

INDEPENDENT TAXPAYER OVERSIGHT COMMITTEE

September 11, 2013

AGENDA ITEM NO.: **1**

Action Requested: APPROVE

MEETING SUMMARY FOR THE JULY 10, 2013,
INDEPENDENT TAXPAYER OVERSIGHT COMMITTEE MEETING

File Number 1500100

Attendance

Committee Members:

- Jonathan Tibbitts, Vice Chair
- Brad Barnum
- Tracy Drager
- Carolyn Lee
- Kai Ramer
- Dick Vortmann

Absent:

- Paul Fromer, Chair
- John Chalker

Staff:

- Kim Kawada
- Ariana zur Nieden

The meeting of the *TransNet* Independent Taxpayer Oversight Committee (ITOC) was called to order by Vice Chair Jonathan Tibbitts at 9:33 a.m.

1. APPROVAL OF MEETING SUMMARY

Action: Upon a motion by Kai Ramer and a second by Vice Chair Tibbitts, the ITOC approved the June 12, 2013, meeting summary.

2. PUBLIC COMMENTS/COMMUNICATIONS/MEMBER COMMENTS

There were no public comments.

Carolyn Lee commented that she attended the June 28, 2013, meeting of the SANDAG Board of Directors and presented the 2013 ITOC Annual Report to Board members.

CONSENT (3)

3. *TransNet* SENIOR MINI-GRANT PROGRAM STATUS UPDATE (INFORMATION)

The *TransNet* Extension Ordinance includes the provision for a competitive grant program for senior transportation projects. This report provided an overview of the progress made by each active grant recipient for the Senior Mini-Grant program through March 31, 2013.

REPORTS (4 through 9)

4. ANNUAL SELECTION OF ITOC CHAIR AND VICE CHAIR (APPROVE)

In accordance with ITOC Bylaws, at the first regular meeting following commencement of the SANDAG fiscal year, the ITOC shall select a Chair and Vice Chair to serve a term of one year.

Action: Upon a motion by Ms. Lee and a second by Dick Vortmann, the ITOC selected Vice Chair Tibbitts to serve as Chair and Mr. Ramer to serve as Vice Chair for FY 2014.

5. SUMMARY OF TRANSPORTATION COMMITTEE AND BOARD OF DIRECTORS ACTIONS ON *TransNet*-RELATED AGENDA ITEMS (INFORMATION)

Ariana zur Nieden, Associate Regional Planner, provided the monthly briefing to keep the ITOC informed about relevant SANDAG actions taken on *TransNet*-related projects and programs.

Ms. zur Nieden provided a summary of Transportation Committee and Board of Directors actions on agenda items that the ITOC has reviewed: 2013 ITOC Annual Report and the 2012 State of the Commute Report.

Action: This item was presented for information.

6. FY 2013 PROPOSED *TransNet* AGREED-UPON PROCEDURES (APPROVE)

The FY 2013 *TransNet* fiscal and compliance audit process is currently underway. The independent audit firm of Mayer Hoffman McCann, L.P., reviewed the FY 2012 Agreed-Upon Procedures (AUP) and developed the recommended FY 2013 AUP.

Lisa Kondrat-Dauphin, Senior Accountant, introduced the item.

Andrea Jayasekara, Mayer Hoffman McCann, L.P., presented the item.

The ITOC discussed the proposed AUP and the replacement of the Local Agency Balance Limitation (30 percent fund balance rule) with a more effective measure for monitoring Local Street and Road Program performance.

Action: Upon a motion by Ms. Lee and a second by Vice Chair Ramer, the ITOC approved the FY 2013 AUP.

7. 2012 REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM: AMENDMENT NO. 6 (DISCUSSION)

On September 28, 2012, the Board of Directors adopted the 2012 Regional Transportation Improvement Program (RTIP), the multiyear program of proposed major transit, highway, arterial, and bikeway projects in the San Diego region covering the period FY 2013 to FY 2017. SANDAG processes amendments to the RTIP on a quarterly basis based on requests from member agencies. This amendment represents a regular quarterly amendment to the 2012 RTIP and reflects changes as requested by member agencies.

Michelle Merino, Associate Financial Analyst, presented the item. The ITOC was asked to review and discuss the 2012 RTIP Amendment No. 6, focusing on the *TransNet* Program of Projects.

Action: This item was presented for discussion.

8. *TransNet* SMART GROWTH INCENTIVE PROGRAM AND ACTIVE TRANSPORTATION GRANT PROGRAM: STATUS UPDATE AND PROPOSED GRANT AMENDMENTS (RECOMMEND)

This report provided an overview of the progress on *TransNet* Smart Growth Incentive Program projects and Active Transportation Program projects through March 31, 2013. The ITOC was asked to recommend that the Transportation Committee approve a no-cost, time-only schedule extension for the City of National City's Bicycle Parking Enhancements project. The ITOC also was asked to discuss two proposed budget amendments to reprogram unspent grant funds for the City of San Diego's 4th Avenue/Quince Pedestrian Crossing and Traffic Calming and 4th & 5th Avenues/Nutmeg Pedestrian Crossing and Traffic Calming projects to enable SANDAG to complete work as part of the Regional Bicycle Plan Early Action Program.

Suchi Mukherjee, Regional Planner I, presented the item.

Action: Upon a motion by Ms. Lee and a second by Mr. Vortmann, the ITOC recommended that the Transportation Committee approve a no-cost, time-only schedule extension for the City of National City's Bicycle Parking Enhancements project.

9. SAN DIEGO FORWARD: THE REGIONAL PLAN: DRAFT TRANSPORTATION PROJECT EVALUATION CRITERIA (DISCUSSION)

The SANDAG Board of Directors accepted the San Diego Forward: The Regional Plan vision and goals on May 10, 2013. In past regional transportation plans, SANDAG has utilized transportation project evaluation criteria and performance measures informed by these goals as elements of a multistep process to develop the revenue constrained multimodal transportation network. SANDAG developed preliminary draft evaluation criteria to be used for developing a prioritized list of transportation projects for San Diego Forward: The Regional Plan.

Rachel Kennedy, Senior Regional Planner, presented the item and requested that the ITOC discuss and provide input on the preliminary draft transportation project evaluation criteria.

Action: This item was presented for discussion

10. FUTURE MEETING SCHEDULE

The next regular ITOC meeting is scheduled for Wednesday, September 11, 2013, at 9:30 a.m.

11. ADJOURNMENT

Chair Tibbitts adjourned the meeting at 11:17 a.m.