partial funding for vehicles for nonprofit agencies;

- Serve as the region's Social Service Transportation Advisory Council to advise SANDAG on the unmet transit needs of senior citizens and individuals with disabilities, as required by the State's Transportation Development Act (TDA);
- Oversee the annual unmet needs process and make a determination of unmet needs as a recommendation to the Transportation Committee per Public Utilities Code 99238(c)(2);
- Provide input on the progress of the region's transit operators in providing accessible transportation to senior citizens and individuals with disabilities;
- Provide input regarding the legal and practical requirements of transit access to be analyzed by staff and as legally required and practically feasible, incorporated into the design and construction of transit facilities;
- Provide input on the progress of the region's Coordinated Transportation Service Agency (CTSA) in assisting nonprofit agencies to coordinate their transportation services;
- Provide input and proposals to SANDAG on legislation and regulations concerning transportation for seniors and individuals with disabilities;
- Fulfill the requirement in the Public Utilities Code of California Section 99238.5 that the Transportation Planning Agency (SANDAG) establish and implement a citizen participation process to solicit the input of transit dependent, and transit disadvantaged persons, including the elderly, handicapped and persons of limited means;
- Assist transit operators in programs that promote use of existing transportation programs to better serve seniors and individuals with disabilities; and
- Comment on regional issues brought before the Committee, which are relevant to the implementation of accessible transportation services under federal and state legislation.
- SSTAC discusses issues of a regional nature, not specific to individual transit operators or to individual events or circumstances. Issues not appropriate to SSTAC discussion are referred to the appropriate transit operator or other organization with authority to resolve the issue.

MEMBERSHIP

Membership on SSTAC is ~~defined~~ designed to fulfill the requirements of the Public Utilities Code Section 99238, of the State of California. SANDAG shall strive to attain geographic and minority representation among the membership from a broad representation of providers and the public. Membership is divided into two categories:

CITIZEN MEMBERS:

1. One at large citizen representative of potential transit users who is a senior 60 years or older

2. One at large citizen representative of potential transit users who is disabled

~~1-3. Three~~ Four at-large citizen representatives of the interests of seniors, persons with limited means, or disabled transit users who are well versed in the ADA and Title 24 regulations;

AGENCY MEMBERS

- 2.4. Two representatives of the local social service providers for seniors, including one representative of a social service transportation provider, if one exists;
- 3.5. Two representatives of local social service providers for individuals with disabilities, including one representative of a social service transportation provider, if one exists;
- 4.6. One representative of a local social service provider for persons of limited means;
- 5.7. Two representatives from the local consolidated transportation service agency, designated pursuant to subdivision (a) of Section 15975 of the Government Code, if one exists, including one representative from a transportation service provider, if one exists;
- 6.8. One representative from NCTD representing fixed-route service;
- 7.9. One representative from NCTD representing ADA Paratransit service;
- 8.10. One representative from MTS representing fixed-route service;
- 9.11. One representative from MTS representing ADA Paratransit service.

The term of appointment shall be for three years. Initial appointments shall be equally divided among members serving one-, two-, or three-year terms.

ALTERNATES

Each of the first two citizen members shall be appointed an alternate. For the subcategory of at-large citizen members, up to three alternates shall be appointed. Agency Provider members may shall appoint their own voting members in writing to represent their agency on the council, and may also appoint alternates in writing to fill that role when the primary voting member is unable to attend the meeting.

VOTING

~~The four at-large voting citizen members shall be drawn from a pool of senior and disabled transit users who are well versed in the ADA and Title 24 regulations. The following sequence shall determine which members of the pool will be voting members and which will act as alternates. Initially the sequence will be based on alphabetical order by first name, and subsequently will rotate every six months with the last person on the list moving to the head of the list.~~

ATTENDANCE AND VOTING

In the circumstance of an absence of a voting citizen member, the Chairperson will choose an alternate from amongst the pool of at-large citizen member alternates previously appointed to participate as a voting member for that meeting based on attendance records or the current needs of SSTAC. Any voting or alternate (non-voting) at-large citizen member absent for three (3) consecutive meetings without having such absences excused by the Chairperson in advance of the meetings shall have their membership revoked. The Chairperson may assign will choose an alternate a replacement, from amongst the pool of previously appointed alternates if possible, with the most frequent attendance relative to the current needs of SSTAC to complete the remainder of the revoked member's term. If the Chairperson does not assign an alternate, then the first citizen member alternate in alphabetical order by first name shall be the replacement to complete the remainder of the revoked member's term. A voting at-large citizen member whose membership is revoked for non-attendance may be reinstated instead as an alternate at large citizen member upon a majority vote of the council.

If an agency representative of a social service provider is absent for three (3) consecutive meetings without having such absences excused by the Chairperson in advance of the meetings, the position shall be declared vacant. The Chairperson may then assign an agency within the same category of social service providers to complete the remainder of the term.

MEETING TIME AND LOCATION

Meetings are usually held on the third Monday of every other month from 10:00 a.m. to 12:00 p.m. in a location that is accessible by public transit and in facilities accessible to individuals with disabilities. . Meetings are usually held in San Diego, either at the Caltrans District 11 Office or at SANDAG but may be held in other locations within San Diego County, depending on the agenda and availability of meeting space. Additional meetings or time and date adjustments may be made by the Chairperson when necessary.

ANNUAL PUBLIC HEARING

SSTAC shall hold a minimum of one public hearing for the purposes of receiving public comment on public transit services from the transit dependent, elderly and persons of limited means. The hearing(s) shall be scheduled to ensure broad community participation and should be rotated among the various communities within San Diego County.

UNMET NEEDS PUBLIC HEARING

The Transportation Development Act (TDA) of the State of California requires the SSTAC to hold Public Hearings in any year if any TDA funds for that year are not fully expended on public transit. The purpose of the hearings is to provide an opportunity for the public to identify potential transit needs that are not being met and are reasonable to be met with the unspent TDA funds. If there are TDA funds that are not expended for public transit in San Diego County the SSTAC shall hold a minimum of one public hearing for the purposes of receiving public comment on unmet transit needs from the transit dependent seniors and persons of limited means. The hearing(s) shall be scheduled to ensure broad community participation and should be rotated among the various communities within San Diego County.

SELECTION OF THE CHAIR

A Chairperson and Vice Chairperson, or Co-Chairpersons, are nominated and elected annually by the membership to serve one-year terms. The Chairperson conducts meetings. The Vice Chair-person shall conduct the meetings in the absence of the Chairperson. A voting or alternate at-large citizen member may be elected Chair or Vice-Chair, but would retain their status as voting or non-voting member during his/her tenure.

STAFF LIAISON

SANDAG shall provide staff support for SSTAC. The services to be provided by SANDAG shall include, but not be limited to assisting the Chairman in preparing the agenda, sending out meeting notices, and preparing records of meetings.

DURATION OF EXISTENCE

SSTAC is a standing working group that fulfills a state mandate and shall continue to function unless dissolved by the SANDAG Board of Directors or Transportation Committee.

TRANSPORTATION COMMITTEE

July 2, 2010

AGENDA ITEM NO.: **4****Action Requested: INFORMATION**

FEDERAL SECTION 5310 PROGRAM AWARDS

File Number 3320100

Introduction

Section 5310 of the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU) provides funding for social service agencies to purchase vehicles and related equipment that are used to transport elderly persons and persons with disabilities. The federal grant funds are distributed to the states, which then accept applications from nonprofit agencies and eligible public agencies. Awards are made based on the scores received from local and state review of the applications. This year, approximately \$13.1 million was available statewide.

Discussion

As the Regional Transportation Planning Agency for the San Diego region, SANDAG is responsible for the local scoring of the applications received for the region. The Board of Directors has delegated responsibility to the Social Services Transportation Advisory Council (SSTAC) to act as the Local Review Committee for the federal Section 5310 review process. At the May 18, 2009, meeting, SSTAC selected members to serve on the Local Review Committee to review applications for FY 2008-2009 Section 5310 funding. The Local Review Committee completed the review of 20 project applications from 6 applicant agencies. Seventeen applications were for vehicles, and three applications were for related equipment. The applications were scored according to the state's required criteria. SSTAC approved the Local Review Committee scores at its meeting on July 20, 2009, and on July 31, 2009, the Transportation Committee endorsed the scores for the 20 projects awarded by the Local Review Committee for FY 2008-2009 federal Section 5310 program funding, finding that the applications were in conformance with the 2030 Regional Transportation Plan.

Upon endorsement of the scores by the Transportation Committee, the applications were forwarded to Caltrans. Statewide, eligible agencies submitted 86 applications for 325 projects requesting a total of \$16.1 million in program funds. The State Review Committee, convened by Caltrans, reviewed the scores and developed a draft FY 2008-2009 Statewide Prioritized Project List. This list includes projects down to a 110 percent level of available funding to allow for some flexibility if projects higher up on the list are not deliverable, or if additional funding becomes available. On April 8, 2010, the California Transportation Commission adopted the Statewide Prioritized Project List. Attachment 1 includes the projects from San Diego County included in the Statewide Program of Projects for the Federal Transit Administration Section 5310 Elderly and Disabled Transit Program. Eighteen projects in San Diego County were awarded a total of \$962,923 in federal funds for this program. Although less funding was available statewide this year, San Diego County projects had a higher success rate of being funded than in recent years. The region was awarded \$87,000 more than last year with 90 percent of projects submitted being approved for funding, compared with last year's 51 percent.

Next Steps

An amendment to the 2008 Regional Transportation Improvement Program to include the 18 projects in the adopted Program of Projects will be presented for the Transportation Committee's consideration at its July 16, 2010, meeting.

CHARLES "MUGGS" STOLL

Director of Land Use and Transportation Planning

Attachment: 1. Section 5310 Grant Applications for FY 2008-2009 – Adopted Program of Projects

Key Staff Contact: Danielle Kochman, (619) 699-1921, dko@sandag.org

**Section 5310 Grant Applications
FY 2008-2009
Adopted Program of Projects**

Following are the scores for the applications from San Diego County included in the adopted FY 2008-2009 Section 5310 Program of Projects. This federally funded program provides vehicles and other equipment for nonprofit and qualified public agencies to transport senior citizens and persons with disabilities. Agencies from San Diego County submitted 18 applications, of which 16 scored high enough to be included in the Program of Projects.

Applicant Name	Project Type	Type	Total (100 points)	Cost
Sharp Healthcare Foundation	Type IA Bus	R	96	\$57,000
Mountain Shadow Support Group	Type III Bus	SE	95	\$71,500
Mountain Shadow Support Group	Wheelchair Restraint System (12)	OE	93	\$3,840
Developmental Services Continuum	Minivan	R	93	\$48,000
Sharp Healthcare Foundation	Minivan	SE	93	\$48,000
Mountain Shadow Support Group	Type III Bus	SE	93	\$71,500
The City Link Foundation	Type III Bus	R	92	\$71,500
The City Link Foundation	Type III Bus	R	92	\$71,500
The City Link Foundation	Type III Bus	R	92	\$71,500
The City Link Foundation	Type III Bus	R	92	\$71,500
The City Link Foundation	Type III Bus	R	92	\$71,500
Mountain Shadow Support Group	Type III Bus	SE	91	\$71,500
Redwood Elderlink	Type II Hybrid Bus	R	91	\$116,000
Sharp Healthcare Foundation	Minivan	R	91	\$48,000
Mountain Shadow Support Group	Type III Bus	SE	90	\$71,500
Mountain Shadow Support Group	Wheelchair Restraint System (12)	OE	88	\$3,840
The City Link Foundation	Type III Bus	R	87	\$71,500
Developmental Services Continuum	Minivan	R	83	\$48,000

Federal funds awarded:	\$962,923
Local matching funds (11.47%):	\$124,757 (provided by applicant agency)
Total project costs:	\$1,087,680

Public Utilities Code 99238.5

99238.5. (a) The transportation planning agency shall ensure the establishment and implementation of a citizen participation process appropriate for each county, or counties if operating under a joint powers agreement, utilizing the social services transportation advisory council as a mechanism to solicit the input of transit dependent and transit disadvantaged persons, including the elderly, handicapped, and persons of limited means. The process shall include provisions for at least one public hearing in the jurisdiction represented by the social services transportation advisory council. Hearings shall be scheduled to ensure broad community participation and, if possible, the location of the hearings shall be rotated among the various communities within the advisory council's jurisdiction. Notice of the hearing, including the date, place, and specific purpose of the hearing shall be given at least 30 days in advance through publication in a newspaper of general circulation. The transportation planning agency shall also send written notification to those persons and organizations which have indicated, through its citizen participation or any other source of information, an interest in the subject of the hearing.

(b) In addition to public hearings, the transportation planning agency shall consider other methods of obtaining public feedback on public transportation needs. Those methods may include, but are not limited to, teleconferencing, questionnaires, telecanvassing, and electronic mail.