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sandag.org

Meeting Notice and Agenda

San Diego Regional Traffic Engineers Council

The San Diego Regional Traffic Engineers Council may take action on any item appearing on this agenda.

Thursday, February 21, 2019

9:30 to 11:30 a.m.

SANDAG, Board Room
401 B Street, Suite 800
San Diego, CA 92101

Please take the elevator to the 8th floor to access the meeting room.

Staff Contact: Ellison Alegre
(619) 699-0729
ellison.alegre@sandag.org

MEMBER AGENCIES

- Cities of
- Carlsbad
- Chula Vista
- Coronado
- Del Mar
- El Cajon
- Encinitas
- Escondido
- Imperial Beach
- La Mesa
- Lemon Grove
- National City
- Oceanside
- Poway
- San Diego
- San Marcos
- Santee
- Solana Beach
- Vista
- and
- County of San Diego

ADVISORY MEMBERS

- Imperial County
- California Department of Transportation
- Metropolitan Transit System
- North County Transit District
- United States Department of Defense
- Port of San Diego
- San Diego County Water Authority
- Southern California Tribal Chairmen's Association
- Mexico

Agenda Highlights

- **Nomination and Election of Chair and Vice Chair**
- **Senate Bill 743 Update**
- **The 2018 Commute Behavior Survey**

Please silence all electronic devices during the meeting

Mission Statement

The 18 cities and county government are SANDAG serving as the forum for regional decision-making. SANDAG builds consensus; makes strategic plans; obtains and allocates resources; plans, engineers, and builds public transit; and provides information on a broad range of topics pertinent to the region's quality of life.



Welcome to SANDAG. Members of the public may speak to the Working Group on any item at the time the Working Group is considering the item. Please complete a Request to Comment form and then present the form to the Working Group coordinator. Members of the public may address the Working Group on any issue under the agenda item entitled Public Comments/Communications/Member Comments. Public speakers are limited to three minutes or less per person. The Working Group may take action on any item appearing on the agenda.

Both agenda and non-agenda comments should be sent to SANDAG via comment@sandag.org. Please include the Working Group name and meeting date, agenda item, your name, and your organization. Any comments, handouts, presentations, or other materials from the public intended for distribution at the meeting should be received by the Working Group coordinator no later than 5 p.m. two working days prior to the meeting. All public comments and materials received by the deadline become part of the official public record and will be provided to the members for their review at the meeting.

In order to keep the public informed in an efficient manner and facilitate public participation, SANDAG also provides access to all agenda and meeting materials online at sandag.org/meetings. Additionally, interested persons can sign up for email notifications at sandag.org/subscribe.

SANDAG operates its programs without regard to race, color, and national origin in compliance with Title VI of the Civil Rights Act. SANDAG has developed procedures for investigating and tracking Title VI complaints, and the procedures for filing a complaint are available to the public upon request. Questions concerning SANDAG nondiscrimination obligations or complaint procedures should be directed to the SANDAG General Counsel, John Kirk, at (619) 699-1997 or john.kirk@sandag.org. Any person who believes himself or herself or any specific class of persons to be subjected to discrimination prohibited by Title VI also may file a written complaint with the Federal Transit Administration.

In compliance with the Americans with Disabilities Act (ADA), SANDAG will accommodate persons who require assistance in order to participate in SANDAG meetings. If such assistance is required, please contact SANDAG at (619) 699-1900 at least 72 hours in advance of the meeting. To request this document or related reports in an alternative format, please call (619) 699-1900 or (619) 699-1904 (TTY), or fax (619) 699-1905.

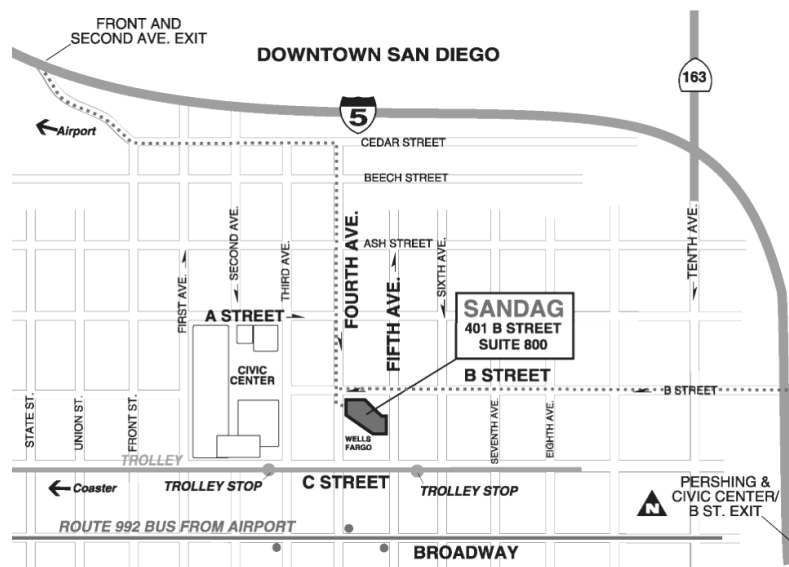
SANDAG agenda materials can be made available in alternative languages. To make a request, call (619) 699-1900 at least 72 hours in advance of the meeting.

Los materiales de la agenda de SANDAG están disponibles en otros idiomas. Para hacer una solicitud, llame al (619) 699-1900 al menos 72 horas antes de la reunión.

如有需要, 我们可以把SANDAG议程材料翻译成其他语言。

请在会议前至少 72 小时打电话 (619) 699-1900 提出请求。

SANDAG offices are accessible by public transit. Phone 511 or visit 511sd.com for route information. Bicycle parking is available in the parking garage of the SANDAG offices. To access the meeting room, please arrive on the 8th floor.



San Diego Regional Traffic Engineers Council

February 21, 2019

Item No.		Action
1.	Welcome and Introductions	
2.	Public Comments/Communications/Member Comments Members of the public shall have the opportunity to address San Diego Regional Traffic Engineers Council (SANTEC) on any issue within the jurisdiction of SANDAG that is not on this agenda. Anyone desiring to speak shall reserve time by completing a Request to Comment form and giving it to the meeting coordinator prior to speaking. Public speakers should notify the meeting coordinator if they have a handout for distribution to SANTEC members. Public speakers are limited to three minutes or less per person. SANTEC members also may provide information and announcements under this agenda item.	
+3.	Approval of Meeting Minutes The SANTEC is asked to review and approve the minutes from its November 15, 2018, meeting.	Approve
Reports		
4.	Nomination and Election of Chair and Vice Chair In accordance with the SANTEC Charter, nominations will be accepted for the new one-year term for Chair and Vice-Chair from February 2019 to January 2020.	Appoint
+5.	Membership Roster and Other Administrative Items The SANTEC is asked to review the 2019 meeting schedule and membership roster and submit any changes in writing during the meeting. Staff will provide information on the Form 700 which SANTEC members and alternates are required to submit for 2019.	Discussion
6.	Senate Bill 743 Update (Katy Cole, Institute of Transportation Engineers - San Diego Section) California Senate Bill 743 (Steinberg, 2013) was adopted into the California Environmental Quality Act in December 2018 with a required implementation date of July 1, 2020. In response to this legislation, the San Diego Section of the Institute of Transportation Engineers is preparing updated San Diego Regional Transportation Impact Study Guidelines for use by local transportation engineers and planners. SANTEC members are welcome to participate in this process and a draft of the proposed guidelines has been made available for review.	Discussion

- | | | |
|-----|---|-------------|
| +7. | The 2018 Commute Behavior Survey (Krystal Ayala)
Staff will present results from the 2018 Commute Behavior Survey, which surveyed over 4,000 commuters in San Diego and Western Riverside counties to better understand commute choices and level of interest in different modes of transportation. | Information |
| +8. | Caltrans Updates and Announcements
Caltrans staff will provide updates on various local programs, funding program deadlines, and announcements regarding upcoming conferences. | Information |
| 9. | Cities/County Transportation Advisory Committee Meeting Briefing
Cities/County Transportation Advisory Committee (CTAC) members will provide an overview of the discussion items presented during the CTAC February 7, 2019, meeting. | Information |
| 10. | Matters from Members
SANTEC members are encouraged to discuss additional topics of general interest. | Discussion |
| 11. | Upcoming Meetings/Agenda Items
Members are asked to provide input on items for future meeting agendas. The next SANTEC meeting is scheduled for March 21, 2019, at 9:30 a.m. | Discussion |
| 10. | Adjournment | |

+ next to an item indicates an attachment



San Diego Regional Traffic Engineers Council

Item: **3**

February 21, 2019

Action Requested: **Approve**

November 15, 2018, Meeting Minutes

Please note: The audio file of the meeting is available on the SANDAG website, sandag.org, on the San Diego Regional Traffic Engineers Council (SANTEC) page.

Chair Zoubir Ouadah (County of San Diego) called the meeting of the SANTEC to order at 9:40 a.m.

1. Introductions

Self-introductions were made. The attendance sheet for this meeting is included.

2. Public Comments

Members of the public had the opportunity to address the SANTEC on any issues. No public comments were made.

3. Approval of Meeting Minutes (Approve)

Action: Upon a motion by David DiPierro (City of Oceanside) and a second by Ali Shahzad (City of Escondido), the SANTEC approved the minutes from its October 18, 2018, meeting. Yes: Chair Ouadah, Vice Chair Joshua Reese (Caltrans), Doug Bilsle (City of Carlsbad), Paul Obermaier (City of Chula Vista), Ryan Zellers (City of Del Mar), Mario Sanchez (City of El Cajon), Abraham Bandegan (City of Encinitas), Mr. Shahzad, Mark Jugar (City of Lemon Grove), Mr. DiPierro, Jon Collins (City of Poway), Michael Rafael (City of San Marcos), and Minjie Mei (City of Santee). No: None. Abstain: Jason Stack (City of Imperial Beach), Duncan Hughes (City of San Diego), and Jim Greenstein (City of Solana Beach). Absent: City of Coronado, City of La Mesa, City of National City, and City of Vista.

Reports

4. Manual on Uniform Traffic Control Devices Series: Mandatory Roundabout Analyses (Discussion)

Chair Ouadah led discussion of proposed changes to Section 4C.01 of the California Manual on Uniform Traffic Control Devices, which regulates the Intersection Control Evaluation process. Caltrans proposed that for all roadways, a mandatory "engineering study shall include consideration of a roundabout (yield control)."

5. Fixing America's Surface Transportation Act Performance Management 1: 2019 Safety Target Setting (Discussion)

Rachel Kennedy, Senior Regional Planner, presented information on target-setting efforts for Performance Management Rule 1 that include measures related to fatalities and serious injuries on all public roads.

6. Senate Bill 743 Update (Discussion)

Erik Ruehr (Institute of Transportation Engineers [ITE] San Diego Section) presented an overview of Senate Bill 743, an update on creating the guidelines, and opportunities for SANTEC members to participate.

7. Caltrans Updates and Announcements (Information)

Rob Owen (Caltrans) provided members with an update on local programs and funding program deadlines and made announcements regarding upcoming conferences.

8. Matters from Members (Discussion)

Chair Ouadah announced that the ITE Holiday Party is set for Saturday, December 15, 2018. Ellison Alegre, Senior Transportation Planner, reminded members of upcoming Chair and Vice-Chair elections in the new year. Vice Chair Reese announced that this role at Caltrans is changing and he will no longer be on SANTEC and unable to serve as incoming SANTEC Chair in 2019.

9. Upcoming Meetings/Agenda Items (Discussion/Possible Action)

The next SANTEC meeting is scheduled for Thursday, January 17, 2019, at 9:30 a.m.

10. Adjournment

Chair Ouadah adjourned the meeting at 11:27 a.m.

Confirmed Attendance at SANDAG San Diego Regional Traffic Engineers Council Meeting

November 15, 2018

Jurisdiction	Name	Attended	Comments
Caltrans	Joshua Reese, Vice Chair	Yes	
	Damon Davis, Alternate	No	
City of Carlsbad	Doug Bilsle	Yes	
	John Kim, Alternate	No	
City of Chula Vista	Eddie Flores	No	
	Paul Oberbauer, Alternate	Yes	
City of Coronado	Jim Newton	No	
	David Johnson, Alternate	No	
City of Del Mar	Ryan Zellers	Yes	
	Jake Swim, Alternate	No	
City of El Cajon	Mario Sanchez	Yes	
	Raul Armenta, Alternate	No	
City of Encinitas	Abraham Bandegan	Yes	
	Chris Magdosku, Alternate	No	
City of Escondido	Ali Shahzad	Yes	
	Miriam Jim, Alternate	No	
City of Imperial Beach	Jason Stack	Yes	
	Vacant, Alternate	N/A	
City of La Mesa	Jeffery Manchester	No	
	Richard Leja, Alternate	No	
City of Lemon Grove	Mike James	No	
	Mark Jugar, Alternate	Yes	
City of National City	Luca Zappiello	No	
	Stephen Manganiello, Alternate	No	
City of Oceanside	David DiPierro	Yes	
	Teala Cotter, Alternate	No	
City of Poway	Vacant	N/A	
	Jon Collins, Alternate	Yes	
City of San Diego	Duncan Hughes	Yes	
	Maureen Gardiner, First Alternate	Yes	
	Mariana Sadek, Second Alternate	No	
City of San Marcos	Nicholas Abboud	No	
	Michael Rafael, Alternate	Yes	
City of Santee	Minjie Mei	Yes	
	Jeff Morgan, Alternate	No	

City of Vista	Sam Hasenin	No
	Melinda Rehfeldt, Alternate	No
City of Solana Beach	Jim Greenstein	Yes
	Dan Goldberg, Alternate	No
County of San Diego	Zoubir Ouadah, Chair	Yes
	Murali Pasumarthi, Alternate	No
Metropolitan Transit System	Vacant	N/A
	Vacant, Alternate	N/A
North County Transit District	Vacant	N/A
	Vacant, Alternate	N/A

Other Attendees

Rob Owen, Caltrans
Stephanie Dirtle, GridSmart
David Leingang, McCain
Erik Ruehr, VRPA

SANDAG Staff

Ellison Alegre
Erik Mumm
Rachel Kennedy



San Diego Regional Traffic Engineers Council

Item: **5**

February 21, 2019

Action: **Discussion**

Membership Roster and Other Administrative Items

The San Diego Regional Traffic Engineers Council (SANTEC) is asked to review the 2019 meeting schedule and membership roster and submit any changes in writing during the meeting. Staff will provide information on the Form 700 which SANTEC members and alternates are required to submit for 2019.

Key Staff Contact: Ellison Alegre, (619) 699-0729, ellison.alegre@sandag.org

Attachments:

1. SANTEC San Diego Regional Traffic Engineers Council 2019 Meeting Schedule
2. SANTEC Membership Roster
3. Form 700 Requirements

San Diego Regional Traffic Engineers Council 2019 Meeting Schedule

San Diego Regional Traffic Engineers Council (SANTEC) meetings are generally held at SANDAG on the third Thursday of each month at 9:30 a.m. in the SANDAG Board Room.

The SANTEC meeting schedule for 2019 is listed below.

- January 17, 2019
- February 21, 2019
- March 21, 2019
- April 18, 2019
- May 16, 2019
- June 20, 2019
- July 18, 2019
- August 15, 2019
- September 19, 2019
- October 17, 2019
- November 21, 2019
- December 19, 2019



San Diego Regional Traffic Engineers Council

Membership

The San Diego Regional Traffic Engineers Council (SANTEC) serves as the agency's technical advisory committee on regional traffic engineering matters. Membership consists of a traffic engineering representative from each of the region's cities, the County of San Diego, Caltrans, Metropolitan Transit System, and North County Transit District.

The SANTEC generally meets at 9:30 a.m. on the third Thursday of the month.

Staff contact: Ellison Alegre, (619) 699-0729, ellison.alegre@sandag.org

MEMBERS

Raj Singh
Caltrans

Doug Bilse
City of Carlsbad

Eddie Flores
City of Chula Vista

Jim Newton
City of Coronado

Ryan Zellers (Michael Baker Int'l)
City of Del Mar

Mario Sanchez
City of El Cajon

Abraham Bandegan
City of Encinitas

Ali Shahzad
City of Escondido

Henry Trang (Stack Traffic)
City of Imperial Beach

Jeffrey Manchester
City of La Mesa

Mike James
City of Lemon Grove

Luca Zappiello
City of National City

David DiPierro
City of Oceanside

Vacant
City of Poway

ALTERNATES

Damon Davis
Caltrans

John Kim
City of Carlsbad

Paul Oberbauer
City of Chula Vista

Dave Johnson
City of Coronado

Jake Swim (Michael Baker Int'l)
City of Del Mar

Raul Armenta
City of El Cajon

Ed Wimmer
City of Encinitas

Miriam Jim
City of Escondido

Jason Stack (Stack Traffic)
City of Imperial Beach

Richard Leja
City of La Mesa

Mark Jugar (Rick Engineering)
City of Lemon Grove

Stephen Manganiello
City of National City

Teala Cotter
City of Oceanside

Jon Collins (Kimley-Horn)
City of Poway

MEMBERS

Duncan Hughes

City of San Diego

Nicholas Abboud

City of San Marcos

Minjie Mei

City of Santee

Jim Greenstein

City of Solana Beach

Sam Hasenin

City of Vista

Zoubir Ouadah

County of San Diego

Vacant

Metropolitan Transit System

Vacant

North County Transit District

ALTERNATES

Maureen Gardiner/Claudia Brizuela

City of San Diego

Michael Rafael

City of San Marcos

Jeff Morgan

City of Santee

Dan Goldberg

City of Solana Beach

Melinda Rehfeldt

City of Vista

Murali Pasumarthi

County of San Diego

Vacant

Metropolitan Transit System

Vacant

North County Transit District

Form 700 Requirements

Statements of economic interests

The Political Reform Act requires SANDAG to adopt and promulgate a Conflict of Interest Code (attached). Persons holding positions listed in the code are designated employees or officials. It has been determined that these persons make or participate in the making of decisions that may foreseeably have a material effect on the financial interests of the agency. Designated persons are required to file statements of economic interests with SANDAG when assuming or leaving their position, and annually while holding the position. If you have been provided with this information, your position on a SANDAG committee/working group requires you to fill out a Form 700, which discloses your financial interests so that you can avoid a conflict of interest.

- The SANDAG Form 700 process is now fully electronic through the County of San Diego's eDisclosure system.
- Access the eDisclosure system and complete your annual Form 700 at this link: <https://www.southtechhosting.com/SanDiegoCounty/eDisclosure>
- Your login ID is your email address on file. If you need your password reset, please contact the Executive Assistant/Clerk of the Board.
- Submit your annual Form 700 electronically by April 2, 2019.

Questions regarding the Form 700 or process contact:
Michelle Posada, Executive Assistant/Clerk of the Board
(619) 699-1912
michelle.posada@sandag.org
401 B Street, Suite 800, San Diego, CA 92101

Members of the following SANDAG committees and working groups are required to file a Form 700:

- Board of Directors
- Transportation Committee
- Regional Planning Committee
- Borders Committee
- Public Safety Committee
- *TransNet* Independent Taxpayer Oversight Committee (ITOC)
- Bayshore Bikeway Working Group
- Active Transportation Working Group (ATWG)
- Cities/County Transportation Advisory Committee (CTAC)
- San Diego Regional Traffic Engineers Council (SANTEC)
- Environmental Mitigation Program Working Group (EMPWG)
- Regional Planning Technical Working Group (TWG)
- Chiefs'/Sheriff's Management Committee



San Diego Regional Traffic Engineers Council

Item: **7**

February 21, 2019

Action Requested: **Information**

The 2018 Commute Behavior Survey

Introduction

The [2018 Commute Behavior Survey](#) is a stated preference survey intended to better understand motivations for commute choices. The first commute behavior survey was conducted in 2013 to determine interest in alternative modes of transportation and to baseline the transportation demand management benefits offered by employers in the region. In 2018, the survey was expanded to identify the conditions that may motivate commuters to change their travel mode and to evaluate the impact of shared mobility services & technology on transportation choices.

Discussion

The 2018 Commute Behavior Survey was conducted in Spring 2018 in partnership with the San Diego and Western Riverside Interregional Park & Ride Strategy. Responses from over 4,000 employees in the San Diego and Western Riverside regions were collected via telephone and online. Surveys were available in English and Spanish.

Findings from the 2018 Commute Behavior Survey include:

- More than eight out of ten commuters reported driving alone to work and indicated that their travel choice decision is based on two primary factors: convenience and travel time.
- Eight out of ten commuters who currently drive alone to work expressed interest in using transit or some form of ridesharing (e.g. vanpool, carpool, on-demand rideshare) instead of driving.
- The most influential factor in choosing transit is competitive travel times. The most influential factor in choosing rideshare is monetary incentives for not driving to and parking at work.
- The majority of San Diego commuters own a smart phone and often use it phone to solicit transportation information, primarily for traffic navigation, hailing a rideshare service, and checking transit service routes and schedules.
- Almost nine out of ten commuters reported interest in a user-friendly smart phone app that would allow users to plan, book, and pay for their trip on any transportation mode or service.

Survey results indicate that investments in transit and shared mobility services that improve the reliability and speed of these services can help make alternative travel options more attractive. Additionally, commuters' reliance on the smart phone highlights the importance of incorporating application-based technology solutions to help facilitate and encourage alternative mobility choices.

Next Steps

Data collected through this survey will be used to inform transportation planning and pilot projects; refine marketing & outreach efforts; and to calibrate the regional transportation model. Staff will continue to explore partnerships with technology partners that can improve and expand the use of regional transportation services.

Key Staff Contact: Krystal Ayala, (619) 699-1998, krystal.ayala@sandag.org



**California Department of Transportation (Caltrans) District 11
DISTRICT LOCAL ASSISTANCE ENGINEER (DLAE) UPDATE
San Diego Association of Governments (SANDAG)
San Diego Traffic Engineers Council (SANTEC)
February 21, 2019**

GENERAL INFORMATION

Inactive Projects

“Future Inactive” projects should be billed within the specified and agreed-upon timeframe to avoid deobligation of funds.

As of **January 17, 2019**, the INACTIVE and FUTURE Inactive list was updated. Action is required by these agencies:

County of San Diego and the San Diego Association of Governments, as well as the cities of Del Mar, Encinitas, La Mesa, San Diego, San Marcos, and Vista.

The next deadline to submit Inactive and Future inactive invoices is February 20, 2019, which is the District 11 due date to avoid unilateral deobligation of federal funds! Verify on the “Inactive” link shown below for exact Inactive Project dates. *Note: An invoice is not cleared from either the “Inactive” or “Future Inactive” list until paid by the State Controller’s Office.*

A complete list of Inactive Projects can be found using the link below.

<http://www.dot.ca.gov/hq/LocalPrograms/Inactiveprojects.htm>

2016 Repurposed Projects: Need to program/obligate ASAP

Funding obligations for projects with 2016 Earmark Repurposing funds must be completed by September 30, 2019, or the funds will lapse. Below is the weblink to the FHWA-approved list, with ten projects in the San Diego region. (Note: The County of San Diego is handling CAT 16-067.) Since the federal aid database system usually closes before the Federal Fiscal Year (FFY) ends in September, funds need to be obligated no later than July/August 2019.

Important items to keep in mind:

1. The agency needs to work with the MPO/RTPA (SCAG/ICTC) if the funds still need to be programmed this FFY and require a formal amendment. Funds will be at greater risk of lapsing if it is not properly programmed. Once programmed, the agency needs to submit the E76 funding request to District Local Assistance ASAP.
2. If the agency plans to designate any of the funds for the CON phase, note that the PE phase (including NEPA clearance) and RW certification must be completed prior to the CON funding request. Otherwise, the CON funds will lapse.

<http://www.dot.ca.gov/hq/LocalPrograms/earmark/2016/Approved-Earmark-Repurposing-Project-List20170801.pdf>

February 1, 2019: Federal Fiscal Year 18/19 Requests for Authorization/Obligation Due

Funding Requests for Authorization (RFA) this federal fiscal year were due by **February 1, 2019**. Early RFA submittals will minimize delay to obtaining fund authorizations.



**California Department of Transportation (Caltrans) District 11
DISTRICT LOCAL ASSISTANCE ENGINEER (DLAE) UPDATE
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March 20, 2019: Southern California Local Assistance Management (SCLAM) Meeting

The next SCLAM meeting (flyer attached) will be taking place at the Caltrans District 8 Office in San Bernardino **Wednesday, March 20, 2019.**

Caltrans District 8 would request any agenda/discussion topics as this date approaches.

Division of Local Assistance Listserver Email Subscription

Sign up for a Division of Local Assistance “*Listserver*” to receive significant updates or additions to Local Assistance webpages, including changes to the *Local Assistance Procedures Manual* (LAPM) and Local Assistance Program Guidelines (LAPG), new Office Bulletins and Local Programs Procedures, as well as Calls for Projects.

<http://lists.dot.ca.gov/mailman/listinfo/dla-website-updates-announce>

Division of Local Assistance Blog (LAB)

A Caltrans Local Assistance Blog (LAB) provides clarity on issues and contributes to the successful delivery of transportation projects using federal resources. Categories covered by the LAB:

Subsidized Classes for Local Agencies, Policy/Procedures, Program Guidelines, Training, Environmental Review, and Right of Way.

<http://www.localassistanceblog.com>

TRAINING

For questions or to register for any training, you may contact the District 11 Local Assistance Training Coordinator, **Alma Sanchez**, via email at Alma.Sanchez@dot.ca.gov or phone: **619-278-3735**.

March 26-29, 2019, RESIDENT ENGINEERS ACADEMY – CLASS IS COMPLETELY FULL

The Resident Engineers Academy provides core training in state and federal regulations for Local Agency Resident Engineers. The Academy, partially subsidized by Caltrans, is ideal for both seasoned and newer Resident Engineers. This four-day course provides practical, hands-on training for Resident Engineers. The subject matter experts and instructors use a real-life approach to deliver information utilizing examples, problem-solving activities, and exercises. The Resident Engineers Academy also provides a unique learning environment designed to promote networking. Specifically, participants will learn how to efficiently manage a project from the beginning to completion in compliance with state and federal regulations.

Registration information and availability for other Resident Engineers Academies may be found online -

<http://www.localassistanceblog.com/2018/09/18/resident-engineers-academy-2018-19-schedule/>

Contact Pauline Cueva at Pauline.Cueva@dot.ca.gov or 916-651-6872.



**California Department of Transportation (Caltrans) District 11
DISTRICT LOCAL ASSISTANCE ENGINEER (DLAE) UPDATE
San Diego Association of Governments (SANDAG)
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Subsidized Classes for Local Agencies

The California Local Technical Assistance Program is a jointly funded effort between Caltrans and the Federal Highway Administration to provide local governments with training, information, technology and direct assistance to help transportation infrastructure. Upcoming courses are listed at this link –

<http://registration.techtransfer.berkeley.edu/wconnect/ShowSchedule.awp?&Mode=GROUP&Group=:FULL&Title=Complete+Listing>

MANDATORY REQUIREMENTS

DBE Methodology Update

For **all** federal contracts (consultant and construction) **advertised or authorized since October 1, 2018**, local agencies must use the updated *Local Assistance Procedures Manual* Exhibit 9-D template to calculate Disadvantaged Business Enterprise (DBE) goals.

Download Updated Exhibit 9-D

<http://www.dot.ca.gov/hq/LocalPrograms/lam/forms/chapter9/9d20180830.xlsx>

Background: On July 31, 2018, Caltrans submitted a Proposed Overall DBE Goal and Methodology of 17.6% for 2018-19 through 2020-21 to the Federal Highway Administration. California must make efforts to achieve this target on all DBE commitments effective October 1, 2018. Updates to the DBE contract goal methodology now require federal local assistance contracts to base goals upon seven DBE firms per sub-contractable task and factoring the total DBE work made available by 80%. Supply and trucking component calculations remain unchanged at 12% and 10%, respectively, for all tasks that are not determined to be sub-contractable. The latest *Local Assistance Procedures Manual* forms can be found at <http://www.dot.ca.gov/hq/LocalPrograms/lam/forms/lapmforms.htm>

Title VI Nondiscrimination Program

A reminder that local agencies shall comply with all Title VI requirements. See *LAPM* Section 9.2, Title VI of the Civil Rights Act of 1964 and Related Statutes:

Title VI and the additional nondiscrimination requirements are applicable to all programs and activities administered by a recipient, in addition to programs receiving federal financial assistance, due to the Civil Rights Restoration Act of 1987. Nondiscrimination provisions apply to all programs and activities of federal-aid recipients, subrecipients, and contractors, regardless of tier (49 CFR 21).

The requirements include providing and maintaining the following, as detailed in *LAPM* Section 9.2: Title VI Nondiscrimination Statement, Assurances (as part of the Master Agreement and Program Supplement Agreement), Designation of a Title VI Coordinator, Complaint Procedures, Data Collection, Training, Limited English Proficiency (LEP) accessibility, Dissemination of Information, Contracts and Agreements, Environmental Justice, Public Hearings and Meetings, Right-of-Way activities, Construction contract compliance, Monitoring, and others.



**California Department of Transportation (Caltrans) District 11
DISTRICT LOCAL ASSISTANCE ENGINEER (DLAE) UPDATE
San Diego Association of Governments (SANDAG)
San Diego Traffic Engineers Council (SANTEC)
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Note that an agency is subject to a Title VI program and compliance review at any time by Caltrans, Division of Local Assistance.

District 11 – Local Assistance Branch – New Mail Station

Caltrans, District 11, Local Assistance has a new mail station. Any correspondence needs the following address:

Caltrans, District 11, Local Assistance Engineer
Planning and Local Assistance Division
4050 Taylor Street **MS – 240**
San Diego, CA 92110

SCLAMM

Hosted By District 8

Southern California Local Assistance Management Meeting

When

Wednesday, March 20, 2019

Where

District 8 Office
464 W. 4th Street, RM 805, San Bernardino,
CA 92401

Attendees

HQ
FHWA
Local Assistance
Districts 7, 8, 11, and 12
SoCal Local Agencies
In the Counties of:
Los Angeles
Ventura
San Bernardino
Riverside
San Diego
Imperial
Orange

We need YOUR help!

In order maximize our efforts to best serve our local partners, the Division of Local Assistance and FHWA would like for you to throw some talking points at us!

