



## Chiefs'/Sheriff's Management Committee

Item: **1**

December 5, 2018

Action Requested: **Approve**

### December 5, 2018, Meeting Minutes

Chair Manuel Rodriguez (National City Police Department) called the meeting of the Chief's/Sheriff's Management Committee (Management Committee) to order at 9:51 a.m.

#### 1. Approval of Meeting Minutes (Approve)

Action: Upon a motion by Chief Roxana Kennedy (Chula Vista Police Department) and a second by Assistant Sheriff Kelly Martinez (San Diego Sheriff's Department), the Management Committee approved the minutes from its November 7, 2018, meeting. Yes: Chair Rodriguez, Captain Laszlo Waczek (Coronado Police Department), Chief Kennedy, Captain Mike Moulton (El Cajon Police Department), Chief Craig Carter (Escondido Police Department), Captain Ray Sweeney (La Mesa Police Department), Chief Frank McCoy (Oceanside Police Department), Acting Chief Investigator Joe Cargel (San Diego District Attorney's Office), Chief Mark Stainbrook (San Diego Harbor Police Department), and Assistant Sheriff Martinez. No: None. Abstain: None. Absent: Carlsbad Police Department and San Diego Police Department.

#### 2. Public Comments/Communications/Member Comments

No public comments were made.

#### 3. Public Safety Committee Update (Information)

Chair Rodriguez gave an update on the Public Safety Committee (PSC) meeting held on November 9, 2018. The next PSC meeting is scheduled for Friday, December 14, 2018.

Action: This item was presented for information.

#### 4. National Incident Based Reporting Submission Process (Approve)

Automated Regional Justice Information System (ARJIS) staff and Chris Haley (San Diego Police Department) presented on the regional transition to National Incident Based Reporting System (NIBRS) reporting, and the future process for transmitting agency crime-incident data to the Federal Bureau of Investigation (FBI) directly from ARJIS. During this presentation, two options were presented for how often agencies could transmit their crime data to the FBI. The first option would be to send data on a transactional or real-time basis, and the second option would be to send the data monthly. Both options were assessed by the ARJIS Business Working Group (BWG), which recommended approval from the Chiefs'/Sheriff's Management Committee to proceed with regional transactional reporting for NIBRS.

Action: Upon a motion by Chief Kennedy and a second by Chief McCoy, the Management Committee approved a motion to proceed with transactional reporting for NIBRS. Yes: Chair Rodriguez, Captain Waczek, Chief Kennedy, Captain Moulton, Chief Carter, Captain Sweeney, Chief McCoy, Acting Chief Investigator Cargel, Chief Stainbrook, and Assistant Sheriff Martinez. No: None. Abstain: None. Absent: Carlsbad Police Department and San Diego Police Department.

## **5. Selection of New Automated Regional Justice Information System Chair (Approve)**

Chief Rodriguez noted that he will be retiring next year and is nominating Chief Kennedy as the new ARJIS Chiefs'/Sheriff's Management Committee Chair.

Action: Upon a motion by Chief Rodriguez and a second by Chief Stainbrook, the Management Committee approved Chief Kennedy as the new ARJIS Chiefs'/Sheriff's Management Committee Chair. Yes: Chair Rodriguez, Captain Waczek, Chief Kennedy, Captain Moulton, Chief Carter, Captain Sweeney, Chief McCoy, Acting Chief Investigator Cargel, Chief Stainbrook, and Assistant Sheriff Martinez. No: None. Abstain: None. Absent: Carlsbad Police Department and San Diego Police Department.

## **6. 2018 Business Working Group Accomplishments (Information)**

ARJIS Staff and Erin Jones (La Mesa Police Department) provided an overview of significant accomplishments by the Business Working Group from calendar year 2018. The next BWG meeting is scheduled for 1 p.m. on January 15, 2018, at El Cajon Police Department.

Action: This item was presented for information.

## **7. Upcoming Meetings (Information)**

The Management Committee meeting previously scheduled for January 2, 2019, is cancelled. The next Management Committee meeting is scheduled for Wednesday, February 6, 2018, at 9:45 a.m. at Sheraton Four Points, which is located at 8110 Aero Drive, San Diego, California.

Action: This item was presented for information.

## **8. Adjournment**

Chief Rodriguez adjourned the meeting at 10:44 a.m.

## Confirmed Attendance at SANDAG Chief's/Sheriff's Management Committee Meeting

December 5, 2018

Jurisdiction	Name	Attended	Comments
Carlsbad Police Department	Chief Neil Gallucci	No	
	Captain Mickey Williams, Alternate	No	
Chula Vista Police Department	Chief Roxana Kennedy	Yes	
	Captain Vern Sallee, First Alternate	No	
Coronado Police Department	Captain Phil Collum, Second Alternate	Yes	
	Chief Chuck Kaye	No	
El Cajon Police Department	Captain Laszlo Waczek, Alternate	Yes	
	Chief Jeff Davis	No	
Escondido Police Department	Captain Mike Moulton, Alternate	Yes	
	Chief Craig Carter	No	
La Mesa Police Department	Captain Greg Kohler, Alternate	Yes	
	Chief Walt Vasquez	No	
National City Police Department	Captain Ray Sweeney, Alternate	Yes	
	Chief Manuel Rodriguez	No	
Oceanside Police Department	Assistant Chief Jose Tellez, Alternate	Yes	
	Chief Frank McCoy	No	
San Diego District Attorney	Captain Adam Knowland, Alternate	No	
	District Attorney Summer Stephan	Yes	
San Diego Harbor Police Department	Acting Chief Investigator Joe Cargel, First Alternate	Yes	
	Chief Mark Stainbrook	No	
San Diego Police Department	Assistant Chief Kirk Nichols, Alternate	No	
	Assistant Chief Chris McGrath	No	
San Diego County Sheriff's Department	Captain Stephanie Rose	No	
	Sheriff William D. Gore	Yes	
	Assistant Sheriff Kelly Martinez, First Alternate	No	
ARJIS	Commander Anthony "Tony" Ray, Second Alternate	No	
	ARJIS Director Pam Scanlon	Yes	
SANDAG	Applied Policy Research/Criminal Justice Division Director Cynthia Burke	No	

### Other Attendees

Erin Jones, La Mesa Police Department  
 Chris Haley, San Diego Police Department

### SANDAG Staff

Barbara Jean Harris  
 Caroline Stevens  
 Katie Mugg